



**TO: ALL MEMBERS
OF THE COUNCIL**

Ref: PAR/LM/C&HCtee

Date: 7th June 2023

Dear Councillor,

In accordance with the provisions of the Local Government Act 1972 you are summoned to attend a meeting of the **COMMUNITY & HERITAGE COMMITTEE** to be held at Newton's Place, 43 Wolborough Street, Newton Abbot on **WEDNESDAY 14th JUNE 2023 at 7:00 p.m.**

Yours sincerely

Town Clerk

AGENDA

PART A – GENERAL COMMITTEE BUSINESS

1. APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

2. INTERESTS

In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests including the nature and extent of such interests they may have in items to be considered at this meeting.

3. MINUTES

To agree as a correct record the minutes of the meetings of the Community and Heritage Committee held on:

a) 29th March 2023.

APPENDIX A

Town Clerk: P.A. Rowe

Newton's Place, 43 Wolborough Street, Newton Abbot, Devon TQ12 1JQ

Tel: 01626 201 120 Fax: 01626 369 674 info@newtonabbot-tc.gov.uk www.newtonabbot-tc.gov.uk

b) 17th May 2023 Special meeting.

APPENDIX B

4. **PUBLIC PARTICIPATION (7.00 – 7.15 p.m.)**

The Committee sets aside, a short period at the commencement of the meeting when the public can ask questions or make statements.

5. **COMMUNITY ADVICE AND SUPPORT SERVICE (CASS) (10 mins + 10 mins Q&A)**

A representative of CASS will provide an introduction on the work of the organisation.

PART B – ITEMS FOR DECISION

6. **COMMITTEE TERMS OF REFERENCE**

To review the Committee Terms of Reference for the Community & Heritage Committee.

APPENDIX C

7. **SUB-COMMITTEE & WORKING GROUPS MEMBERSHIP**

To agree membership of the Sub-Committees and Working Groups of the Community & Heritage Committee.

APPENDIX D

- a) Events Sub-Committee
- b) Community Engagement Group
- c) Road Safety Working Group
- d) Allotment Sub-Committee

8. **MUSEUM STORES**

To receive an update from the Deputy Town Clerk on the 'What's in Store' project.

9. **COMMUNITY INFRASTRUCTURE LEVY (CIL)**

To consider a request to allocate CIL funds to support the installation of CCTV at a community park due to anti-social behaviour.

10. **SUB-COMMITTEES/WORKING PARTIES/FORUMS**

To receive the minutes of the following Sub-Committee: -

Allotments Sub-Committee – 26th April 2023. **APPENDIX E**

11. **ALLOTMENTS**

To receive an update from the Deputy Town Clerk on the Allotment Sub-Committee meeting held on the 26th April 2023 and to consider recommendations arising from the meeting:

- a) To consider quotes received for the long-term improvement of the access tracks across all allotment sites.

APPENDIX F

- b) To grant delegated authority to the Town Clerk in conjunction with the Mayor, Chairperson of the Finance & Audit Committee to appoint a contractor to undertake long-term repairs to the allotment access tacks, in accordance with Financial Regulations.
- c) To consider and agree that funding previously allocated for water harvesting at the Decoy allotment site is transferred to the new allotment site at Hele Park.

12. ACCOUNTS/INCOME & EXPENDITURE

To receive an overview of income and expenditure for period 1st April 2022 – 31st March 2023 for the following:

- Community and Heritage Committee **APPENDIX G**
- Newton In Bloom **APPENDIX H**
- Museum **APPENDIX I**

PART C – ITEMS FOR INFORMATION ONLY

13. LATE CORRESPONDENCE (IF ANY)

Details will be circulated and will be for information only.

14. DATE OF NEXT MEETING

Wednesday 18th October 2023.

DISTRIBUTION

All Members of the Council
Representatives of the local press
Public Noticeboards