



**TO: ALL MEMBERS
OF THE COUNCIL**

Ref: PAR/SS/LM/P&R

Date: 14th June 2023

Dear Councillor,

In accordance with the provisions of the Local Government Act 1972 you are summoned to attend a meeting of the **POLICY & RESOURCES COMMITTEE** to be held at Newton's Place, 43 Wolborough Street Newton Abbot on **WEDNESDAY 21st JUNE 2023** at 7.00 p.m.

Yours sincerely

Town Clerk

AGENDA

PART 1

A - GENERAL COMMITTEE BUSINESS

1. **APOLOGIES FOR ABSENCE**
2. **INTERESTS**

To receive apologies and approve reasons for absence.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

3. **MINUTES**

To agree as a correct record the minutes of the Meetings of the Policy & Resources Committee held on:

- | | |
|--|-------------------|
| a) 15 th February 2023. | APPENDIX A |
| b) 17 th May 2023 Special meeting | APPENDIX B |

Town Clerk: P.A. Rowe

Newton's Place, 43 Wolborough Street, Newton Abbot, Devon TQ12 1JQ

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4. **PUBLIC PARTICIPATION** (7.00 – 7.15 p.m.)

The Committee sets aside, a short period at the commencement of the meeting when the public can ask questions or make statements.

5. **REPRESENTATIVES ON OUTSIDE BODIES**

(a) To receive reports of Members' attendance at any meetings of outside bodies.

(b) To receive reports received from Outside bodies.

B – ITEMS FOR DECISION

6. **COMMITTEE TERMS OF REFERENCE**

To review the Committee Terms of Reference for the Policy & Resources Committee.
APPENDIX C

7. **SUB-COMMITTEE & WORKING GROUPS MEMBERSHIP**

To agree membership of the Sub-Committees and Working Groups of the Policy & Resources Committee.
APPENDIX D

- Staffing Sub-Committee
- Neighbourhood Plan Monitoring Group

8. **NEWTON'S PLACE SIGNAGE**

To consider applying to the Local Planning Authority for permission to erect signage on the east elevation of Newton's Place.
APPENDIX E

9. **COURTENAY PARK BANDSTAND**

To receive an update from the Town Clerk.

10. **POLICIES**

To consider and review the following policies for approval and adoption:

- a) Member Officer Protocol **APPENDIX F**
- b) Model Publication Scheme **APPENDIX G**
- c) Role of Representatives on Outside Bodies **APPENDIX H**

11. **ACCOUNTS/INCOME & EXPENDITURE**

To receive and approve an overview of Income and Expenditure for the Policy & Resources Committee for the period 1st April 2022 – 31st March 2023.

APPENDIX I

C – ITEMS FOR INFORMATION ONLY

12. LATE CORRESPONDENCE (IF ANY)

Details will be circulated and will be for information only.

13. DATE OF NEXT MEETING

Wednesday 6th September 2023.

PART II

14. EXCLUSION OF THE PUBLIC AND PRESS

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

15. BRADLEY COMMUNITY CENTRE ASSOCIATION

To receive a report on the Bradley Community Centre Association.

APPENDIX J

16. ALLOTMENTS

To receive an update from the Town Clerk on the ongoing situation following recent legal proceedings.

DISTRIBUTION

All Members of the Council
Representatives of the local press
Public Noticeboards