

APPENDIX I

NEWTON ABBOT TOWN COUNCIL

INTERNAL AUDIT

31st March 2024

| | |
|--------------------------|---------------------|
| Opening Balance | £ 391,972.93 |
| Misc. Income | £ 20,135.55 |
| Total Income | £ 412,108.48 |
| | |
| LESS: | |
| Expenditure | £ 155,787.92 |
| | |
| TOTAL EXPENDITURE | £ 256,320.56 |

BALANCE as of 31st March 2024 **£ 256,320.56**
Business Call & Current Account:

Balances as of 31st March 2024

| | | |
|-----------------------------------|----------|-------------------|
| Current Account | £ | 100.00 |
| Business Call Account | £ | 256,220.56 |
| Petty Cash Account | £ | 200.00 |
| Total Cash in hand at bank | £ | 256,520.56 |

Total: **£256,520.56**

Balance of CCLA fund at 31st March 2024

£434,696.00

**Bank Reconciliation Statement as at 31/03/2024
for Cashbook 1 - Current/Instant Access A/c**

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> |
|--|-----------------------|------------------------------------|-------------------|
| Current A/c 00180697 | 31/03/2024 | 6 | 100.00 |
| Business Instant Access 895602 | 31/03/2024 | 5 | 256,220.56 |
| | | | <u>256,320.56</u> |
| <u>Unpresented Payments (Minus)</u> | | <u>Amount</u> | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 256,320.56 |
| <u>Unpresented Receipts (Plus)</u> | | | |
| | | 0.00 | |
| | | | <u>0.00</u> |
| | | | 256,320.56 |
| | | Balance per Cash Book is :- | 256,320.56 |
| | | Difference is :- | 0.00 |

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

13:30

Current/Instant Access A/c

Cash Received between 01/03/2024 and 31/03/2024

| <u>Date</u> | <u>Cash Received from</u> | <u>Receipt No</u> | <u>Receipt Description</u> | <u>Receipt Total</u> |
|-------------|--------------------------------|-------------------|--------------------------------|----------------------|
| 21/03/2024 | A Bite to Eat Mobile Catering | FPI | Kiosk rent | 54.17 |
| 05/03/2024 | A Hervin | | Rent - Blakes 23B | 36.00 |
| 19/03/2024 | Amy Ridley | | Rent - Coach 9D | 36.00 |
| 11/03/2024 | Anderson | 500411 | Rent - Coach 8D | 36.00 |
| 26/03/2024 | Automaton donations | 500415 | Automaton donations | 72.00 |
| 13/03/2024 | Aviva | FPI | Damage to window claim | 5,310.00 |
| 21/03/2024 | Bullivant | 500413 | Coffe machine | 1.00 |
| 01/03/2024 | Care & S Ltd SW | | Rent - 117B | 36.00 |
| 01/03/2024 | Care & S Ltd SW | | Rent - 116A | 36.00 |
| 04/03/2024 | CCLA Investment | | Income | 1,811.87 |
| 12/03/2024 | Clients deposit Lottery | FPI | Income | 90.00 |
| 21/03/2024 | Coffee machine 20.03.2024 | 500413 | Coffee machine 20.03.2024 | 11.00 |
| 11/03/2024 | Coffee machine income | 500412 | Coffee machine income | 15.00 |
| 26/03/2024 | Coffee machine income | 500415 | Coffee machine income | 8.00 |
| 21/03/2024 | Coffee machine uncome 15.03.24 | 500413 | Coffee machine uncome 15.03.24 | 23.00 |
| 21/03/2024 | D J Papworth | | Rent - Decoy 80C | 18.00 |
| 18/03/2024 | D Wilk | | Rent - Decoy 20A | 72.00 |
| 08/03/2024 | Deborah Maddock | | Rent - Decoy 39D | 18.00 |
| 04/03/2024 | Donation station income | | Donation station income | 3.00 |
| 07/03/2024 | Donation station income | | Donation station income | 5.00 |
| 08/03/2024 | Donation station income | | Donation station income | 5.00 |
| 11/03/2024 | Donation station income | | Donation station income | 12.00 |
| 14/03/2024 | Donation station income | | Donation station income | 10.00 |
| 15/03/2024 | Donation station income | | Donation station income | 11.00 |
| 18/03/2024 | Donation station income | | Donation station income | 9.00 |
| 20/03/2024 | Donation station income | | Donation station income | 5.00 |
| 22/03/2024 | Donation station income | | Donation station income | 5.00 |
| 25/03/2024 | Donation station income | | Donation station income | 20.00 |
| 27/03/2024 | Donation station income | | Donation station income | 3.00 |
| 11/03/2024 | Favell | 500411 | Rent - Bradley 29A | 36.00 |
| 04/03/2024 | G Guest | | Rent - Decoy 70B | 36.00 |
| 04/03/2024 | G Guest | | Rent - Decoy 104B | 36.00 |
| 04/03/2024 | G Guest | | Rent - Decoy 105A | 36.00 |
| 11/03/2024 | Gerry | 500411 | Rent - Blakes 15A | 36.00 |

