



**TO: ALL MEMBERS
OF THE COUNCIL**

Ref: PAR/SS/LM/P&R

Date: 15th June 2022

Dear Councillor,

In accordance with the provisions of the Local Government Act 1972 you are summoned to attend a meeting of the **POLICY & RESOURCES COMMITTEE** to be held at Newton's Place, 43 Wolborough Street Newton Abbot on **WEDNESDAY 22nd JUNE 2022** at 7.00 p.m.

Yours sincerely

Town Clerk

AGENDA

PART A – GENERAL COMMITTEE BUSINESS

1. **ELECTION OF THE CHAIRPERSON OF THE POLICY & RESOURCES COMMITTEE 2022/23**

To receive nominations for the election of the Chairperson of the Policy & Resources Committee 2022/23

2. **APOLOGIES FOR ABSENCE**

3. **APPOINTMENT OF VICE CHAIRPERSON OF THE POLICY & RESOURCES COMMITTEE**

To receive nominations for the appointment of the Vice Chairperson of the Policy & Resources Committee 2022/23

4. **INTERESTS**

To receive any declarations of interest on items on the Agenda.

5. **MINUTES**

To agree as a correct record the minutes of the Meeting of the Policy & Resources Committee held on 16th February 2022.

APPENDIX A

6. **COMMITTEE TERMS OF REFERENCE**

To review the Committee Terms of Reference for the Policy & Resources Committee.

APPENDIX B

Town Clerk: P.A. Rowe

Newton's Place, 43 Wolborough Street, Newton Abbot, Devon TQ12 1JW

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7. **PUBLIC PARTICIPATION (7.00 – 7.15 p.m.)**

The Committee sets aside, a short period at the commencement of the meeting when the public can ask questions or make statements.

8. **REPRESENTATIVES ON OUTSIDE BODIES**

(a) To receive reports of Members' attendance at any meetings of outside bodies.

(b) To receive reports from any outside bodies.

PART B – ITEMS FOR DECISION

9. **POLICIES**

To consider and review the following policies for approval and adoption:

a) Staff Handbook **APPENDIX C**

b) Social Media Policy **APPENDIX D**

c) Ethical Fundraising Policy **APPENDIX E**

d) Leave Policy **APPENDIX F**

10. **ACCOUNTS/INCOME & EXPENDITURE**

To receive and approve an overview of Income and Expenditure for the Policy & Resources Committee for the period 1st April – 30th April 2022. **APPENDIX G**

PART C – ITEMS FOR INFORMATION ONLY

11. **LATE CORRESPONDENCE (IF ANY)**

Details will be circulated and will be for information only.

12. **DATE OF NEXT MEETING**

Wednesday 7th September 2022

13. **EXCLUSION OF THE PUBLIC AND PRESS**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

14. **PROTOCOL FOR MARKING THE DEATH OF A SENIOR NATIONAL FIGURE**

To note recent changes to the Protocol for Marking the Death of a Senior National Figure, in line with the latest guidance received from the National Association of Council Officers (NACO)

APPENDIX H

DISTRIBUTION

All Members of the Council
Representatives of the local press
Public Noticeboards

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