

NEWTON ABBOT TOWN COUNCIL



Financial Assistance Funding to Local Organisations

Application Form

Note:

- ✓ Financial Assistant Funding applications will not generally exceed £2000 for any one application
- ✓ The law does not permit financial assistance funding requests to be made to individuals
- ✓ Financial Assistance funding requests are usually awarded at the Finance & Audit Committee meeting in November

Please read carefully the Guidance Notes provided before completing this Application Form

When completed this form should be returned to the Deputy Town Clerk, Newton Abbot Town Council , Newton’s Place, 43 Wolborough Street, Newton Abbot, TQ12 1JQ or via email to: info@newtonabbot-tc.gov.uk no later than **15th October 2021**, together with the following :-

- a. Latest Accounts and Balance Sheet ✓
- b. Any additional supporting information

1. **Name of Applicant Organisation**

Address

.....

Tel No. (if available)

2. **Organisation Official to whom correspondence should be sent :-**

Name

Official Position

Address

.....

Tel No. (Home) **(Business)**

3. Details of any previous financial assistance from Town Council :-

(i) Date (ii) Amount

(iii) Purpose for which Financial Assistance was awarded

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4. (a) Purpose for which Financial Assistance is required:

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(b) Details of catchment area showing number of members living within:-

(i) 5 miles (ii) 5-10 miles

(iii) 10-15 miles (iv) over 15 miles

(c) Current Subscriptions and charges :-

(i) Entrance Fee

(ii) Annual Subscription

(iii) Match Fees

(d) Use of facilities by other bodies (schools, Clubs, etc.) – give names, numbers and estimated use:-

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5. Estimated total cost of running costs, etc. £

6. Amount of financial assistance applied for this occasion: £

7. Statement of funds immediately available for running costs:

(i) Cash in hand £

(ii) Investments £

(iii) Other (please specify) £.....

Total £.....

8. Results of applications for grant or loan to (if applicable):-

(i) Sports Council

(ii) Any other sources e.g. Playing Field Association.....

.....

(iii) Teignbridge District Council

9. If Town Council aid is not sufficient to meet the balance of cost, how will the deficit be raised? Give sources and amounts :-

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10. Any further information you consider will assist the Committee in considering your application

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DECLARATION.

I hereby declare on behalf of the Committee of the applicant organisation that:-

1. The application is made on behalf of a voluntary organisation not constituted or operated for profit for its members and there will be no distribution of assets or funds to members or other persons during the existence of the organisation or on its dissolution.
2. Membership of the organisation is open to all and no application for membership will be refused on other than reasonable grounds, e.g. there will be no discrimination on grounds of race, occupation, religious or other opinion.
3. There are no unreasonable restrictions in the admission of new members and in the event of a ballot applications for membership will be decided by a simple majority vote.
4. The managing body of the organisation is composed mainly of members representing those using the facilities and all members are eligible for election to the managing body.
5. The books and accounts of the organisation will be made available if required for examination by the Town Council.
6. **The funds awarded will be used for the purpose applied for. The funds will be repaid if the group ceases to operate before the funds are spent or if the project does not proceed as planned.**
7. **The Council is permitted to request from the body details of the progress of the project and proof of expenditure.**
8. Any provisions in the constitution or rules of the organisation which are contrary to the above will be suitably amended.
9. I hereby confirm that I have been duly authorised to give this declaration on behalf of the application organisation by a Resolution of the Committee dated

..... **(if applicable)**

Signature

Official Position

Date

NOTE Clause 8 is mainly intended to protect individual officers from personal liability, and it is in the interests of the signatory to ensure that the necessary authorisation is given by the Committee.