



**TO: ALL MEMBERS
OF THE COUNCIL**

My Ref: PAR\CW\LM\COUNCIL

Date: 6th March 2024

Dear Councillor,

You are hereby summoned under the Local Government Act 1972, Schedule 12, Section 10, to attend a Meeting of the **TOWN COUNCIL** to be held at Newton's Place, 43 Wolborough Street, Newton Abbot on **WEDNESDAY 13th MARCH 2024 at 7:00pm** to transact the business specified in the Agenda set out below.

This is a meeting in public, not a public meeting. Should members of the public and press wish to attend the meeting or ask a public question, please email info@newtonabbot-tc.gov.uk no later than 48 hours before the day of the meeting. The Council will make additional reasonable adaptations to facilitate attendance at its meetings upon request.

Attendees should be aware that the proceedings of this meeting may be recorded, filmed or photographed, by entering the Council Chamber attendees are consenting to being recorded.

Yours sincerely

Town Clerk

READING: The Mayor will hold a moment of reflection prior to the meeting.

A G E N D A

PART I A – GENERAL COUNCIL BUSINESS

- 1. WELCOME FROM THE MAYOR**
- 2. APOLOGIES FOR ABSENCE**

To receive apologies and approve reasons for absence.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

3. **INTERESTS TO BE DECLARED**

In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

4. **MINUTES**

To Approve the minutes of the Council meetings held on the:

a) 24th January 2024. **APPENDIX A**

b) 28th February 2024 (Extraordinary Meeting) **APPENDIX B**

5. **PUBLIC PARTICIPATION** (7.10 – 7.25 p.m. approx)

The Committee sets aside, a short period at the commencement of the meeting when the public can ask questions or make statements in accordance with the rules of public participation as contained at the end of this agenda.

6. **PRESENTATION BY LIFE CHANCE TRUST**

To receive a presentation by the Life Chance Trust.

7. **REPORTS OF COUNTY AND DISTRICT COUNCIL REPRESENTATIVES**

To receive reports from Councillors on activities in their roles as County and/or District Councillors.

8. **MAYORAL ANNOUNCEMENTS**

(a) Mayoral activities since the 24th January 2024 **APPENDIX C**

(b) Other appropriate items including Mayoral activities in the course of preparation.

PART I B – MINUTES OF MEETING OF COMMITTEES AND ITEMS FOR DECISION

9. **STAFFING COMMITTEE TERMS OF REFERENCE**

To consider a recommendation from the Policy & Resources Committee that the Council establishes a Staffing Committee and adopts the Staffing Committee Terms of Reference, commencing from the Annual Meeting, to be held in May 2024.

APPENDIX D

10. **50th ANNIVERSARY OF NEWTON ABBOT TOWN COUNCIL**

To consider planting two oak trees in Courtenay Park to commemorate the 50th Anniversary of Newton Abbot Town Council – 1st April 1974 – 1st April 2024.

APPENDIX E

11. **DEVON AND TORBAY DEVOLUTION DEAL – CONSULTATION**

To discuss and consider responding to the consultation on the proposal by Devon County Council and Torbay Council to create a Combined County Authority (CCA) for Devon and Torbay (closing date 24th March 2024). **APPENDIX F**

12. **DEVON ASSOCIATION OF LOCAL COUNCILS (DALC) COUNTY COMMITTEE**

To ratify a request from Councillor L Wood to fill the current vacancy as the Council's representative on the Devon Association of Local Councils (DALC) County Committee.

13. **PROCEEDINGS OF COMMITTEES**

To receive and in so far as may be necessary to approve reports, minutes and recommendations of the under mentioned Committees as presented by the respective Committee Chairperson: -

Minutes/Committee	Date	Chairperson/Vice-Chairperson
A. Planning	30/01/24	Joyce/Yabsley APPENDIX G
B. Community & Heritage	07/02/24	Cooke/Ryan APPENDIX H
C. Policy & Resources	14/02/24	Joyce/Bullivant APPENDIX I
D. Planning	20/02/24	Joyce/Yabsley APPENDIX J
E. Finance & Audit	21/02/24	Parker/Ryan APPENDIX K

PART I C – ITEMS FOR INFORMATION ONLY

14. **LATE CORRESPONDENCE** (if any)

For information.

15. **DATE OF NEXT MEETING**

Wednesday 15th May 2024 (Annual Council Meeting).

PART II

16. **EXCLUSION OF THE PUBLIC AND PRESS**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during

the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

17. **ASSETS**

Town Clerk to report on potential asset acquisition opportunity.

Distribution:

All Members of Newton Abbot Town Council

Anne Marie Morris MP

District Councillors Jackie Hook, Liam Mullone, Rob Hayes.

District Councillor Martin Wrigley

Inspector J Johnson

Communications Advisor Nigel Canham

RULES FOR PUBLIC PARTICIPATION AT MEETINGS OF NEWTON ABBOT TOWN COUNCIL AND ITS COMMITTEES/SUB-COMMITTEES

The Council will set aside a short period at the commencement of each meeting when members of the public can ask questions or make statements.

Should an individual or representative of a group or body wish to address Members of the Council the following rules are to be followed: -

1. General

Members of the public may ask questions or make statements at ordinary meetings of the Council and its Committees and Sub-Committees. If an informal group have a common interest, one of their number is to be identified to speak on behalf of the whole.

2. Order

Questions/statements will be asked in the order notice of them was received, except that the Chairman may group together similar questions.

3. Notice

A question or statement may only be taken if notice has been given by delivering it in writing or by electronic mail to the Clerk no later than 48 hours before the day of the meeting.

4. Number

At any one meeting no person may submit more than one question/statement.

5. Scope

The Clerk may reject a question/statement if it:

- is not about a matter for which the local authority has a responsibility or which affects the Town of Newton Abbot;
- is defamatory, frivolous or offensive;
- is substantially the same as a question which has been put at a meeting of the Council in the past six months; or
- requires the disclosure of confidential information.

6. Speaking at the meeting

The Chairman will invite the individual to put the question/statement to the Meeting. If a questioner who has submitted a written question is unable to be present, they may ask the Chairman or Clerk to put the question on their behalf.

7. Supplemental question

A questioner who has put a question in person may also put one supplementary question without notice. A supplementary question must arise directly out of the original question or the reply. The Chairman may reject a supplementary question on any of the grounds in Rule 5 above.