

NEWTON ABBOT TOWN COUNCIL



Financial Assistance Awards to Local Organisations

Guidance Notes

Before completing the Application Form, please refer to these notes.

About Newton Abbot Town Council Financial Assistance

Newton Abbot Town Council financial assistance awards are made for the benefit of the people local to the parish of Newton Abbot.

The law does not allow financial assistance funding to be awarded to individuals. (If the individual is part of a club/association, it is acceptable for the club to apply for the financial assistance award).

When considering your application

We will look at projects that provide a significant community benefit for the town of Newton Abbot.

When can you apply?

Applications should be received no later than 19th October, with a decision being made by end of November each year.

What needs to be included in the application?

The amount of financial assistance for which you have applied.

Information about your organisation and how it benefits the people of Newton Abbot.

A short summary of how well the financial assistance would meet the needs of the community (which area of the population you feel it will benefit most).

Latest Accounts and Balance Sheet

A local branch of a national organisation must have the following:-

- a. A separate management committee
- b. Its own bank account
- c. Direct control over its income and expenditure
- d. A summary of its activities specifically benefiting the town of Newton Abbot
- e. Need to demonstrate why financial assistance is not available from the parent body

Limitations of Financial Assistance Awards

Grants are unable to be awarded for specific items core– they must be for running/admin costs only.

You must be a non-profit making organisation and is set up for charitable purposes.

Financial Assistance awards will not generally exceed £2000.00.

Organisations will not be awarded financial assistance funding more than once per financial year, except in exceptional circumstances.

All applications will be considered on their merits, awards will be at the discretion of the Council and all decisions made will be final

What happens after the application has been submitted?

Each application will be considered by the Finance & Audit Committee in November each year.

Cheques will be presented to successful applicants at the December Council meeting each year.

Unsuccessful applicants will be informed in writing with a reason for refusal.