



**TO: ALL MEMBERS
OF THE COUNCIL**

My Ref: PAR/SS/LM/F&A

Date: 22nd June 2022

Dear Councillor,

In accordance with the provisions of the Local Government Act 1972 you are summoned to attend a meeting of the **FINANCE & AUDIT COMMITTEE** to be held at Newton's Place, 43 Wolborough Street, Newton Abbot on **WEDNESDAY, 29th June 2022** at 7.00 p.m.

Yours sincerely

Town Clerk

AGENDA

Part A – GENERAL COMMITTEE BUSINESS

1. **ELECTION OF CHAIRPERSON OF THE FINANCE & AUDIT COMMITTEE 2022/23**

To receive nominations for the election of the Chairperson of the Finance & Audit Committee 2022/23

2. **APOLOGIES FOR ABSENCE**

3. **APPOINTMENT OF VICE CHAIRPERSON OF THE FINANCE & AUDIT COMMITTEE 2022/23**

To receive nominations for the appointment of the Vice Chairperson of the Finance & Audit Committee 2022/23

4. **INTERESTS TO BE DECLARED**

In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

5. **MINUTES**

To agree as a correct record the minutes of the meeting of the Finance and Audit Committee 30th March 2022.

APPENDIX A

Town Clerk: Mr P.A. Rowe

Newton's Place, 43 Wolborough Street, Newton Abbot, Devon TQ12 1JQ

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6. **COMMITTEE TERMS OF REFERENCE**

To review the Committee Terms of Reference for the Finance & Audit Committee 2022/23
APPENDIX B

7. **SUB-COMMITTEES/WORKING PARTIES/FORUMS**

To receive the minutes of the following Sub-Committees: -

- a) Strategic Planning Forum – 18th May 2022
Chairperson – Cllr M Hocking

APPENDIX C

8. **PUBLIC PARTICIPATION (7.00 – 7.15 p.m.)**

The Committee sets aside, a short period at the commencement of the meeting when the public can ask questions or make statements.

PART B – ITEMS FOR DECISION

9. **FUNDING APPLICATION REQUEST**

To consider a funding application request on behalf of Green Futures Newton Abbot
APPENDIX D

10. **SEED FUND**

To hear a report from the Deputy Town Clerk on any Seed Fund applications.

11. **INCOME AND EXPENDITURE**

- (a) Accounts paid since the last meeting – Income and Expenditure Statements for February 2022 to 31st May 2022

- Bank Reconciliation February 2022 **APPENDIX E1**
- Cash Received February 2022
- Internal Audit 28.02.22
- Payments 01.02.22 to 28.02.22

- Cash received 01.03.22 to 31.03.22 **APPENDIX E2**
- Bank Reconciliation March 2022
- Internal audit 31.03.22
- Payments 01.03.22 to 31.03.22

- Bank Reconciliation April 2022 **APPENDIX E3**
- Cash received 01.04.22 to 30.04.22
- Internal Audit April 2022
- Payments made 01.04.22 to 30.04.22

- Bank Reconciliation May 2022 **APPENDIX E4**
- Cash received 01.05.22 to 31.05.22
- Internal audit May 2022
- Payments made 01.05.22 to 31.05.22

(b) Financial Budget Comparison for the period from 1st April 2022 to 31st May 2022
APPENDIX F

(c) Internal Audit Report 2021-22

To receive and approve the Internal Audit report for the year 2021-22

APPENDIX G

(d) Precept payment comparison

To note the precept payments made by Teignbridge District Council to other local Town and Parish Councils for the year 2022-23

APPENDIX H

PART C – ITEMS FOR INFORMATION ONLY

12. **LATE CORRESPONDENCE (if any)**

13. **DATE OF NEXT MEETING**

Wednesday 2nd November 2022.

DISTRIBUTION

All Members of the Council