



**TO: ALL MEMBERS
OF THE STAFFING
SUB-COMMITTEE**

Ref: PAR/LM/SSUB

Date: 29th November 2023

Dear Councillor,

In accordance with the provisions of the Local Government Act 1972 you are summonsed to attend a meeting of the **STAFFING SUB-COMMITTEE** to be held at Newton's Place, 43 Wolborough Street, Newton Abbot on **WEDNESDAY 6th DECEMBER 2023 at 10:00am**

Yours sincerely

Town Clerk

AGENDA

PART I

A – GENERAL SUB-COMMITTEE BUSINESS

1. **ELECTION OF CHAIRPERSON OF THE STAFFING SUB COMMITTEE 2023/24**

To receive nominations for the election of the Chairperson of the Staffing Sub Committee for the year 2023/2024.

2. **APOLOGIES FOR ABSENCE**

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

3. **APPOINTMENT OF VICE CHAIRPERSON OF THE STAFFING SUB COMMITTEE 2023/24**

To receive nominations for the appointment of the Vice Chairperson of the Staffing Sub Committee for the year 2023/2024.

4. **INTERESTS**

To receive any declarations of interest on items on the Agenda.

5. MINUTES

To approve as a correct record and sign the minutes of the meeting of the Staffing sub-committee held on 26th October 2022. **APPENDIX A**

PART II

B – ITEMS FOR DECISION

4. HEALTH & SAFETY AT WORK ACT 1974

To consider the protection of employees from work-related violence and aggression.
Requested by Cllr R Buscombe.

5. EXCLUSION OF PUBLIC AND PRESS

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

6. STAFFING – ESTABLISHMENT (In absence of Press and Public)

To consider a confidential report by the Town Clerk on matters relating to the Council's establishment. **APPENDIX B**

DISTRIBUTION

Councillors –

L Cooke
D Corney-Walker
A Hall
M Joyce
C Parker

All other Members of the Council for information