

MINUTES OF THE **MEETING** OF THE **POLICY & RESOURCES COMMITTEE** HELD ON **WEDNESDAY 7th SEPTEMBER 2022** AT 7.00 P.M. AT NEWTON'S PLACE, 43 WOLBOROUGH STREET, NEWTON ABBOT

PRESENT: Councillor D Corney-Walker (Chairperson) Presiding

Councillors	P Bullivant	R Jenks
	Mrs C Bunday (Mayor)	Mrs A Jones
	C Davieson	C Parker
	A Hall	M Ryan
	M Hocking	

In attendance: Phil Rowe – Town Clerk
Sam Scott – Deputy Town Clerk

177. APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillors K Crout, M Joyce, D Howe, Sally Henley – Town Development Manager and Linda McGuirk – Principal Administrator.

178. MINUTES

The Minutes of the Meeting of the Policy and Resources Committee held on 22nd June 2022 were received and signed as a correct record subject to it being noted that under minute 81, Committee Terms of Reference, the minor amendment was in relation to the change of name of the Local Council Award Scheme and the deletion of the Newton's Place Project Board.

179. INTERESTS

None declared.

180. PUBLIC PARTICIPATION

None.

181. REPRESENTATIVES ON OUTSIDE BODIES

a) To receive reports of Members attendance at any meetings of outside bodies.

The Chairperson invited Members to report on meetings of outside bodies:

Councillor Mrs C Bunday reported that she had attended meetings of the Newton Abbot Community Interest Company and would be attending a meeting of the Courtenay Centre next week.

b) To receive reports from any outside bodies.

None.

Chair initials.....

182. **COMMUNITY SAFETY CHARTER**

Consideration was given to a report by the Principal Administrator containing information on the Community Safety Charter (previously circulated).

The Committee was requested to consider on behalf of the Council whether it should be a signatory on the Charter, the tagline for which was #BETHECHANGE. The focus of the Charter was to encourage bystanders to be active within their communities when witnessing crimes in public places, such as harassment, hate crime and anti-social behaviour.

In consideration of the request, Members referred to the need to educate members of the community in being active bystanders to be aware of the need to ensure their own personal safety, and to receive information on where to report crimes and to obtain support.

Arising from a discussion on the Report it was

RESOLVED

- (a) that Newton Abbot Town Council hereby agrees to be a signatory to the Community Safety Charter - #BETHECHANGE;
- (b) that Councillor C Parker be appointed the Council's lead person with regard to the Community Safety Charter.

183. **POLICIES**

The Chairperson introduced the policy documents, previously circulated.

Following a review of the policy documents among Members it was:

RESOLVED that the Policies in relation to the:

- a) ICT: Fire Wall Policy – the heading to read 'Perimeter' Firewalls
- b) ICT: Remote Access & Mobile Working Policy – page 2, last sentence of the second bullet point to read: 'Windows 365 access credentials would be issued by the Town Council **which** would make this approach secure.'
- c) ICT: Password Policy – first bullet point of paragraph 3.0 Policy the word 'phases' be replaced with the word 'phrases'.
- d) ICT: Internet and E-mail Policy

be hereby, approved and adopted, subject to the agreed minor amendments as set out above.

184. **ACCOUNTS INCOME & EXPENDITURE**

- a) The Committee received and noted the overview of Income and Expenditure statement for the Policy and Resources Committee for the Period 1st April – 31st July 2022.

Accordingly, it was:

Chair initials.....

RESOLVED that the Income and Expenditure Statements for the Policy and Resources Committee for the period 1st April – 31st July 2022, be hereby, approved and signed by the Chairman of the Policy and Resources Committee.

- b) Budget requirements for 2022/23. The Committee was of the view that due to the ongoing negotiations between the Employers and the Unions on the 2022/23/24 salary agreement and the uncertainties around the cost of living created by increased utility bills, it was too early to consider any increase to its budgets. It was therefore agreed to refer the matter to the Strategic Planning Forum.

Arising from a question by a Member, the RFO reported that the Council's utility contracts were fixed to 2025. It was noted that utility companies could still impose increases.

185. **LATE CORRESPONDENCE**

None.

186. **DATE OF NEXT MEETING**

The next meeting would be held on Wednesday 26th October 2022.

Meeting closed at 7.25 p.m.

Chairman.....Date.....

Chair initials.....