

IMPORTANT

Certain election papers cannot be sent through the post and must be hand delivered to the Returning Officer.

The following papers **MUST** be delivered by hand:

- 1a Nomination paper
- 1b Home address form
- 1c Candidate's consent to nomination (all 5 pages to include printed legislation)

The following papers can be delivered by hand or by post:

- 2 Certificate of authorisation
- 3 Request for a party emblem

Nomination papers must be delivered, by hand, to the Returning Officer, Forde House, Brunel Road, Newton Abbot TQ12 4XX. Please go to main reception with your nomination paper and report to a Customer Support Officer. They will ask a member of the elections team to collect it from you so that it can be checked before you leave.

Ensure that where signatures are required, you submit the **ORIGINAL SIGNED VERSION** of each completed paper. Documents without original signatures cannot be accepted.

General Data Protection Regulation (GDPR)

Revised data protection legislation applies to the processing of all personal data.

When collecting subscriber information, you should point out what the information will be used for, how personal data will be processed and kept secure. The lawful basis to collect the information in the nomination form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as set out in the Representation of the People Act 1983 and associated regulations.

You should explain that the information will be shared with the Returning Officer. For further information on data protection and processing you should refer to the Returning Officer's privacy notice at www.teignbridge.gov.uk/privacy

For further information about how the General Data Protection Regulation affects you please contact the Information Commissioner's Office.

Guidance on the nomination process is included with this pack, but you can get further independent help and advice from the Electoral Commission. The Commission's contact details are shown below.



0333 103 1928



infoengland@electoralcommission.org.uk



www.electoralcommission.org.uk