

MINUTES OF THE MEETING OF THE **EVENTS SUB-COMMITTEE** HELD ON **WEDNESDAY 25<sup>th</sup> MAY 2022** AT 7.00 P.M. AT NEWTON'S PLACE, 43 WOLBOROUGH STREET, NEWTON ABBOT

**PRESENT** Councillors M Ryan (Chairperson) Presiding  
A Hall (Vice-Chairperson)

Councillors C Bunday (Mayor) D Howe  
K Crout M Joyce  
C Davieson C Parker  
M Hocking L Sheffield (Dep Mayor)

In attendance: Natalie Hicks - Events Co-ordinator  
Sally Henley - Town Development Manager  
Linda McGuirk - Principal Administrator

**E01. ELECTION OF CHAIRPERSON OF THE EVENTS SUB-COMMITTEE 2022/23**

Nominations were received for the election of the Chairperson of the Events Sub Committee for the year 2022/2023.

Accordingly, it was:

**RESOLVED** that Councillor Mike Ryan be elected Chairperson of the Events Sub Committee for the year 2022/2023.

**E02. APOLOGIES FOR ABSENCE**

Apologies for absence were received on behalf of Councillors C Jenks, R Jenks, A Jones, R Hall and M Pilkington.

**E03. APPOINTMENT OF VICE CHAIRPERSON OF THE EVENTS SUB-COMMITTEE 2022/23**

Nominations were received for the appointment of the Vice Chairperson of the Events Sub Committee for the year 2022/2023.

Accordingly, it was:

**RESOLVED** that Councillor Alex Hall be appointed Vice Chairperson of the Events Sub Committee for the year 2022/2023.

**E04. INTERESTS TO BE DECLARED**

Councillors C Bunday, M Hocking, C Parker, M Ryan and M Joyce gave notice of their intention to declare non-pecuniary interests in relation to agenda item 8, Newton Abbot Carnival 2022.

**E05. MINUTES**

The minutes of the Events Sub-Committee meeting held on the 2<sup>nd</sup> March 2022 were received and signed as a correct record.

**E06. COMMITTEE TERMS OF REFERENCE**

The Committee gave due consideration to the Terms of Reference for the Events Sub Committee, circulated prior to the meeting.

Chair initials.....

Accordingly, it was:

**RESOLVED** that the Terms of Reference for the Events Sub-Committee be hereby, approved and adopted subject to a minor amendment to item 3, bullet point 10:

- o *Additional Christmas Street ~~Fayres~~ Markets;*

**E07. PUBLIC PARTICIPATION**

None.

**E08. NEWTON ABBOT CARNIVAL 2022**

The Chairman of the Carnival Committee, Councillor Mike Ryan gave an update to the Sub-Committee on the plans for the 2022 Carnival. He advised the Carnival has been advertised and is going ahead despite very little interest from participants. It was noted that other local carnivals are struggling to attract entrants. Cllr Ryan reflected that it may be the last year for the Carnival in its current format.

Some tickets have been sold for the Duck Race and members were asked to help sell tickets and encourage participation.

Discussion took place regarding the future of carnivals and the rising cost of insurance, increased running costs, the effects of Covid and a lack of volunteers.

*Councillors C Bunday, M Hocking, C Parker, M Ryan and M Joyce having declared personal interests in the item took part in the discussion.*

**E09. H M QUEEN PLATINUM JUBILEE CELEBRATIONS**

A revised Jubilee poster, appendix B, was tabled. The poster has been updated to include information on Creative Newton Abbot's Jubilee events.

The Events Co-ordinator confirmed the locations for Cllrs responsible for the Beacon lighting. Final details and logistics will be circulated next week.

It was noted that the local Clergy had been invited to give a reading prior to the lighting of the beacons. A response has not been received; members recognised the importance of having a church representative in attendance. Cllr Parker and the Town Development Manager agreed to contact local faith representatives.

Members were verbally advised of the final itinerary of Jubilee events. Members were asked to let the Events Co-ordinator know of their availability to volunteer with the Party in the Park on Sunday 5<sup>th</sup> June.

Members expressed their thanks to the Events team for their hard work preparing for the Jubilee weekend.

**E10. EVENTS UPDATE**

The Events Co-ordinator informed members that the first band concert had taken place and was very successful, a collection taken during the event raised £186.66 for the Mayor's Charity.

The Events Co-ordinator reported:

Chair initials.....

- Mayor's Band concerts:  
The Mayor's secretary has successfully secured 4 out of 5 sponsorships for the band concerts for this year, any shortfall will be taken from the Events budget. It was noted that it had been difficult to obtain sponsors this year.
- Town Criers event:  
Will be held on the 10<sup>th</sup> September 2022, only one space remaining. The Mayor and Deputy Mayor will be judging.
- Autumn Fayre:  
A working group was formed to start planning the Autumn Fayre. It was agreed the working group will consist of Cllrs L Sheffield, A Hall, M Ryan and the Events Co-ordinator and Town Development Manager. The group will meet at the end of July.

The Town Development Manager confirmed a busy programme of events has been scheduled to take place in the town centre during the Summer, including live music, entertainment, and craft activities.

Members were advised that due to increased insurance costs and the lack of an organisation to run the event, the Motor Show would not be taking place in 2022.

The Events Co-ordinator suggested some thought is given to the finale of the Christmas lights switch on event to replace the fireworks. Accordingly, it was

**RESOLVED** that:

Delegated authority is hereby granted to the Events Co-ordinator and Town Development Manager to secure a suitable finale to the Christmas lights switch on event, subject to budget.

**E11. INCOME & EXPENDITURE/BUDGET REQUIREMENT 2022/23**

The Events Co-ordinator referred to the Income and Expenditure statement for the period 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022 and the additional detailed breakdown for the period 1<sup>st</sup> to 30<sup>th</sup> April 2022 for the Events Sub-Committee, previously circulated. In addition, members were provided with the latest Jubilee budget which was tabled at the meeting.

The Events Co-ordinator reminded Members there is still some outstanding expenditure in relation to the Jubilee.

**RESOLVED** that:

The Income and Expenditure Statement for the period 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022 for the Events Sub-Committee be hereby noted and accepted.

**E12. LATE CORRESPONDENCE**

None.

**E13. DATE OF NEXT MEETING**

The Chairperson closed the meeting and advised the next meeting of the Events Sub-Committee would be held on Wednesday 28<sup>th</sup> September 2022.

Meeting closed at 8:00pm

Chairman.....Date.....

Chair initials.....