Continued on Page 2

Current/Instant Access A/c

Cash Received between 01/03/2024 and 31/03/2024

| <u>Date</u> | <u>Cash Received from</u> | <u>Receipt No</u> | <u>Receipt Description</u> | <u>Receipt Total</u> |
|-------------|---------------------------|-------------------|-----------------------------|----------------------|
| 22/03/2024 | H Dellar | | Rent - Bradley 33B | 36.00 |
| 22/03/2024 | H Dellar | | Rent - Bradley 13A | 36.00 |
| 11/03/2024 | Hannaford | 500412 | Rent - Blakes 6A | 36.00 |
| 11/03/2024 | Hayward & McGraw | | Duplicate payment refund | 620.41 |
| 11/03/2024 | Holman | 500411 | Bradley - Bradley 18A & 22A | 54.00 |
| 11/03/2024 | Hopkins | 500411 | Rent - Decoy 41A & 43A | 72.00 |
| 08/03/2024 | J & A Somerville | | Rent - Blakes 7A | 36.00 |
| 01/03/2024 | J E Stewart | | Rent - Bradley 1D | 36.00 |
| 11/03/2024 | Jones | 500412 | Rent - Decoy 101B | 36.00 |
| 11/03/2024 | Jones | 500412 | Rent - Bradley 21A | 36.00 |
| 18/03/2024 | Keren Constantinof | FPI | Rent - Decoy 23F | 18.00 |
| 11/03/2024 | Lachenichi | 500411 | Rent - Decoy 91 | 36.00 |
| 04/03/2024 | Leanne King | | Rent - Bradley 19B | 36.00 |
| 11/03/2024 | Lloyds TSB | | Bank Interest | 424.43 |
| 11/03/2024 | Lose | 500411 | Rent - Blakes 8A & 9B | 72.00 |
| 21/03/2024 | Lythgoe | 500413 | Rent - Cookes 4 | 72.00 |
| 04/03/2024 | M Thomas | | Rent - Coach 3C | 36.00 |
| 21/03/2024 | M. Dart | 500413 | Rent - Bradley 1A & 34A | 54.00 |
| 04/03/2024 | Matthew Woods | | Rent - Cookes 13B | 36.00 |
| 01/03/2024 | Michael Puleston | | Rent - Decoy 78B | 36.00 |
| 11/03/2024 | Minchington | 500411 | Rent - Decoy 78A | 36.00 |
| 04/03/2024 | Miss Debra Curtis | | Rent | 35.00 |
| 20/03/2024 | Miss S L Bunning | | Rent - Bradley 29B | 36.00 |
| 05/03/2024 | MJ & G Tolley | | Rent - Decoy 102A | 36.00 |
| 18/03/2024 | Mr B M Trower | | Rent - Coach 5B | 36.00 |
| 26/03/2024 | Museum donation box | 500415 | Museum donation box | 85.13 |
| 01/03/2024 | Museum shop income | | Museum shop income | 5.89 |
| 06/03/2024 | Museum shop sales | | Museum shop sales | 18.17 |
| 08/03/2024 | Museum shop sales | | Museum shop sales | 10.81 |
| 18/03/2024 | Museum shop sales | | Museum shop sales | 4.91 |
| 22/03/2024 | Museum shop sales | | Museum shop sales | 20.14 |
| 26/03/2024 | Museum shop sales | 500415 | Museum shop sales | 90.44 |
| 12/03/2024 | N B Gould | FPI | Rent - Blakes 23A | 36.00 |
| 26/03/2024 | NA CIC | FPI | Salaries March 2024 | 8,792.43 |

