



**TO: ALL MEMBERS
OF THE COUNCIL**

My Ref: PAR\CW\LM\COUNCIL

Date: 6th November 2024

Dear Councillor,

You are hereby summoned under the Local Government Act 1972, Schedule 12, Section 10, to attend a Meeting of the **TOWN COUNCIL** to be held at Newton's Place, 43 Wolborough Street, Newton Abbot on **WEDNESDAY 13th NOVEMBER 2024 at 6:30pm** to transact the business specified in the Agenda set out below.

This is a meeting in public, not a public meeting. Members of the public and press are welcome to attend the meeting. If you wish to ask a question, please email info@newtonabbot-tc.gov.uk no later than 48 hours before the day of the meeting. The Council will make additional reasonable adaptations to facilitate attendance at its meetings upon request.

Attendees should be aware that the proceedings of this meeting may be recorded, filmed or photographed, by entering the Council Chamber attendees are consenting to being recorded.

Yours sincerely

Town Clerk

PRAYERS: The Mayor will invite Father Mathew Cashmore to lead the Council in prayers.

A G E N D A

PART I A – GENERAL COUNCIL BUSINESS

- 1. WELCOME FROM THE MAYOR**
- 2. APOLOGIES FOR ABSENCE**
 - a) To receive apologies and approve reasons for absence.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

b) To approve an extended period of absence for Councillor T Corney Walker.

3. INTERESTS TO BE DECLARED

In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

4. MINUTES

To Approve the minutes of the Council meetings held on the:

a) 18th September 2024 **APPENDIX A**

b) 9th October 2024 (Special) **APPENDIX B**

5. PUBLIC PARTICIPATION (7.10 – 7.25 p.m. approx)

The Committee sets aside, a short period at the commencement of the meeting when the public can ask questions or make statements in accordance with the rules of public participation as contained at the end of this agenda.

6. PRESENTATION – GREEN NEWTON INITIATIVE (10 minutes + 10 minutes Q&A)

To receive a presentation on behalf of Newton Abbot Green Futures and Newton Abbot CIC on the Green Newton Initiative.

7. REPORTS OF COUNTY AND DISTRICT COUNCIL REPRESENTATIVES

To receive reports from Councillors on activities in their roles as County and/or District Councillors.

8. MAYORAL ANNOUNCEMENTS

(a) Mayoral activities since the 18th September 2024 **APPENDIX C**

(b) Other appropriate items including Mayoral activities in the course of preparation.

PART B – MINUTES OF MEETINGS OF COMMITTEES AND ITEMS FOR DECISION

9. CO OPTION

To consider candidates to fill the current vacancy in the Brunel Ward for co-option in accordance with the adopted Co-Option Policy. **APPENDIX D**

10. BROADCASTING COUNCIL MEETINGS

a) To discuss broadcasting Council meetings and consider a quote for installation of required equipment.

- b) To discuss and consider responding to the Government consultation to allow remote and hybrid attendance at Council meetings including the possible introduction of proxy voting. [Enabling remote attendance and proxy voting at local authority meetings - GOV.UK](#)

APPENDIX F

11. POLICIES

- a) To consider a recommendation from the Staffing Committee that the Council adopts the Paternity Leave and Pay Policy (New)

APPENDIX G

- b) To consider recommendations from the Policy & Resources Committee that the Council adopts the:

- Drone Flying Policy (New)
- Bee Keeping Policy (New)
- Keeping Hens on an Allotment Policy (New)

APPENDIX H

APPENDIX I

APPENDIX J

12. UK SHARED PROSPERITY FUND (UKSPF)

In accordance with minute 24/10(277), to consider a recommendation from the Finance & Audit Committee, that the Council supports an application by Newton Abbot Chamber of Commerce to the UKSPF for the creation of a Visit Newton Abbot website, subject to written confirmation from the District Council to indemnify the Town Council from any financial loss.

13. ASSET OF COMMUNITY VALUE - OLD FORDE HOUSE

In accordance with minute 24/10(282), to consider a recommendation from the Finance & Audit Committee, that the Council consider instructing a Surveyor to undertake a full condition survey and provide a market valuation of Old Forde House and that the Council submits an expression of interest in the asset under the Asset of Community Value Regulations.

14. PROCEEDINGS OF COMMITTEES

To receive and in so far as may be necessary to approve reports, minutes and recommendations of the under mentioned Committees as presented by the respective Committee Chairperson: -

Minutes/Committee	Date	Chairperson/Vice-Chairperson
A. Planning	17/09/24	Joyce/Yabsley APPENDIX K
B. Staffing	02/10/24	Buscombe/Joyce APPENDIX L
C. Planning	08/10/24	Joyce/Yabsley APPENDIX M
D. Community & Heritage	16/10/24	Cooke/Yabsley APPENDIX N

E. Policy & Resources	23/10/24	D Corney-Walker/Wood APPENDIX O
F. Planning	29/10/24	Joyce/Yabsley APPENDIX P
G. Finance & Audit	30/10/24	Parker/D Corney-Walker APPENDIX Q

PART I C – ITEMS FOR INFORMATION ONLY

15. LATE CORRESPONDENCE (if any)

For information.

DATE OF NEXT MEETING

Wednesday 22nd January 2025

Distribution:

All Members of Newton Abbot Town Council
District Councillors Jackie Hook, Liam Mullone, Rob Hayes.
Jo Rice Senior Case Officer MP Martin Wrigley
Inspector James Johnson
Communications Advisor Nigel Canham
Hon. Freeman Mr M Hocking
Hon. Freewoman Mrs C Bunday.

RULES FOR PUBLIC PARTICIPATION AT MEETINGS OF NEWTON ABBOT TOWN COUNCIL AND ITS COMMITTEES/SUB-COMMITTEES

The Council will set aside a short period at the commencement of each meeting when members of the public can ask questions or make statements.

Should an individual or representative of a group or body wish to address Members of the Council the following rules are to be followed: -

1. General

Members of the public may ask questions or make statements at ordinary meetings of the Council and its Committees and Sub-Committees. If an informal group have a common interest, one of their number is to be identified to speak on behalf of the whole.

2. Order

Questions/statements will be asked in the order notice of them was received, except that the Chairman may group together similar questions.

3. Notice

A question or statement may only be taken if notice has been given by delivering it in writing or by electronic mail to the Clerk no later than 48 hours before the day of the meeting.

4. Number

At any one meeting no person may submit more than one question/statement.

5. Scope

The Clerk may reject a question/statement if it:

- is not about a matter for which the local authority has a responsibility or which affects the Town of Newton Abbot;
- is defamatory, frivolous or offensive;
- is substantially the same as a question which has been put at a meeting of the Council in the past six months; or
- requires the disclosure of confidential information.

6. Speaking at the meeting

The Chairman will invite the individual to put the question/statement to the Meeting. If a questioner who has submitted a written question is unable to be present, they may ask the Chairman or Clerk to put the question on their behalf.

7. Supplemental question

A questioner who has put a question in person may also put one supplementary question without notice. A supplementary question must arise directly out of the original question or the reply. The Chairman may reject a supplementary question on any of the grounds in Rule 5 above.