

Month No: 12

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>Admin F&amp;A</u>						
Insurance income	920	0	(920)			
Admin F&A :- Income	<u>920</u>	<u>0</u>	<u>(920)</u>			<u>0</u>
Grants S137	1,316	0	(1,316)		(1,316)	
Financial Assistance	4,950	0	(4,950)		(4,950)	
Credit Card fees	96	0	(96)		(96)	
Audit Fees	2,700	4,000	1,300		1,300	
Health & Safety	2,662	400	(2,262)		(2,262)	
Insurance	6,125	11,787	5,662		5,662	
Van Insurance	467	0	(467)		(467)	
Newton's Place Insurance	10,076	0	(10,076)		(10,076)	
PWLB Repayments	21,443	22,000	557		557	
Admin F&A :- Indirect Expenditure	<u>49,836</u>	<u>38,187</u>	<u>(11,649)</u>	<u>0</u>	<u>(11,649)</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<u><b>(48,916)</b></u>					
<u>Administration</u>						
Photocopying Income	51	0	(51)			
Pavement Cafe Licence income	880	680	(200)			
Christmas Lights Income	3,310	2,000	(1,310)			
Precept	666,913	666,913	0			
CIL Income	41,100	38,000	(3,100)			
Council Tax Support Grant	70,880	70,880	0			
Bank Interest Received	52	0	(52)			
Miscellaneous Income	16,202	0	(16,202)			
Administration :- Income	<u>799,388</u>	<u>778,473</u>	<u>(20,915)</u>			<u>0</u>
Salaries	316,952	315,000	(1,952)		(1,952)	
Staff Clothing	404	500	96		96	
Staff Training	617	1,250	633		633	
NEIGHBOURHOOD PLAN EXP	25	0	(25)		(25)	
Staff Travel	358	1,100	743		743	
Newton Abbot Security Trust	10,677	10,000	(677)		(677)	
TIC Contribution	4,407	3,500	(907)		(907)	
Christmas Lights Equipment	15,240	13,659	(1,581)		(1,581)	
Christmas Lights Contractors	13,693	0	(13,693)		(13,693)	
Subscriptions	3,998	3,000	(998)		(998)	
Photocopier consumables/suppor	704	0	(704)		(704)	
Stationery	15	0	(15)		(15)	
IT Support	10,542	4,200	(6,342)		(6,342)	
Photocopier Rental	6,345	5,000	(1,345)		(1,345)	

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2018

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Photocopies	3,922	5,000	1,078		1,078	
Franking M/c Rental	1,483	1,800	317		317	
Franking M/c Credit	1,742	1,900	158		158	
Postages	11	500	489		489	
Franking machine consumables	484	0	(484)		(484)	
Office Equipment	1,403	1,500	97		97	
Payroll Processing Fees	374	400	27		27	
Shop Front Improvement Grant	1,306	10,000	8,694		8,694	
Repairs - Equipment	250	0	(250)		(250)	
Telephone maintenance	794	0	(794)		(794)	
Telephone Calls	1,230	1,160	(70)		(70)	
Telephone Line Rental	213	1,100	887		887	
Fax	0	300	300		300	
Mobile Phones	1,149	1,300	151		151	
Omega Support Costs	1,023	1,000	(23)		(23)	
Public Relations	28,580	20,000	(8,580)		(8,580)	
Advertising	139	1,650	1,511		1,511	
Licensing fees - other	128	0	(128)		(128)	
Contingency	0	14,000	14,000		14,000	
Miscellaneous Expenses	19,271	0	(19,271)		(19,271)	
<b>Administration :- Indirect Expenditure</b>	<b>447,477</b>	<b>418,819</b>	<b>(28,658)</b>	<b>0</b>	<b>(28,658)</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>351,911</b>					
<b>Town Hall</b>						
Room Hire	1,525	1,500	(25)			
Coffee Machine Income	110	0	(110)			
<b>Town Hall :- Income</b>	<b>1,635</b>	<b>1,500</b>	<b>(135)</b>			<b>0</b>
Stationery	1,143	1,000	(143)		(143)	
Hand Drier rental	418	0	(418)		(418)	
Cleaning Products	1,046	900	(146)		(146)	
Window Cleaning	210	0	(210)		(210)	
Rates	8,738	10,000	1,263		1,263	
Gas	548	2,500	1,952		1,952	
Electricity	4,481	4,500	19		19	
Water	1,723	1,750	27		27	
Refuse Collection	2,102	1,500	(602)		(602)	
GENERAL MAINTENANCE PURCHASES	136	0	(136)		(136)	
Repairs - Property	86	1,500	1,414		1,414	
Repairs - Equipment	38	0	(38)		(38)	
Appliances	1,699	2,000	301		301	