Continued on Page 3

13:30

Current/Instant Access A/c

Cash Received between 01/03/2024 and 31/03/2024

| <u>Date</u> | <u>Cash Received from</u> | <u>Receipt No</u> | <u>Receipt Description</u> | <u>Receipt Total</u> |
|-----------------------|------------------------------|-------------------|------------------------------|-------------------------|
| 11/03/2024 | Orr | 500411 | Rent - Cookes 10A | 36.00 |
| 04/03/2024 | R Guest | | Rent - Decoy 72A | 36.00 |
| 19/03/2024 | R Hibble | | Rent - Coach 1A | 36.00 |
| 04/03/2024 | R Rainbow | | Rent - Decoy 94 | 72.00 |
| 04/03/2024 | S & S Watkin | | Rent - Decoy 77A | 36.00 |
| 04/03/2024 | S & S Watkin | | Rent - Decoy 76B | 36.00 |
| 05/03/2024 | Sales Recpts Page 65 | | Sales Recpts Page 65 | 40.00 |
| 15/03/2024 | Sales Recpts Page 66 | | Sales Recpts Page 66 | 25.00 |
| 21/03/2024 | Sales Recpts Page 67 | | Sales Recpts Page 67 | 60.00 |
| 25/03/2024 | Sales Recpts Page 68 | | Sales Recpts Page 68 | 160.00 |
| 28/03/2024 | Sales Recpts Page 69 | | Sales Recpts Page 69 | 200.00 |
| 28/03/2024 | Sales Recpts Page 70 | | Sales Recpts Page 70 | 16.88 |
| 22/03/2024 | Sales Recpts Page 71 | | Sales Recpts Page 71 | 56.25 |
| 04/03/2024 | Sean Harry | | Rent - Bradley 35A | 36.00 |
| 04/03/2024 | ST & VL McGall | | Rent - Blakes 7B | 36.00 |
| 06/03/2024 | Tomli | | Rent - Decoy 116B | 36.00 |
| 21/03/2024 | Unspent cash from chq #13948 | 500413 | Unspent cash from chq #13948 | 13.62 |
| 26/03/2024 | Vicarys Field Rent | 500415 | Vicarys Field Rent | 102.00 |
| 05/03/2024 | Warren Lake | | Rent - Cookes 3A | 36.00 |
| 05/03/2024 | Warren Lake | | Rent - Cookes 3B | 36.00 |
| 05/03/2024 | Warren Lake | | Rent - Cookes 16A | 16.00 |
| Total Receipts | | | | <u>20,135.55</u> |

Current/Instant Access A/c

Payments made between 01/03/2024 and 31/03/2024

| | <u>Date</u> | <u>Payment Reference</u> | <u>Payment Detail</u> | <u>Net Amount</u> | <u>VAT Amount</u> | <u>Total Amount</u> | <u>VAT Code</u> |
|---------------------------------------|-------------|--------------------------|-----------------------------|-------------------|-------------------|---------------------|-----------------|
| A.B. Coaches | 08/03/2024 | BACS | School travel to workshop | 160.00 | 0.00 | 160.00 | Z |
| AIBMS | 15/03/2024 | DD | Donation station fees | 41.32 | 0.00 | 41.32 | Z |
| Alchemy Systems (Western) Limi | 01/03/2024 | DD5227 | IT services contract - Mar | 1,681.01 | 0.00 | 1,681.01 | VAT |
| Amberol Limited | 26/03/2024 | BACS23751 | Beehive planters (CIL) new | 4,490.40 | 0.00 | 4,490.40 | VAT |
| Arval BNP Paribas Group | 04/03/2024 | DD1584581 | Vehicle licence tax | 36.00 | 0.00 | 36.00 | VAT |
| | 15/03/2024 | DD1166569 | HN22 EHE rental | 358.66 | 0.00 | 358.66 | VAT |
| | | | | 394.66 | 0.00 | 394.66 | |
| Astra Fixing Supplies Ltd | 04/03/2024 | BACS | Materials for NP lift | 85.34 | 17.07 | 102.41 | S |
| | 04/03/2024 | BACS | Concrete screws | 7.20 | 1.44 | 8.64 | S |
| | 28/03/2024 | BACS | Lockable tool cabinet | 548.99 | 109.79 | 658.78 | S |
| | | | | 641.53 | 128.30 | 769.83 | |
| AUK Supplies Ltd | 25/03/2024 | BACS | Master keys for NP x10 | 300.30 | 60.06 | 360.36 | S |
| Bayside Graphics Ltd | 04/03/2024 | BACS10021 | Motorshow banner amends | 106.80 | 0.00 | 106.80 | VAT |
| | 25/03/2024 | BACS10107 | Penn Inn & Wolborough | 370.44 | 0.00 | 370.44 | VAT |
| | | | | 477.24 | 0.00 | 477.24 | |
| BCA Remarketing Solutions | 21/03/2024 | BACS | Purchase of old van | 10,941.67 | 2,188.33 | 13,130.00 | S |
| Biffa Waste Services Ltd | 04/03/2024 | BACS37822 | Waste removal 30/03-26/06 | 1,512.42 | 0.00 | 1,512.42 | VAT |
| British Telecom | 18/03/2024 | DDM045FM | Phone services - March | 280.68 | 0.00 | 280.68 | VAT |
| Cash | 26/03/2024 | 13950 | Petty cash for event | 30.00 | 0.00 | 30.00 | Z |
| CF Corporate Finance | 01/03/2024 | DD | Lease rental - March | 1,547.77 | 309.55 | 1,857.32 | S |
| Cher's Funky Faces | 25/03/2024 | BACS | Face painter - Easter | 110.00 | 0.00 | 110.00 | Z |
| Corona Energy | 18/03/2024 | DD2172430 | Electricity - February | 33.13 | 0.00 | 33.13 | VAT |
| Cruse & Bridgeman Ltd | 21/03/2024 | BACS00201 | Repairs from lights damage | 1,500.00 | 0.00 | 1,500.00 | VAT |
| David Ogilvie Engineering Ltd | 26/03/2024 | BACS19067 | Floral poles for new scheme | 8,316.00 | 0.00 | 8,316.00 | VAT |
| DCK Payroll Solutions | 11/03/2024 | BACS5047 | March salaries | 63,258.55 | 0.00 | 63,258.55 | VAT |

