



**TO: ALL MEMBERS
OF THE COUNCIL**

My Ref: PAR/SS/LM/F&A

Date: 21st June 2023

Dear Councillor,

In accordance with the provisions of the Local Government Act 1972 you are summoned to attend a meeting of the **FINANCE & AUDIT COMMITTEE** to be held at Newton's Place, 43 Wolborough Street, Newton Abbot on **WEDNESDAY, 28th JUNE 2023** at 7.00 p.m.

Yours sincerely

Town Clerk

AGENDA

Part A – GENERAL COMMITTEE BUSINESS

1. APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

2. INTERESTS TO BE DECLARED

In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

3. MINUTES

To agree as a correct record the minutes of the meetings of the Finance and Audit Committee held on:

Town Clerk: Mr P.A. Rowe

Newton's Place, 43 Wolborough Street, Newton Abbot, Devon TQ12 1JQ

Tel: 01626 201 120 Fax: 01626 369 674 info@newtonabbot-tc.gov.uk www.newtonabbot-tc.gov.uk

a) 22nd February 2023 **APPENDIX A**

b) 17th May 2023 Special Meeting **APPENDIX B**

4. **PUBLIC PARTICIPATION (7.00 – 7.15 p.m.)**

The Committee sets aside, a short period at the commencement of the meeting when the public can ask questions or make statements.

PART B – ITEMS FOR DECISION

5. **COMMITTEE TERMS OF REFERENCE**

To review the Committee Terms of Reference for the Finance & Audit Committee.

APPENDIX C

6. **SUB-COMMITTEE & WORKING GROUPS MEMBERSHIP**

To agree the membership of the Finance & Audit committee sub-committees & Working Groups.

- Strategic Planning Forum **APPENDIX D**

7. **GRANT APPLICATIONS**

To consider the following grant applications:

- a) Devon General **APPENDIX E**
- b) Forde Park Community Project **APPENDIX F**
- c) Girl Guiding Newton Abbot **APPENDIX G**

8. **INTERNAL AUDIT REPORT**

To receive and approve the final Internal Audit report for the year 2022-23

APPENDIX H

9. **NEWTON IN BLOOM**

To receive a report on the contract to supply and water the Town Centre floral displays.

10. **INCOME AND EXPENDITURE**

- (a) Accounts paid since the last meeting – Income and Expenditure Statements for January to May 2023 inclusive; **APPENDIX I**

- (b) To consider the Financial Budget Comparison for the period from 1st April 2022 to 31st March 2023; **APPENDIX J**

PART C – ITEMS FOR INFORMATION ONLY

11. **LATE CORRESPONDENCE (if any)**

12. **DATE OF NEXT MEETING**

Wednesday 1st November 2023.

DISTRIBUTION

All Members of the Council