

MINUTES OF THE MEETING OF THE **EVENTS SUB-COMMITTEE** HELD ON **WEDNESDAY 18<sup>th</sup> JANUARY 2023** AT 7.00 P.M. AT NEWTON'S PLACE, 43 WOLBOROUGH STREET, NEWTON ABBOT.

**PRESENT** Councillors M Ryan (Chairperson) Presiding  
A Hall (Vice-Chairperson)

Councillors C Bunday (Mayor)  
C Davieson  
M Hocking  
A Jones  
M Joyce  
C Parker

In attendance: Natalie Hicks - Events Co-ordinator  
Sally Henley - Town Development Manager  
Linda McGuirk - Principal Administrator

**E25. APOLOGIES FOR ABSENCE**

Apologies for absence were received on behalf of Councillors K Crout and M Pilkington.

Councillors R Hayes and D Howe were absent.

**E26. INTERESTS TO BE DECLARED**

Councillors C Parker, A Jones and M Joyce gave notice of their intention to declare non-pecuniary interests in relation to agenda item 5, Newton Abbot Carnival.

**E27. MINUTES**

The minutes of the Events Sub-Committee meeting held on the 12<sup>th</sup> October 2022 were received and signed as a correct record.

**E28. PUBLIC PARTICIPATION**

None.

**E29. NEWTON ABBOT CARNIVAL 2022**

The Treasurer of the Carnival Committee, Councillor Colin Parker gave an update to the Sub-Committee, he advised members that following the recent resignation of several members of the Carnival Committee, efforts to attract new committee members had failed. The treasurer advised that he would issue a final press release in the hope that volunteers come forward to support the future of the carnival. It was noted that if the carnival can proceed it would not be the same going forward, there would be no procession, but it was hoped the individual carnival events could continue.

Members thanked the Carnival Treasurer for the update and wished him well with his efforts.

*Councillor C Parker A Jones and M Joyce having declared personal interests in the item took part in the discussion.*

Chair initials.....

**E30. EVENTS UPDATE**

A. The Events Co-ordinator gave a verbal report on the Christmas 2022 events:

All of the Christmas events were well attended. The Christmas lights switch on event was affected by heavy rain but was well supported by the community.

The Lantern Making workshops were very successful, all tickets were sold. Concerns had been previously raised about the lantern making artist retiring, however it has been confirmed that the lead artist will be continuing the business. A meeting has been scheduled in the spring to discuss further.

The Chairperson, Councillor M Ryan thanked the Officers and Councillors for their hard work to support the Christmas events and expressed special thanks to the Facilities Maintenance Team for their hard work and dedication.

The Town Development Manager confirmed that she had received positive feedback regarding the Christmas events in the town, particularly the Christmas lights in Queen Street. Businesses had also reported a good Christmas.

Free events, including the Dog Friendly Carol Service, Fireside Selfies at the Clock Tower and Creative Newton Abbot were very popular.

The Town Development Manager advised that the volume of entertainment provided throughout the Christmas period had created a jolly festive atmosphere in the town.

Members agreed that providing free events throughout the year was important.

B. Events dates for 2023

The Events Co-ordinator advised that confirmation had been received from the palace that beacons were not to be lit as part of the Coronation celebrations. Members noted the list of events for 2023, circulated prior to the meeting.

**E31. HMS TRIUMPH FREEDOM OF THE TOWN PARADE/ OFFICIAL OPENING OF NEWTON'S PLACE**

The Events Co-ordinator advised Members that she had met with representatives from HMS Triumph. Organisation of the event is progressing well. It is expected that approximately 50 serving members will be attending the event. A parade through the town will take place culminating at St Leonard's Clock Tower where dignitaries will present the Freedom of the Town Scroll. The Royal Marines band will be playing. Following the parade there will be the official opening of Newton's Place at 3pm including a drinks reception. Invitations will be issued soon.

**E32. BAND CONCERTS 2022/23**

Members noted the table of band concerts and sponsorship to date for 2023, circulated prior to the meeting. Councillor A Jones confirmed Best Accountancy would sponsor the band concert scheduled on the 11<sup>th</sup> June 2023.

Members discussed the provision of a catering unit to provide refreshments during the band concerts. The Events Co-ordinator was asked to investigate the process.

Chair initials.....

**E33. INCOME & EXPENDITURE/BUDGET REQUIREMENT 2023/24**

The Events Co-ordinator referred to the Income and Expenditure statement for the period 1<sup>st</sup> April 2022 to 31<sup>st</sup> December 2022 for the Events Sub-Committee, previously circulated.

Members were advised that crowd control barriers and bunting have recently been purchased and that additional highways signage is required to facilitate road closures during events. There is also some outstanding expenditure expected.

Councillor Colin Parker asked whether consideration had been given to expanding the flag infrastructure in the town centre. The Events Co-ordinator confirmed that potential new sites were being investigated. It was suggested that weighted or heavier flags should be used to avoid them being wrapped around the flagpole.

**RESOLVED** that:

- a) The Income and Expenditure Statement for the period 1<sup>st</sup> April 2022 to 31<sup>st</sup> December 2022 for the Events Sub-Committee be hereby noted and accepted.

**E34. LATE CORRESPONDENCE**

None.

**E35. DATE OF NEXT MEETING**

The Chairperson closed the meeting and advised the next meeting of the Events Sub-Committee would be held on Wednesday 1<sup>st</sup> March 2023.

Meeting closed at 19:50

Chairman.....Date.....

Chair initials.....