Current/Instant Access A/c

Payments made between 01/03/2024 and 31/03/2024

| <u>Date</u> | <u>Payment Reference</u> | <u>Payment Detail</u> | <u>Net Amount</u> | <u>VAT Amount</u> | <u>Total Amount</u> | <u>VAT Code</u> |
|---|--------------------------|-------------------------------|-------------------|-------------------|---------------------|-----------------|
| 28/03/2024 | BACS5119 | Payroll processing fees | 212.64 | 0.00 | 212.64 | VAT |
| 28/03/2024 | BACS5118 | Payroll processing fees - Mar | 272.64 | 0.00 | 272.64 | VAT |
| | | | 63,743.83 | 0.00 | 63,743.83 | |
| Devon County Council | | | | | | |
| 06/03/2024 | BACS26098 | FMO job advert | 354.00 | 0.00 | 354.00 | VAT |
| Emma Seaman | | | | | | |
| 28/03/2024 | BACS | Friends Talk March | 75.00 | 0.00 | 75.00 | Z |
| Empyrean Digital Limited | | | | | | |
| 04/03/2024 | BACS935 | Monthly hosting & support | 570.00 | 0.00 | 570.00 | VAT |
| Everflow Water Limited | | | | | | |
| 27/03/2024 | DD | Water supply 19/04-18/05 | 45.64 | 0.00 | 45.64 | Z |
| Figura Planning Ltd | | | | | | |
| 04/03/2024 | BACS | CIL negotiation support | 388.60 | 77.72 | 466.32 | S |
| Fools Paradise Ltd | | | | | | |
| 25/03/2024 | BACS18676 | Eggs on Legs walkabout | 1,020.00 | 0.00 | 1,020.00 | VAT |
| 26/03/2024 | BACS18700 | Hula Hoops walkabouts | 684.00 | 0.00 | 684.00 | VAT |
| | | | 1,704.00 | 0.00 | 1,704.00 | |
| Fuel Genie Business | | | | | | |
| 18/03/2024 | DD1007519 | Fuel | 263.69 | 0.00 | 263.69 | VAT |
| Guardian Security (South West) | | | | | | |
| 21/03/2024 | BACS17119 | Door fobs for NP | 111.00 | 0.00 | 111.00 | VAT |
| Hayward & McGraw Gardening Ser | | | | | | |
| 04/03/2024 | BACS15531 | February gardening | 348.00 | 0.00 | 348.00 | VAT |
| 28/03/2024 | BACS15594 | March gardening | 348.00 | 0.00 | 348.00 | VAT |
| | | | 696.00 | 0.00 | 696.00 | |
| Heritage Stained Glass Ltd | | | | | | |
| 04/03/2024 | BACS4/03 | Removal and re-leading of | 14,340.00 | 0.00 | 14,340.00 | VAT |
| India Jolly | | | | | | |
| 08/03/2024 | BACS | Mieage to training in Taunton | 53.10 | 0.00 | 53.10 | Z |
| 15/03/2024 | BACS | Mileage to training in Exeter | 31.23 | 0.00 | 31.23 | Z |
| | | | 84.33 | 0.00 | 84.33 | |
| Jewson Limited | | | | | | |
| 04/03/2024 | BACS13581 | Materials for bench repairs | 16.00 | 0.00 | 16.00 | VAT |
| 08/03/2024 | BACS13639 | Portaloos for Town Quay | 120.00 | 0.00 | 120.00 | VAT |
| | | | 136.00 | 0.00 | 136.00 | |
| Kane Mailing Systems Ltd | | | | | | |
| 28/03/2024 | BACS13595 | Renewal of care plan | 216.00 | 0.00 | 216.00 | VAT |
| Kate Green | | | | | | |
| 07/03/2024 | BACS | Community engagement | 2,860.00 | 0.00 | 2,860.00 | Z |
| 25/03/2024 | BACS | Creative NA stall | 360.00 | 0.00 | 360.00 | Z |
| 28/03/2024 | BACS | Jul, Aug, Sep, Oct stall | 480.00 | 0.00 | 480.00 | Z |
| | | | 3,700.00 | 0.00 | 3,700.00 | |

