

MINUTES OF THE **MEETING** OF THE **POLICY & RESOURCES COMMITTEE**  
HELD ON **WEDNESDAY 16<sup>th</sup> FEBRUARY 2022** AT 7.00 P.M. AT NEWTON'S  
PLACE, 43 WOLBOROUGH STREET, NEWTON ABBOT

**PRESENT:** Councillor D Corney-Walker (Chairman) Presiding

Councillors	C Bunday (Dep Mayor)	M Hocking
	C Davieson	R Jenks
	R Hayes	M Joyce (Mayor)
	A Hall	M Ryan

In attendance: Phil Rowe – Town Clerk  
Sam Scott – Deputy Town Clerk  
Linda McGuirk – Principal Administrator

**331. APOLOGIES FOR ABSENCE**

Apologies for absence were received on behalf of Councillors P Bullivant, K Crout, D Howe, A Jones and C Parker.

Apologies for absence were also received from Sally Henley, Town Development Manager.

**332. MINUTES**

The Minutes of the Meeting of the Policy and Resources Committee held on 27<sup>th</sup> October 2021 were received and signed as a correct record.

**333. INTERESTS**

None.

**334. PUBLIC PARTICIPATION**

None.

**335. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

The Chairman invited Members to report on meetings of outside bodies.

1) Councillor C Bunday reported that she regularly attends meetings of the CIC and informed members of their achievements so far:

- Courtenay Centre, working hard to improve the appearance and to make sure the building is fit for purpose. This has included Legionnaires' inspections, a new boiler, repairs to the roof, covid infrastructure and generally making the building fit for purpose.
- Bookings are good and there is now a café.
- Community fridge
- Buckland's Centre

Chair initials.....

- Provide a wide variety of activities
- Buckland hub
- 'Base youth Club' which currently has 14 people attending.
- Working with Newton Abbot Gardening group
- Consulting on the Community Plan
- Working with several different organisations, including Restore Stover Park, Plastic Free Newton abbot and Regeneration of Vicary's field
- Currently employ 9 staff
- Futures plans looking at Houghton Barton to improve the community facilities.

2) Councillor M Joyce reported that he attends the following meetings:

- Chamber of Trade, advising the group meets monthly and has a new management structure.
- Civic Society, minutes and agendas are circulated to the office for information.

3) Councillor M Hocking reported that he attends the Devon Association of Local Councils (DALC) Larger Council meetings, he had attended a recent meeting but there was nothing to report to members on this occasion. He further advised of his intention to stand down in September from the DALC board of directors.

The Chairman thanked Councillors for their updates and encouraged members to continue attending and supporting outside bodies and to provide reports back to Council.

### 336. **NEWTON'S PLACE - UPDATE**

(a). The Chairman invited the Town Clerk to update Members on matters in relation to Newton's Place. The Clerk reported on the following:

- The final account summary for Newton's Place has been received and will be reported at the Finance & Audit Committee meeting next week.
- Currently waiting for a minor building issue to be resolved with the stair lighting.
- The default setting for the lift has been corrected.

The Town Clerk reported on the ongoing success of the Museum and paid credit to the hard work and dedication of the Museum staff and volunteers.

Due to the popularity of school visits a volunteer educational support team has been established. The Museum has excelled in providing exciting and engaging workshops and are receiving lots of enquiries from schools and organisations.

Chair initials.....

The museum received 355 visitors in January, with 360 so far this month.

The Town Clerk further advised the work achieved by the Community Engagement Consultant within her contracted eight days a month was outstanding.

Councillors requested their sincere thanks are passed onto the museum staff, volunteers and Community Engagement Officer for their hard work.

The Chairman invited Councillors to raise queries or comments on the Clerk's verbal report. The Chairman thanked the Town Clerk for his verbal report.

Accordingly, it was:

**RESOLVED** that the verbal report provided by the Town Clerk be noted.

**337. POLICIES**

The Chairman introduced the policy document, previously circulated.

Following a review of the policy documents among Members it was:

**RESOLVED** that the Policies in relation to the:

Mobile Phone Policy

be hereby, approved and adopted.

**338. ACCOUNTS INCOME & EXPENDITURE**

The Chairman noted that the Responsible Financial Officer had received queries in advance of the meeting and invited Members to raise any further comment. Committee received and noted the overview of Income and Expenditure statement for Policy and Resources Committee for the Period 1<sup>st</sup> April – 31<sup>st</sup> December 2021.

Following discussion among Members, accordingly it was:

**RESOLVED** that

a) the Income and Expenditure Statements for the Policy and Resources Committee for the period 1<sup>st</sup> April – 31<sup>st</sup> December 2021, be hereby, approved and signed by the Chairman of the Policy and Resources Committee.

Councillors thanked the RFO for taking time to provide detailed responses to their questions.

Chair initials.....

**339. LATE CORRESPONDENCE**

The Town Clerk advised members of a letter received from Teignbridge District Council notifying the Town Council of a Community Governance Review (CGR) to consider moving the parish boundary between Ogwell and Newton Abbot. This was triggered by receipt of a valid petition signed by the majority of residents who would be directly affected and has the full support of Ogwell Parish Council.

The review will commence on the 1<sup>st</sup> March 2022, Newton Abbot Town Council will be considered as a main consultee.

The correspondence was noted.

**340. DATE OF NEXT MEETING**

The next meeting would be Wednesday 22<sup>nd</sup> June 2022

Meeting closed at 7:40pm

Chairman.....Date.....

Chair initials.....