



## APPENDIX A

- Based at 4 magistrates courts across Devon & Cornwall, including Plymouth, Bodmin, Truro and Newton Abbot, which also has an outreach service.
- Working with low level, first time and repeat offenders and victims of crime.
- Problem solving, sign posting and supporting through the court processes.
- Located in court buildings, near to public access areas.
- Working in partnership with other professionals from a wide range of organisations.
- Produces a quarterly newsletter, It was suggested that the newsletter is sent to the Principal Administrator to circulate amongst Members.
- A small charity which is totally reliant on grant funding.

The Chairperson thanked the representatives for the informative presentation and invited Members to ask any questions.

Members asked about volunteering, funding, age range of offenders and what the Town Council can do to support CASS.

The representatives of CASS talked about volunteering roles and advised that volunteers receive extensive training and support and come from a variety of backgrounds. The age range of offenders is over 18 but there can be some cross over with youth services and family work. Councillors can support CASS by connecting communities with CASS. As a small charity they are totally reliant on grant funding.

### 65. **COMMITTEE TERMS OF REFERENCE**

The Committee gave due consideration to the Terms of Reference for the Community & Heritage Committee, circulated prior to the meeting.

Accordingly, it was:

**RESOLVED** that the Terms of Reference for the Community & Heritage Committee be hereby, approved and adopted subject to a minor amendment to point 3, to include 'Membership to be a maximum of 16 Councillors including Ex Officio members, to be appointed annually.

### 66. **SUB COMMITTEES & WORKING GROUPS MEMBERSHIP**

The committee considered membership of the Sub-Committees and Working Groups of the Community & Heritage Committee, arising from the discussion it was:

**RESOLVED** that membership of the sub-Committees and Working Groups of the Community & Heritage Committee be:

Events Sub Committee Membership:

Cllrs Buscombe, Cooke, D Corney-Walker, Davieson, Hall, Joyce, Parker and Ryan.

Community Engagement Group Membership:

Cllrs Buscombe, Cooke, D Corney-Walker, T Corney-Walker, Davieson, Hall, Joyce, Parker, Ryan, Walker.

Road Safety Working Group Membership:

Cllrs Buscombe, D Corney-Walker, Hall, Joyce, Parker and Walker.

Allotment Sub-Committee Membership:

Cllrs D Corney-Walker, Davieson, Hall, Joyce and Parker.

**67. MUSEUM STORES**

The Deputy Town Clerk provided an update on the 'What's in Store' project for the Museum and advised that the initial expression of interest submitted to the Heritage Fund had been successful and the Museum has been invited to submit an application for the project to the National Lottery Heritage Fund. The application must be submitted by May 2024. The project will be in two phases, development and delivery, over a two-year period. It was noted that the Heritage Lottery Fund considered the Newton's Place project as a flagship project.

Arising from discussions members noted the update and thanked the Deputy Town Clerk.

**68. COMMUNITY INFRASTRUCTURE LEVY (CIL)**

The Deputy Town Clerk reported that the Police had approached the Town Council to assist with the installation of CCTV at the Figure of Eight Park in the Bradley Ward through CIL monies. It was noted that the District Council will fund the CCTV equipment. The Town Council has been asked to cover a £7,000 shortfall in funding for the infrastructure.

Members supported the request in principle and suggested the Police and Crime Commissioner is approached to contribute towards the project. Arising from the discussion, it was:

**RESOLVED** that the Town Council:

- a) allocates funding from the Community Infrastructure Levy to support the installation of CCTV at the Figure of Eight Park in Newton Abbot.
- b) Contacts the Police and Crime Commissioner to request financial support towards the project.

**69. SUB COMMITTEES/WORKING PARTIES/FORUMS**

Allotment Sub-Committee– 26<sup>th</sup> April 2023

Arising from the consideration of the report of the meeting it was:

**RESOLVED** that the notes of the Allotment Sub-Committee meeting held on 26<sup>th</sup> April 2023 be hereby noted, subject to a minor amendment that Cllr Parker was not present at the meeting.

70. **ALLOTMENTS**

The Deputy Town Clerk highlighted the recommendations made by the Allotment Sub-Committee at its meeting on the 26<sup>th</sup> April 2023 to the Community & Heritage Committee for consideration:

- *The Town Clerk contacts the landowner of the track at Cooke's Field to ask for the top end of the track to be repaired.*
- *NADCAA obtains three quotes in relation to the long-term improvement of tracks across all sites, including a permeable option and submits a report to the Council for consideration.*
- *That the money allocated to water harvesting at Decoy Field is transferred to the new site at Hele Park.*

The Deputy Town Clerk advised that three quotes had been received for the long-term upgrade of the access tracks on Decoy Field. Members considered the quotes, as outlined in Appendix F, circulated prior to the meeting and expressed concern at the lack of information. Discussion took place about using a permeable surface, planning consent, quality assessment of contractors and more sustainable options.

Arising from the discussion, it was:

**RESOLVED** to defer making a decision until further investigations have been carried out and considered.

**a) Delegated Authority**

**RESOLVED** to defer the item pending further information.

**b) Water Harvesting**

It was noted that the Allotment Association plans to install a water harvesting system on the Hele Park field that could provide approximately 50% of the annual water demand on the field. The Allotment Sub-Committee supported the project and made a recommendation to the Community & Heritage Committee that the money allocated to water harvesting at Decoy Field is transferred to the new site at Hele Park. Accordingly, it was:

**RESOLVED** That the Town Council supports the implementation of a water harvesting system on Hele Park Field utilising the funding previously allocated for Decoy Allotment Site.

71. **ACCOUNTS/INCOME AND EXPENDITURE**

The Committee received and noted an overview of income and expenditure for the Community & Heritage Committee, Newton In Bloom and the Museum for the period 1<sup>st</sup> April 2022 – 31<sup>st</sup> March 2023. The RFO advised that a Councillor had asked questions in advance of the meeting and was satisfied with the answers. The RFO was happy to answer any further questions. Accordingly, it was:

**RESOLVED** that the Income and Expenditure Statements for the period 1<sup>st</sup> April 2022 – 31<sup>st</sup> March 2023 for the:

- 1) Community and Heritage Committee
- 2) Newton In Bloom
- 3) Museum, be hereby approved.

Members noted the underspend across all budgets and expressed their thanks to the RFO.

**72. LATE CORRESPONDENCE**

None.

**73. DATE OF NEXT MEETING**

The next meeting of the Community and Heritage Committee would be held on Wednesday 18<sup>th</sup> October 2023.

Meeting closed at 20:25

Chairperson.....Date.....