Payments made between 01/03/2024 and 31/03/2024

| | <u>Date</u> | <u>Payment Reference</u> | <u>Payment Detail</u> | <u>Net Amount</u> | <u>VAT Amount</u> | <u>Total Amount</u> | <u>VAT Code</u> |
|---|-------------|--------------------------|--------------------------------|-------------------|-------------------|---------------------|-----------------|
| Katie Petley-Jones | | | | | | | |
| | 14/03/2024 | BACS | Parking 01/03 & 14/03 | 11.20 | 0.00 | 11.20 | Z |
| | 26/03/2024 | BACS | Parking 18/03 & 25/03 | 11.20 | 0.00 | 11.20 | Z |
| | | | | 22.40 | 0.00 | 22.40 | |
| Kelly Burridge | | | | | | | |
| | 28/03/2024 | BACS | Event items | 225.05 | 0.00 | 225.05 | Z |
| Laser Tech UK | | | | | | | |
| | 06/03/2024 | BACS | Hand held tripod | 249.00 | 49.80 | 298.80 | S |
| LibertyPay Limited | | | | | | | |
| | 04/03/2024 | DD | Rental - March | 24.95 | 4.99 | 29.94 | S |
| Lisa Briggs | | | | | | | |
| | 25/03/2024 | BACS | Hot House Combo | 400.00 | 0.00 | 400.00 | Z |
| Lloyds TSB | | | | | | | |
| | 05/03/2024 | DD | Credit card - February | 2,118.88 | 278.07 | 2,396.95 | S |
| | 28/03/2024 | PAYMAR24 | Service charges | 31.45 | 0.00 | 31.45 | Z |
| | | | | 2,150.33 | 278.07 | 2,428.40 | |
| Lou Jones Design Limited | | | | | | | |
| | 07/03/2024 | BACS10709 | Design of Spring Cryer | 5,670.00 | 0.00 | 5,670.00 | VAT |
| Mr Simon Croft | | | | | | | |
| | 28/03/2024 | BACS | Balloon modeller deposit | 50.00 | 0.00 | 50.00 | Z |
| NA CIC | | | | | | | |
| | 21/03/2024 | BACS | Grant | 500.00 | 0.00 | 500.00 | Z |
| NA Community Shed | | | | | | | |
| | 08/03/2024 | BACS | Wooden items for events | 2,000.00 | 0.00 | 2,000.00 | Z |
| Newton Flags & Banner Makers | | | | | | | |
| | 28/03/2024 | BACS | D-Day flag | 24.00 | 4.80 | 28.80 | S |
| Paul & Claire Sampson | | | | | | | |
| | 25/03/2024 | BACS | Shop front grant | 2,183.00 | 0.00 | 2,183.00 | Z |
| Pauline Newcombe | | | | | | | |
| | 04/03/2024 | BACS | Parking 04/03/24 | 3.60 | 0.00 | 3.60 | Z |
| | 14/03/2024 | BACS | Parking 11/03 & 12/03 | 6.50 | 0.00 | 6.50 | Z |
| | 21/03/2024 | BACS | Parking 18/03 & 19/03 | 6.50 | 0.00 | 6.50 | Z |
| | 28/03/2024 | BACS | Parking 26/03/24 | 2.90 | 0.00 | 2.90 | Z |
| | | | | 19.50 | 0.00 | 19.50 | |
| Petty cash | | | | | | | |
| | 11/03/2024 | 13948 | Full Council catering 13.03.24 | 80.00 | 0.00 | 80.00 | Z |
| Petty cash replenishment | | | | | | | |
| | 18/03/2024 | 13949 | Petty cash replenishment | 189.95 | 0.00 | 189.95 | Z |
| PPL | | | | | | | |
| | 28/03/2024 | BACS | CORRECTION | -403.87 | -80.77 | -484.64 | S |
| | 28/03/2024 | BACS | Music licence for events | 403.72 | 80.74 | 484.46 | S |
| | | | | -0.15 | -0.03 | -0.18 | |
| PPL UK | | | | | | | |

