

MINUTES OF THE **ANNUAL TOWN COUNCIL MEETING HELD ON WEDNESDAY 4TH MAY 2022** AT 6.15 P.M. AT NEWTON'S PLACE, 43 WOLBOROUGH STREET, NEWTON ABBOT

Present: Councillors C Bunday (Mayor) Presiding
L Sheffield (Deputy Mayor)

Councillors:

P Bullivant	M Hocking
D Corney-Walker	D Howe
K Crout	C Jenks
C Davieson	A Jones
A Hall	M Joyce
R Hall	M Ryan
R Hayes	

Invited guests: Family members and friends of Councillors
Reverend Ben Maynard
Inspector David Hammond
Representative of Horsemanship for Health CIC
ATC Cadet Sergeant Eleanor Horton
ATC Cadet Larissa Bradley

Representative of the Press: Ethan Heppell - Mid Devon Advertiser

In attendance:	Philip Rowe	Town Clerk
	Samantha Scott	Deputy Town Clerk
	Sally Henley	Town Development Manager
	Carla Winsborrow	Mayor's Secretary
	Kelly Burridge	Office Administrator
	Nigel Canham	Communications Advisor
	Linda McGuirk	Principal Administrator

At 6.10 p.m. prior to the commencement of the meeting, the outgoing Mayor invited his Chaplain, The Reverend Ben Maynard, to deliver prayers.

RETIRING MAYOR

Prior to the commencement of the meeting, the Mayor, Councillor Mike Joyce, offered apologies on behalf of the Mayoress, his wife, who was recovering at home after a period of hospitalisation. The Mayoress had expressed her gratitude for the opportunity to support the Mayor in his duties.

The Mayor welcomed everyone to the Annual Meeting of the Council, in particular invited guests, and reported on his term in office. It had been a challenging year due to covid restrictions then readjusting to the easing of restrictions which had allowed for some events to go ahead albeit on a restricted basis. Once the Government restrictions were lifted the Council was able to organise several successful events such as the Christmas Lights Switch On, Victorian Evening and Carol concerts.

The Mayor congratulated Air Cadet Eleanor Horton, who during her duty as Mayor's Cadet had been promoted to Cadet Sergeant. The Mayor expressed great pleasure in presenting a cheque for £1,993.41 to a representative of the Mayor's charity 'Horsemanship for Health' and sincerely thanked them for the work they do to support those struggling both mentally and physically within the community. The

Chair initials.....

representative expressed their gratitude to the Town Council for their support and helping to raise the profile of the charity.

The Mayor gave thanks on behalf of himself and the Mayoress to his Chaplain, Reverend Ben Maynard for his invaluable support and advice and for leading prayers prior to Full Council meetings. Special thanks were given to the Deputy Mayor, Mrs Carol Bunday, for her loyalty, experience and knowledge and ensuring the Council was always represented. Finally, thanks were given to the Town Clerk and his team for their experience, advice and support throughout the year, including the previous Principal Administrator who during the course of the year had moved to a new role.

The Mayor acknowledged the accomplished work of the Museum Curator and her team since moving to Newton's Place and was immensely proud of their achievements. Thanks, were also expressed to the Mid Devon Advertiser for their support throughout the year.

Councillor Joyce finished by saying it had been an honour and privilege to represent Newton Abbot.

1. ELECTION OF TOWN MAYOR – 2022/2023

The Mayor invited nominations for the election of the Town Mayor for the ensuing year.

It was proposed and seconded that Councillor Mrs Carol Bunday be elected Mayor for the year 2022/23.

There being no other nominations it was

RESOLVED that Councillor Carol Bunday be hereby elected Mayor of Newton Abbot for the year 2022/2023.

Upon transferral of the Mayoral Chain to Councillor Bunday, Councillor Joyce was presented with a Past-Mayor's insignia.

Father of the House, Councillor David Howe thanked Councillor Joyce for his contribution over the past 12 months.

2. DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Bunday read and signed the Declaration of Acceptance of Office.

During her acceptance speech Councillor Bunday thanked Councillor Joyce for his leadership and dedication and welcomed her ATC Cadet Larissa Bradley and Reverend Ben Maynard who has agreed to be her Chaplain for the year ahead. The Mayoress confirmed the following arrangements:

Consort will be Councillor Mike Hocking.

Chaplain will be Reverend Ben Maynard.

Mayoral Charity will be the Ricky Grant Ward, Torbay Hospital.

ATC Cadet is Larissa Bradley.

Civic Service will be held in October, details to be confirmed.

Sunday 8th May is the first band concert of the year, Councillors were all welcomed to attend and help.

Chair initials.....

3. **APOLOGIES**

Apologies for absence were received on behalf of Councillors Richard Jenks, Colin Parker and Mike Pilkington.

4. **INTERESTS**

None declared.

5. **APPOINTMENT OF DEPUTY MAYOR – 2022/2023**

The Mayor invited nominations for the appointment of Deputy Town Mayor for the ensuing year.

It was proposed and seconded that Councillor Lesley Sheffield be appointed Deputy Mayor for the year 2022/2023.

There being no other nominations it was;

RESOLVED that Councillor Lesley Sheffield be hereby appointed Deputy Mayor of Newton Abbot for the Year 2022/2023.

6. **DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Lesley Sheffield read and signed the declaration of acceptance of office.

The Mayor congratulated Councillor Sheffield upon her appointment as the Deputy Mayor. Councillor Sheffield thanked Councillors for voting for her and assured members of her commitment.

7. **CONSTITUTION OF COMMITTEES**

The Council noted and adopted the details of the memberships of committees and sub-committees of the Council (circulated prior to the meeting), subject to amendment, accordingly it was:

RESOLVED that the membership of committees and sub-committees of the Council, subject to amendment, be hereby noted and adopted.

8. **PROCEEDINGS OF THE COMMITTEES OF THE COUNCIL**

Further to the Informal Meeting of the Council held on 27th April 2022, where upon Members discussed the proceedings of the Council; it was,

RESOLVED that the existing Chairman and Vice-Chairman of the parent Committees will be responsible for any necessary decisions arising from the business of its Committee, Sub-Committees and Working Parties until such time as the respective Chairmen and Vice Chairmen, as appropriate, are elected and appointed at their first meeting.

Chair initials.....

9. **APPOINTMENT OF COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES**

The Council received and noted the statement on appointments to outside bodies, as circulated. Councillor Hocking advised members of his intention to stand down at the next election and suggested a third Councillor joins him as a representative on the Devon Association of Local Councils (DALC), Larger Councils Committee.

Councillor Mike Joyce requested to act as reserve representative on the Campaign to Protect Rural England (CPRE). Accordingly, it was:

Accordingly, it was:

RESOLVED

- a) that Councillor Alex Hall be hereby appointed as the Council representative for DALC Larger Councils Committee.
- b) that Councillor M Joyce be hereby appointed at the Council representative for CPRE.
- c) that the list of Council representatives serving on Outside Bodies be hereby adopted as set out in the report circulated.

10. **APPROVAL OF SIGNATURES FOR CHEQUES**

The Deputy Town Clerk (RFO) reported on the need for the Council to pass a mandatory resolution authorising Lloyds TSB Bank plc to continue to provide banking arrangements for the Town Council and designate authorised signatories for the purpose of signing cheques on behalf of the Council.

RESOLVED that the following persons be hereby authorised to sign cheques on behalf of the Council:

- The Mayor
- The Deputy Mayor
- Councillor Ann Jones
- Councillor Mike Hocking
- The Town Clerk
- The Deputy Town Clerk (RFO) and Office Administrator
- Chairman of Finance & Audit Committee
- Vice-Chairman of Finance & Audit Committee

11. **CONCLUSION OF THE MEETING**

The Mayor, Councillor Bunday, thanked fellow Councillors, Officers and Guests for their attendance and wished them all well as she closed the meeting.

Meeting closed at 18:54pm

Chairman.....Date.....

Chair initials.....