

MINUTES OF THE MEETING OF THE **EVENTS SUB-COMMITTEE** HELD ON **WEDNESDAY 19th JANUARY 2022** AT 7.00 P.M. AT NEWTON'S PLACE, 43 WOLBOROUGH STREET, NEWTON ABBOT

PRESENT Councillors C Bunday (Chairman) Presiding
M Ryan (Vice-Chairman)

Councillors C Davieson R Jenks
A Hall A Jones
R Hall M Joyce (Mayor)
R Hayes C Parker
M Hocking M Pilkington
D Howe L Sheffield
C Jenks

In attendance: Natalie Hicks – Events Co-ordinator
Linda McGuirk - Principal Administrator
Sally Henley – Town Development Manager

E16. APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillors K Crout, M Pilkington and D Howe.

E17. MINUTES

The minutes of the Events Sub-Committee meeting held on the 29th September 2021 were received and signed as a correct record subject to a minor amendment to minute number *E11. Platinum Jubilee Celebrations to be held from 3rd to 5th ~~July~~ June 2022.*

E18. INTERESTS TO BE DECLARED

Councillors C Bunday, M Hocking, A Jones, C Parker, M Ryan, R Hayes and M Joyce gave notice of their intention to declare non-pecuniary interests in Minute E23, Newton Abbot Carnival 2022.

E19. PUBLIC PARTICIPATION

None.

E20. NEWTON ABBOT CARNIVAL 2022

The Chairman of the Carnival Committee, Councillor Mike Ryan gave an update to the Sub-Committee on the plans for the 2022 Carnival. He advised Members an article would be placed in the Newton Crier, Mid Devon Advertiser and Herald Express, encouraging participation in the event and appealing for sponsors. The next meeting of the Carnival Committee would be held at 6.30pm on Monday 31st January 2022 at Newton's Place and the Committee welcomed new members.

The Chairman thanked the Chairman of the Carnival Committee for his report and to those involved in the preparations and arrangements for next year's Carnival.

Councillors C Bunday, M Hocking, A Jones, C Parker, M Ryan, R Hayes and M Joyce having declared personal interests in the item took part in the discussion.

E21. **EVENTS UPDATE**

The Chairman invited the Events Co-ordinator to update Members on recent and forthcoming events. The Events Co-ordinator reported on the following events:

A. CHRISTMAS

Due to the ongoing Covid pandemic, the Christmas event had been affected again this year, there was no lantern parade. The Victorian evening went ahead and was very successful. The Santa Grotto and Sleigh Collection was well attended and raised £60 on the first evening, £70 on the second evening. Members agreed re locating Santa had worked very well and improved visibility and access.

The Mayors Carol Service raised £40 and was well supported in its new location at the Clock Tower.

An interactive QR trail was launched – 66 devices were interacted with; it was estimated that 250 people had participated with a 76% completion rate. The winner has been contacted and will receive £100 Austin's vouchers.

The Dog Carol service was well attended. Members discussed incorporating music next year.

B. EVENTS CALENDAR 2022

Members discussed holding an Easter event in conjunction with the Annual Council meeting on the 9th April. Cllr C Jenks suggested holding a week of Easter events between the 9th and 16th April, the Events co-ordinator will investigate.

The Events Co-ordinator proposed holding the Christmas lights switch on and Lantern Parade on the last Wednesday of November.

Some Members expressed concerns at holding the parade and lights switch on at the same time due to the number of people in attendance and the required number of volunteers that would be needed to hold a safe event. Other Members supported the idea, and suggested it was an opportunity to create a memorable event.

It was **agreed** to form a Working Party to carry out further investigations. Cllrs C Jenks, M Hocking, C Bunday, M Ryan and A Hall agreed to meet in early February and report back at the next Events Sub Committee meeting on the 2nd March 2022.

Members asked the Events Co-ordinator to look at the format of the Victorian Evening to see if it can be refreshed.

It was **resolved** to agree the 2022 Events Calendar subject to confirmation of the Christmas Lights Switch on and Lantern Parade.

E22. **BAND CONCERTS – 2022**

Members noted the table of band concerts and sponsorship from the Mayor's Secretary for 2022. The Mayor advised renovations to the Bandstand had begun and should be completed in time for the scheduled concerts.

E23. H. M. QUEEN PLATINUM JUBILEE CELEBRATIONS

The Chairman invited the Events Co-ordinator to update Members on the arrangements for Her Majesty the Queen Platinum Jubilee Celebrations to be held from 3rd- 5th June 2022.

The Events Co-ordinator reported:

- Thursday 2nd June - Beacons will be lit in three locations.
- Saturday 4th June - Live music and children's entertainment.
- Sunday 5th June – Party in the Park.

Queens Green Canopy, the tree has been planted in Victoria Gardens. A celebration for invited guests will be held on the 11th March 2022.

The Town Centre Manager advised she is working with the Community Engagement Officer to run Jubilee Events on each Saturday throughout June. An application to the Jubilee Fund Arts Council is being submitted, if successful the funding will provide an opportunity to purchase a 'Creative Newton Abbot' branded gazebo.

Members expressed their thanks to the Events Co-ordinator for her ongoing hard work.

E24. H.M.S. TRIUMPH PARADE

The Chairman invited the Events Co-ordinator to update Councillors on the preparations for the parade in the town.

It was reported that since the last meeting of the Sub-Committee all contact with HMS Triumph had been lost, it was thought the boat was back in action. It was agreed not to pursue the matter in the hope they will re-establish contact when they are able to.

E25. INCOME & EXPENDITURE/BUDGET REQUIREMENT 2022/23

The Chairman referred to the Income and Expenditure statement for the period 1st April 2021 to 31st December 2021 for the Events Sub-Committee, previously circulated, and advised Members that no questions had been received in advance of the meeting.

RESOLVED that:

- a) the Income and Expenditure Statement for the period 1st April 2021 to 31st December 2021 for the Events Sub-Committee be hereby noted and accepted.

It was noted the cost of the Remembrance events had been greatly reduced this year.

E26. LATE CORRESPONDENCE

None.

E27. DATE OF NEXT MEETING

As the Chairman closed the meeting, she thanked Members and all those involved in the events for their continued effort and support.

The next meeting of the Events Sub-Committee would be Wednesday 2nd March 2022.

The meeting closed at 20:20pm

Chairman