Current/Instant Access A/c

Payments made between 01/03/2024 and 31/03/2024

| <u>Date</u> | <u>Payment Reference</u> | <u>Payment Detail</u> | <u>Net Amount</u> | <u>VAT Amount</u> | <u>Total Amount</u> | <u>VAT Code</u> |
|---|--------------------------|-------------------------------|-------------------|-------------------|---------------------|-----------------|
| 28/03/2024 | BACS67445 | Music licence for events | 484.64 | 0.00 | 484.64 | VAT |
| Princes Grounds & Tree Care (S | | | | | | |
| 28/03/2024 | BACS1941 | Emptying of dog bins (weekly) | 396.04 | 0.00 | 396.04 | VAT |
| Quadient UK Limited | | | | | | |
| 25/03/2024 | DD1301771 | Franking machine credit | 200.00 | 0.00 | 200.00 | VAT |
| Quasar Microwave Technology Lt | | | | | | |
| 04/03/2024 | BACS1533 | Rates & rental | 2,816.67 | 0.00 | 2,816.67 | VAT |
| Rose Removals & Storage of De | | | | | | |
| 04/03/2024 | BACS75401 | Storage charge December | 65.66 | 0.00 | 65.66 | VAT |
| 18/03/2024 | BACS76361 | Storage charges 25/03-21/04 | 65.66 | 0.00 | 65.66 | VAT |
| | | | 131.32 | 0.00 | 131.32 | |
| Screwfix Direct Ltd | | | | | | |
| 04/03/2024 | BACS71004 | General maintenance | 22.97 | 0.00 | 22.97 | VAT |
| 06/03/2024 | BAC734191 | Items for wood chipper | 29.46 | 0.00 | 29.46 | VAT |
| 11/03/2024 | BACS29586 | Work boots | 47.99 | 0.00 | 47.99 | VAT |
| | | | 100.42 | 0.00 | 100.42 | |
| Scribble & Ink Office Supplies | | | | | | |
| 25/03/2024 | BACS51890 | Stationery supplies | 131.15 | 0.00 | 131.15 | VAT |
| SES Business Water | | | | | | |
| 04/03/2024 | BACS | Water charges 31/01-29/02 | 15.05 | 0.00 | 15.05 | Z |
| South West Communications Grou | | | | | | |
| 28/03/2024 | DD7563785 | Service charges | 402.83 | 0.00 | 402.83 | VAT |
| South West Water | | | | | | |
| 04/03/2024 | BACS | Water charges 29/11/23- | 87.32 | 0.00 | 87.32 | Z |
| 04/03/2024 | BACS | Water charges 30/11/23- | 303.83 | 0.00 | 303.83 | Z |
| | | | 391.15 | 0.00 | 391.15 | |
| Specialist Hygiene Services Lt | | | | | | |
| 04/03/2024 | BACS45930 | Cleaning services February | 820.80 | 0.00 | 820.80 | VAT |
| SSE | | | | | | |
| 25/03/2024 | BACS50353 | Electricity 02/10-29/02/24 | 115.37 | 0.00 | 115.37 | VAT |
| 25/03/2024 | BACS50950 | Electricity - February | 128.94 | 0.00 | 128.94 | VAT |
| 28/03/2024 | BACS56323 | Electricity 01/01-29/02 | 99.54 | 0.00 | 99.54 | VAT |
| 28/03/2024 | BACS19113 | Electricity - November | 120.75 | 0.00 | 120.75 | VAT |
| | | | 464.60 | 0.00 | 464.60 | |
| Stocksigns Limited | | | | | | |
| 21/03/2024 | BACS23540 | Cable assembly for VAS | 109.80 | 0.00 | 109.80 | VAT |
| Strategy Public Relations Ltd | | | | | | |
| 04/03/2024 | BACS | Consuktancy services | 1,250.00 | 0.00 | 1,250.00 | Z |
| Teignbridge District Council | | | | | | |
| 15/03/2024 | DD | Rates - March | 21.00 | 0.00 | 21.00 | Z |
| 15/03/2024 | DD | Rates - March | 316.00 | 0.00 | 316.00 | Z |
| | | | 337.00 | 0.00 | 337.00 | |

