



**TO: ALL MEMBERS
OF THE COUNCIL**

Ref: NH/LM/ESUB

Date: 28th June 2023

Dear Councillor,

In accordance with the provisions of the Local Government Act 1972 you are summoned to attend a meeting of the **EVENTS SUB-COMMITTEE** to be held at Newton's Place, 43 Wolborough Street, Newton Abbot on **WEDNESDAY 5th JULY 2023** at 7.00 p.m.

Yours sincerely

Natalie Hicks
for
Philip Rowe, Town Clerk.

AGENDA

PART A – GENERAL SUB-COMMITTEE BUSINESS

1. ELECTION OF CHAIRPERSON OF THE EVENTS SUB-COMMITTEE 2023/24

To receive nominations for the election of the Chairperson of the Events Sub-Committee for the year 2023/24

2. APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

3. APPOINTMENT OF VICE CHAIRPERSON OF THE EVENTS SUB-COMMITTEE 2023/24

To receive nominations for the appointment of the Vice Chairperson of the Events Sub-Committee for the year 2023/24

4. INTERESTS TO BE DECLARED

In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

Town Clerk: P.A. Rowe

Newton's Place, 43 Wolborough Street, Newton Abbot, Devon TQ12 1JQ

Tel: 01626 201 120 Fax: 01626 369 674 info@newtonabbot-tc.gov.uk www.newtonabbot-tc.gov.uk

5. **MINUTES**

To agree as a correct record the minutes of the meeting of the Events Sub-Committee held on 1st March 2023. **APPENDIX A**

6. **PUBLIC PARTICIPATION (7:00 – 7:15 p.m.)**

The Sub-Committee sets aside a short period at the commencement of the meeting when the public can ask questions or make statements.

PART B – ITEMS FOR DECISION

7. **COMMITTEE TERMS OF REFERENCE**

To review the Committee Terms of Reference for the Events Sub Committee. **APPENDIX B**

8. **OVERVIEW OF EVENTS**

- a) To receive an introduction from the Events Co-ordinator and a brief outline of the Event Sub-Committees role and responsibilities.
- b) To receive a summary of the events which have taken place in 2023 including Easter, HMS Triumph parade, the official opening of Newton's Place and King Charles III Coronation weekend.
- c) To receive an update from the Events Co-ordinator and Town Development Manager on the upcoming summer/autumn planned events.

9. **NEWTON ABBOT CARNIVAL 2023**

- a) To receive an update from Carnival Committee member Councillor Colin Parker.
- b) To report the alternative use of allocated carnival budget towards a collaborative summer event with the Newton Abbot Rotary Club

10. **INCOME AND EXPENDITURE**

- a) Events Sub-Committee Income and Expenditure Report for the period 1st April 2023 to 31st May 2023. **APPENDIX C**
- b) Events Income and Expenditure Report for the period 1st April 2022 to 31st March 2022. **APPENDIX D**

PART C – ITEMS FOR INFORMATION ONLY

11. **LATE CORRESPONDENCE (IF ANY)**

Details will be tabled and will be for information only.

12. **DATE OF NEXT MEETING**

Wednesday 27th September 2023.

DISTRIBUTION

CIIs All Members of the Council
Natalie Hicks – Events Co-ordinator
Sally Henley – Town Development Manager
Representatives of the local press & Notice Boards

Town Clerk: P.A. Rowe

Newton's Place, 43 Wolborough Street, Newton Abbot, Devon TQ12 1JQ

Tel: 01626 201 120 Fax: 01626 369 674 info@newtonabbot-tc.gov.uk www.newtonabbot-tc.gov.uk