



**TO: ALL MEMBERS  
OF THE COUNCIL**

My Ref: PAR\CW\LM\COUNCIL

Date: 13<sup>th</sup> September 2023

Dear Councillor,

You are hereby summoned under the Local Government Act 1972, Schedule 12, Section 10, to attend a Meeting of the **TOWN COUNCIL** to be held at Newton's Place, Wolborough Street, Newton Abbot on **WEDNESDAY 20<sup>th</sup> SEPTEMBER 2023 at 7:00pm.**

Yours sincerely

Town Clerk

**READING:** The Mayor, will hold a moment of reflection prior to the meeting.

## **A G E N D A**

### **PART 1**

#### **A – GENERAL COUNCIL BUSINESS**

- 1. WELCOME FROM THE MAYOR**
- 2. APOLOGIES FOR ABSENCE**

To receive apologies and approve reasons for absence.

*Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.*

- 3. INTERESTS TO BE DECLARED**

In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

- 4. MINUTES**

To approve as a correct record and sign the minutes of the Council Meetings held on the 19<sup>th</sup> July 2023.

- a. Special Council Meeting

### **APPENDIX A**

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- Town Clerk: P.A. Rowe** Newton's Place, 43 Wolborough Street, Newton Abbot, Devon TQ12 1JQ

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b. Ordinary Council Meeting

**APPENDIX B**

5. **PUBLIC PARTICIPATION** (7.10 – 7.25 p.m. approx)

The Council has set aside a short period at the commencement of the Meeting when members of the public can ask questions or make statements.

6. **NEWTON ABBOT COMMUNITY SHED (10 minutes + 10 mins Q&A)**

To receive a presentation from Newton Abbot Community Shed. Following the presentation there will be an opportunity to ask questions.

7. **REPORTS OF COUNTY AND DISTRICT COUNCIL REPRESENTATIVES**

To receive reports from Councillors on activities in their roles as County and/or District Councillors.

8. **MAYORAL ANNOUNCEMENTS**

(a) Mayoral activities since the 19<sup>th</sup> July 2023

**APPENDIX C**

(b) Other appropriate items including Mayoral activities in the course of preparation.

**B – MINUTES OF MEETING OF COMMITTEES AND ITEMS FOR DECISION**

9. **HERITAGE ASSET REGISTER**

To consider and agree a member of the Council to be the representative on the Heritage Asset Register Working Group.

10. **PROCEEDINGS OF COMMITTEES**

To receive and in so far as may be necessary to approve reports, minutes and recommendations of the under mentioned Committees as presented by the respective Committee Chairperson: -

<b>Minutes/Committee</b>	<b>Date</b>	<b>Chairperson/Vice-Chairperson</b>
A. Planning	20/07/23	Joyce/Yabsley <b>APPENDIX D</b>
B. Planning	08/08/23	Joyce/Yabsley <b>APPENDIX E</b>
C. Planning	29/08/23	Joyce/Yabsley <b>APPENDIX F</b>
D. Policy & Resources	06/09/23	Joyce/Bullivant <b>APPENDIX G</b>
E. Planning Committee	19/09/23	Joyce/Yabsley <b>(to be tabled)</b>

11. **POLICIES**

To consider and adopt the Policy documents as circulated:

- ❖ Standing Orders

**APPENDIX H**

12. **ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2023**

To receive and note the AGAR and External Audit report for the financial year ended 31<sup>st</sup> March 2023.

**APPENDIX I**

13. **LATE CORRESPONDENCE** (if any)

For information.

14. **DATE OF NEXT MEETING**

Wednesday 15<sup>th</sup> November 2023

**PART II**

15. **EXCLUSION OF THE PUBLIC AND PRESS**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

16. **NEWTON IN BLOOM**

To receive and approve tenders received for the Newton In Bloom Contract 2024/28.

**Distribution:**

All Members of Newton Abbot Town Council  
County and District Councillor Martin Wrigley  
District Councillor Jackie Hook  
District Councillor Liam Mullone  
District Councillor Rob Hayes  
Inspector David Hammond  
Sergeant Jason Morrison  
Communications Advisor Nigel Canham