Payments made between 01/03/2024 and 31/03/2024

| | <u>Date</u> | <u>Payment Reference</u> | <u>Payment Detail</u> | <u>Net Amount</u> | <u>VAT Amount</u> | <u>Total Amount</u> | <u>VAT Code</u> |
|---|-------------|--------------------------|------------------------------|-------------------|-------------------|---------------------|-----------------|
| The Coffee Company | | | | | | | |
| | 18/03/2024 | BACS25899 | Rental 17/03-16/04 | 196.80 | 0.00 | 196.80 | VAT |
| Thirsty Work | | | | | | | |
| | 18/03/2024 | DD1219437 | Water bottles & rental | 72.60 | 0.00 | 72.60 | VAT |
| Tindle Newspapers Devon Ltd | | | | | | | |
| | 25/03/2024 | BACS06031 | MDA paper & online advert | 284.16 | 0.00 | 284.16 | VAT |
| Tor Mark | | | | | | | |
| | 14/03/2024 | BACS | Utems for sale in Museum | 19.40 | 0.00 | 19.40 | Z |
| Total Energies Gas & Power Lim | | | | | | | |
| | 18/03/2024 | DD275224 | Gas supply - 31/01-29/02 | 1,004.46 | 0.00 | 1,004.46 | VAT |
| | 22/03/2024 | DD4472324 | Electricity - February | 39.64 | 0.00 | 39.64 | VAT |
| | 22/03/2024 | DD4461324 | Electricity - February | 648.25 | 0.00 | 648.25 | VAT |
| | | | | 1,692.35 | 0.00 | 1,692.35 | |
| Tower Leasing Limited | | | | | | | |
| | 21/03/2024 | DD420475 | Quarterley lease 21/03-20/06 | 145.33 | 0.00 | 145.33 | VAT |
| Triden Self Storage Ltd | | | | | | | |
| | 26/03/2024 | BACS4679 | Storage rental - April | 141.92 | 0.00 | 141.92 | VAT |
| Tucker EMS Ltd | | | | | | | |
| | 14/03/2024 | BACS13612 | Replace lamp & fit timer | 1,369.92 | 0.00 | 1,369.92 | VAT |
| Unique Fire & Security Ltd | | | | | | | |
| | 05/03/2024 | BACS29863 | Replace emergency door | 46.26 | 0.00 | 46.26 | VAT |
| Vanarama | | | | | | | |
| | 01/03/2024 | DD | Servive plan - March | 25.74 | 5.15 | 30.89 | S |
| Virgin Media Business | | | | | | | |
| | 19/03/2024 | BACS01032 | Broadband 16/03-15/04 | 60.00 | 0.00 | 60.00 | VAT |
| Vodafone | | | | | | | |
| | 26/03/2024 | DD7656734 | Mobile phones x3 | 144.00 | 0.00 | 144.00 | VAT |
| Water Plus Ltd | | | | | | | |
| | 28/03/2024 | BACS | Cookes Field water 13/02- | 6.66 | 0.00 | 6.66 | Z |
| Weeding Technologies Limited | | | | | | | |
| | 07/03/2024 | BACS0312 | Service for weedo | 1,001.16 | 0.00 | 1,001.16 | VAT |
| | 07/03/2024 | BACS0312 | Service for Weeding Tech | -834.30 | -166.86 | -1,001.16 | S |
| | 07/03/2024 | BACS0132B | Service - Weeding Tech | 835.13 | 167.03 | 1,002.16 | S |
| | 28/03/2024 | BACS312-1 | Parts for foam stream | 92.16 | 0.00 | 92.16 | VAT |
| | | | | 1,094.15 | 0.17 | 1,094.32 | |
| Westcountry Fire Protection Li | | | | | | | |
| | 14/03/2024 | BACS45696 | Takeover of intruder alarm | 963.00 | 0.00 | 963.00 | VAT |
| | 21/03/2024 | BACS45781 | Fire alarm service | 132.00 | 0.00 | 132.00 | VAT |
| | | | | 1,095.00 | 0.00 | 1,095.00 | |
| Westcountry Stonemasons Ltd | | | | | | | |
| | 15/03/2024 | BACS | Stone work behind font | 980.00 | 196.00 | 1,176.00 | S |
| Wotton Printers | | | | | | | |
| | 18/03/2024 | BACS26723 | Printing of Spring Cryer | 4,385.00 | 0.00 | 4,385.00 | VAT |

Current/Instant Access A/c

Payments made between 01/03/2024 and 31/03/2024

| <u>Date</u> | <u>Payment Reference</u> | <u>Payment Detail</u> | <u>Net Amount</u> | <u>VAT Amount</u> | <u>Total Amount</u> | <u>VAT Code</u> |
|-------------|--------------------------|-----------------------|-------------------|-------------------|---------------------|-----------------|
| | | | <u>152,485.01</u> | <u>3,302.91</u> | <u>155,787.92</u> | |

