

MINUTES OF THE **MEETING** OF THE **POLICY & RESOURCES COMMITTEE**
HELD ON **WEDNESDAY 22nd June 2022** AT 7.00 P.M. AT NEWTON'S PLACE, 43
WOLBOROUGH STREET, NEWTON ABBOT

PRESENT: Councillor D Corney-Walker (Chairperson) Presiding

Councillors	P Bullivant	M Hocking
	C Bunday (Mayor)	R Jenks
	C Davieson	A Jones
	A Hall	M Joyce
	R Hayes	M Ryan

In attendance: Phil Rowe – Town Clerk
Sam Scott – Deputy Town Clerk
Linda McGuirk – Principal Administrator

76. **ELECTION OF CHAIRPERSON OF THE POLICY & RESOURCES COMMITTEE 2022/23**

Nominations were received for the election of the Chairperson of the Policy & Resources Committee for the year 2022/2023.

Accordingly, it was:

RESOLVED that Councillor David Corney-Walker be elected Chairperson of the Policy & Resources Committee for the year 2022/2023.

77. **APOLOGIES FOR ABSENCE**

Apologies for absence were received on behalf of Councillors K Crout and R Hall and Sally Henley - Town Development Manager.

78. **APPOINTMENT OF VICE CHAIRPERSON OF THE POLICY & RESOURCES COMMITTEE 2022/23**

Nominations were received for the appointment of the Vice Chairperson of the Policy & Resources Committee for the year 2022/2023.

Accordingly, it was:

RESOLVED that Councillor K Crout be appointed Vice Chairperson of the Policy & Resources Committee for the year 2022/2023.

Cllrs M Hocking and M Ryan abstained from voting.

79. **INTERESTS**

Chair initials.....

None.

80. **MINUTES**

The Minutes of the Meeting of the Policy and Resources Committee held on 16th February 2022 were received and signed as a correct record.

81. **COMMITTEE TERMS OF REFERENCE**

The Committee gave due consideration to the Terms of Reference for the Policy & Resources Committee, circulated prior to the meeting.

Accordingly, it was:

RESOLVED that the Terms of Reference for the Policy & Resources Committee be hereby, approved and adopted subject to a minor amendment.

82. **PUBLIC PARTICIPATION**

None.

83. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

The Chairperson invited Members to report on meetings of outside bodies.

A) Councillor C Bunday reported that alongside the Town Clerk she had attended the Newton Abbot Security Trust AGM. Cllr Bunday was very impressed by the way the organisation was developing and their investment in personnel and equipment to help protect the community.

It was noted that the Street Pastors were working closely with the Security Trust.

B) Councillor M Joyce advised that he attends the Chamber of Trade meetings.

The Chairperson thanked Councillors for their updates and encouraged members to continue attending and supporting outside bodies and to provide reports back to Council.

84. **POLICIES**

The Chairperson introduced the policy documents, previously circulated.

Following a review of the policy documents among Members it was:

RESOLVED that the Policies in relation to the:

- a) Staff Handbook
- b) Social Media Policy

Chair initials.....

- c) Ethical Fundraising Policy
- d) Leave Policy

be hereby, approved and adopted, subject to the agreed minor amendments.

85. ACCOUNTS INCOME & EXPENDITURE

The Committee received and noted the overview of Income and Expenditure statement for the Policy and Resources Committee for the Period 1st April – 30th April 2022.

Accordingly, it was:

RESOLVED that the Income and Expenditure Statements for the Policy and Resources Committee for the period 1st April – 30th April 2022, be hereby, approved and signed by the Chairman of the Policy and Resources Committee.

Members expressed their thanks to the Deputy Town Clerk (RFO) for the inclusion of additional information.

86. LATE CORRESPONDENCE

None.

87. DATE OF NEXT MEETING

The next meeting would be Wednesday 7th September 2022

88. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED that the press and public be excluded from the meeting during discussion on the following item of business on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

89. PROTOCOL FOR MARKING THE DEATH OF A SENIOR NATIONAL FIGURE

The Chairperson introduced the Protocol for Marking the Death of a Senior National Figure and advised the document had been reviewed and updated following the latest guidance received from the National Association of Civic Officers. It was agreed to note the changes made to the Protocol.

Meeting closed at 7:25pm

Chairman.....Date.....

Chair initials.....