



**TO: ALL MEMBERS  
OF THE COUNCIL**

Ref: PAR/SS/LM/P&R

Date: 18<sup>th</sup> October 2023

Dear Councillor,

In accordance with the provisions of the Local Government Act 1972 you are summoned to attend a meeting of the **POLICY & RESOURCES COMMITTEE** to be held at Newton's Place, 43 Wolborough Street Newton Abbot on **WEDNESDAY 25<sup>th</sup> OCTOBER 2023** at 7.00 p.m.

Yours sincerely

Town Clerk

## **AGENDA**

### **PART 1**

#### **A - GENERAL COMMITTEE BUSINESS**

##### **1. APOLOGIES FOR ABSENCE**

To receive apologies and approve reasons for absence.

*Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.*

##### **2. INTERESTS**

In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

##### **3. MINUTES**

To agree as a correct record the minutes of the Meetings of the Policy & Resources Committee held on 6<sup>th</sup> September 2023. **APPENDIX A**

Town Clerk: P.A. Rowe

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4. **PUBLIC PARTICIPATION** (7.00 – 7.15 p.m.)

The Committee sets aside, a short period at the commencement of the meeting when the public can ask questions or make statements.

5. **REPRESENTATIVES ON OUTSIDE BODIES**

(a) To receive reports of Members' attendance at any meetings of outside bodies.

(b) To receive reports received from Outside bodies.

**B – ITEMS FOR DECISION**

6. **POLICIES**

To consider and review the following policy for approval and adoption:

- Working Alone Policy **APPENDIX B**
- Health & Safety Umbrella Policy **APPENDIX C**

7. **LEGAL SUPPORT**

To discuss legal support for the Council, including Employment Law, Human Resources and Health & Safety.

8. **BUDGET**

To identify any necessary growth over and above inflation during the next committee cycle for consideration by the Strategic Planning Forum as part of budget discussions.

9. **ACCOUNTS/INCOME & EXPENDITURE**

To receive and approve an overview of Income and Expenditure for the Policy & Resources Committee for the period 1<sup>st</sup> April 2023 – 30<sup>th</sup> September 2023.

**APPENDIX D**

**C – ITEMS FOR INFORMATION ONLY**

10. **LATE CORRESPONDENCE (IF ANY)**

Details will be circulated and will be for information only.

11. **DATE OF NEXT MEETING**

Wednesday 14<sup>th</sup> February 2024.

## **PART II**

### **12. EXCLUSION OF THE PUBLIC AND PRESS**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

### **13. ALLOTMENT MANAGEMENT**

To discuss and consider a change in the legal relationship between the Newton Abbot & District Cooperative Allotment Association (NADCAA) and the Council with regard to the tenancy of the Council's allotments.      **APPENDIX E**

### **14. BRADLEY COMMUNITY CENTRE ASSOCIATION**

To receive a verbal report on the Bradley Community Centre Association's compliance with the requirements of minute 23/06(88).

### **15. COURTENAY PARK BANDSTAND**

To receive a verbal update on the lease negotiations for Courtenay Park Bandstand.

## **DISTRIBUTION**

All Members of the Council  
Representatives of the local press  
Public Noticeboards