Credit card purchases FEBRUARY 2024 - PAID IN MAR 24

| Date | Description | Net | VAT | Gross | A/c code | Centre |
|------------|---|------------|----------|------------|----------|--------|
| NATC - PAR | | | | | | |
| 22.01.2024 | Viking - Office chair | £ 139.00 | £ 27.80 | £ 166.80 | 4115 | 101 |
| 22.01.2024 | Viking - stationery supplies | £ 84.17 | £ 16.83 | £ 101.00 | 4105 | 102 |
| 24.01.2024 | Adobe Pro monthly subscription fee | £ 15.98 | £ 3.99 | £ 19.97 | 4101 | 101 |
| 31.01.2024 | NALC - Membership | £ 32.68 | £ 6.54 | £ 39.22 | 4101 | 101 |
| 31.01.2024 | Amazon - Wireless mouse | £ 18.31 | £ 3.67 | £ 21.98 | 4107 | 101 |
| 05.02.2024 | Tesco - Chocolate eggs for Easter event | £ 84.00 | - | £ 84.00 | 4349 | 210 |
| 13.02.2024 | LCN - Renewal of domain names | £ 329.97 | £ 66.00 | £ 395.97 | 4101 | 101 |
| 15.02.2024 | Reed - Adobe Suite course for K. Burr ridge | £ 40.83 | £ 8.17 | £ 49.00 | 4011 | 101 |
| 16.02.2024 | Viking - stationery supplies | £ 90.18 | £ 18.03 | £ 108.21 | | |
| NATC - SS | | | | | | |
| 23.01.2024 | Adobe Systems software | £ 23.73 | £ 4.75 | £ 28.48 | 4101 | 101 |
| 23.01.2024 | Amazon - First aid supplies for Depot | £ 12.21 | £ 2.46 | £ 14.67 | 5555 | 290 |
| 23.01.2024 | Amazon - First aid supplies for Depot | £ 11.48 | £ 2.30 | £ 13.78 | 5555 | 290 |
| 24.01.2024 | Adobe Systems software | £ 16.64 | £ 3.33 | £ 19.97 | 4101 | 101 |
| 24.01.2024 | Amazon - purple overlay for NP lights | £ 41.60 | £ 8.35 | £ 49.95 | 4999 | 101 |
| 30.01.2024 | Urban Hygiene - Grafetti remover | £ 90.82 | £ 18.17 | £ 108.99 | 5555 | 290 |
| 31.01.2024 | The Helping Hand Co. - Litter picking equipment (Tidy Town) | £ 198.52 | £ 39.70 | £ 238.22 | 4560 | 290 |
| 31.01.2024 | Amazon - Black bags (Tidy Town) | £ 19.12 | £ 3.83 | £ 22.95 | 4560 | 290 |
| 31.01.2024 | Bunzl - Surface cleaning wipes x18 | £ 97.38 | £ 19.48 | £ 116.86 | 4145 | 102 |
| 08.02.2024 | Zoom - monthly fee | £ 25.98 | £ 5.20 | £ 31.18 | 4101 | 101 |
| 08.02.2024 | Vanaways UK Ltd - Deposit for tipper | £ 500.00 | - | £ 500.00 | 4196 | 102 |
| 09.02.2024 | Amazon - Wireless mouse | £ 5.82 | £ 1.17 | £ 6.99 | 4115 | 101 |
| 09.02.2024 | Amazon - Desktop speakers | £ 19.16 | £ 3.83 | £ 22.99 | 4115 | 101 |
| 09.02.2024 | Amazon - Laptop case | £ 12.49 | £ 2.50 | £ 14.99 | 4115 | 101 |
| NATC - CD | | | | | | |
| 04.02.2024 | Amazon - Paint brush | £ 6.21 | £ 1.24 | £ 7.45 | 4315 | 201 |
| 04.02.2024 | Amazon - Roll up storage pouch | £ 9.49 | £ 1.90 | £ 11.39 | 4315 | 201 |
| 04.02.2024 | Amazon - Set of 3 stencil brush | £ 4.99 | £ 1.00 | £ 5.99 | 4315 | 201 |
| 04.02.2024 | Amazon - Fabric scissors | £ 4.99 | £ 1.00 | £ 5.99 | 4315 | 201 |
| 04.02.2024 | Amazon - Microfibre cloths | £ 9.99 | £ 2.00 | £ 11.99 | 4315 | 201 |
| 04.02.2024 | Amazon - Craft mat | £ 4.16 | £ 0.83 | £ 4.99 | 4315 | 201 |
| 06.02.2024 | Amazon - Ear defenders for neurospicy visitors | £ 14.16 | £ 2.83 | £ 16.99 | 4999 | 201 |
| 06.02.2024 | Amazon - Stretchy noodles (pack of 24) for shop | £ 5.82 | £ 1.17 | £ 6.99 | 4306 | 201 |
| 10.02.2024 | Ancestry - All access membership | £ 149.00 | - | £ 149.00 | 4101 | 201 |
| | | £ 2,118.88 | £ 278.07 | £ 2,396.95 | | |

Statement of Account

Miss Scott
Newton Abbot Town Council
Newtons Place
43 Wolborough Street
Newton Abbot
TQ12 1JQ

5 April 2024

Account name: **NEWTON ABBOT TOWN COUNCIL**
Account number: **PS3078772-001**
Statement period: **29/02/2024 to 31/03/2024**

Account summary

Total valuation as at 31 March 2024 **£434,696.00**
Total valuation as at last statement at 29 February 2024 **£434,696.00**

Holdings as at 31 March 2024

| Fund name | Unit/share holdings | Price per unit/share | Value |
|---|---------------------|----------------------|--------------------|
| The Public Sector Deposit Fund SC4 GB00B3LDFH01 | 434,696.0000 | £1.00 | £434,696.00 |
| Total value | | | £434,696.00 |

The average Fund yield for this period was 5.23% p.a.

Income for the period is as follows:

| Month | Date paid | Method | Amount (£) | Destination |
|----------|------------|-----------------------------------|------------|-------------|
| Feb 2024 | 04/03/2024 | Paid to Nominated Bank Details | £1,811.87 | |

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk Freephone 0800 022 3505 www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Investment Management Limited (registered in England & Wales, No. 2183088) is authorised and regulated by the Financial Conduct Authority.
Registered address: One Angel Lane, London EC4R 3AB.

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on www.ccla.co.uk/glossary. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at [**clientservices@ccla.co.uk**](mailto:clientservices@ccla.co.uk).