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2018

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Town Hall Garden	0	700	700		700	
Telephone Calls	107	0	(107)		(107)	
Mobile Phones	82	0	(82)		(82)	
Broadband	866	650	(216)		(216)	
Coffee M/c Rental	490	500	10		10	
Coffee M/c Supplies	328	500	172		172	
Catering - Town Hall	2,249	2,500	251		251	
Storage Container	662	500	(162)		(162)	
Van - Repairs	1,790	0	(1,790)		(1,790)	
Van Rental	2,880	4,200	1,320		1,320	
Van Fuel	850	700	(150)		(150)	
Van - miscellaneous	292	0	(292)		(292)	
Public Relations	3,675	0	(3,675)		(3,675)	
Advertising	225	0	(225)		(225)	
Miscellaneous Expenses	1,770	0	(1,770)		(1,770)	
<b>Town Hall :- Indirect Expenditure</b>	<b>38,633</b>	<b>35,900</b>	<b>(2,733)</b>	<b>0</b>	<b>(2,733)</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(36,999)</b>					
<u>Civic</u>						
Miscellaneous Income	486	0	(486)			
<b>Civic :- Income</b>	<b>486</b>	<b>0</b>	<b>(486)</b>			<b>0</b>
Staff Travel	6	0	(6)		(6)	
Subscriptions	3	0	(3)		(3)	
Members' Training	822	500	(322)		(322)	
Members' Travel	122	300	178		178	
Mayoral Allowance	1,617	2,500	883		883	
Mayoral Miscellaneous	386	0	(386)		(386)	
Town Crier's Expenses	2,375	750	(1,625)		(1,625)	
Civic Functions	224	300	76		76	
Catering - Civic	1,436	0	(1,436)		(1,436)	
Twinning	0	150	150		150	
Advertising	0	500	500		500	
Licensing fees - other	20	0	(20)		(20)	
Miscellaneous Expenses	377	0	(377)		(377)	
<b>Civic :- Indirect Expenditure</b>	<b>7,387</b>	<b>5,000</b>	<b>(2,387)</b>	<b>0</b>	<b>(2,387)</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(6,901)</b>					
<u>Town Development Manager</u>						
TCP Income	0	100	100			

## Detailed Income &amp; Expenditure by Budget Heading 31/03/2018

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	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
TCP Income	2,660	500	(2,160)			
TCP Product Placement Income	450	500	50			
Miscellaneous Income	469	0	(469)			
<b>Town Development Manager :- Income</b>	<b>3,579</b>	<b>1,100</b>	<b>(2,479)</b>			<b>0</b>
Subscriptions	0	500	500		500	
Telephone Calls	0	160	160		160	
Mobile Phones	0	740	740		740	
Broadband	0	100	100		100	
TCP Events	3,806	1,000	(2,806)		(2,806)	
Advertising	60	0	(60)		(60)	
Miscellaneous Expenses	768	0	(768)		(768)	
<b>Town Development Manager :- Indirect Expenditure</b>	<b>4,634</b>	<b>2,500</b>	<b>(2,134)</b>	<b>0</b>	<b>(2,134)</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(1,055)</b>					
<u>St Leonard's Tower</u>						
St Leonard's Tower Dontations	777	0	(777)			
St Leonard's Tower Sales	91	0	(91)			
<b>St Leonard's Tower :- Income</b>	<b>868</b>	<b>0</b>	<b>(868)</b>			<b>0</b>
Repairs - Equipment	0	500	500		500	
St Leonard's Tower Maintenance	1,694	0	(1,694)		(1,694)	
Electricity - Tower	2,199	500	(1,699)		(1,699)	
St Leonard's Tower Bus Rates	233	0	(233)		(233)	
Miscellaneous Expenses	15	0	(15)		(15)	
<b>St Leonard's Tower :- Indirect Expenditure</b>	<b>4,141</b>	<b>1,000</b>	<b>(3,141)</b>	<b>0</b>	<b>(3,141)</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(3,273)</b>					
<u>War Memorial</u>						
Water	238	250	12		12	
War Memorial Maintenance	4,394	1,500	(2,894)		(2,894)	
War Memorial Electricity	340	100	(240)		(240)	
<b>War Memorial :- Indirect Expenditure</b>	<b>4,973</b>	<b>1,850</b>	<b>(3,123)</b>	<b>0</b>	<b>(3,123)</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(4,973)</b>					
<u>Victoria Gardens</u>						
Miscellaneous Income	54	0	(54)			
<b>Victoria Gardens :- Income</b>	<b>54</b>	<b>0</b>	<b>(54)</b>			<b>0</b>
Victoria Gardens	2,952	1,100	(1,852)		(1,852)	

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Miscellaneous Expenses	0	500	500		500	
Victoria Gardens :- Indirect Expenditure	<u>2,952</u>	<u>1,600</u>	<u>(1,352)</u>	<u>0</u>	<u>(1,352)</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<b><u>(2,898)</u></b>					
<u>Golden Lion Square</u>						
Golden Lion Square	659	600	(59)		(59)	
GLS electricity charge	88	100	12		12	
Golden Lion Square :- Indirect Expenditure	<u>747</u>	<u>700</u>	<u>(47)</u>	<u>0</u>	<u>(47)</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<b><u>(747)</u></b>					
<u>Newton Abbot Community Trust</u>						
Miscellaneous Expenses	2,763	0	(2,763)		(2,763)	
Newton Abbot Community Trust :- Indirect Expenditure	<u>2,763</u>	<u>0</u>	<u>(2,763)</u>	<u>0</u>	<u>(2,763)</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<b><u>(2,763)</u></b>					
<u>CIC</u>						
Staffing repayments	6,467	0	(6,467)			
CIC :- Income	<u>6,467</u>	<u>0</u>	<u>(6,467)</u>			<u>0</u>
CIC	18,892	0	(18,892)		(18,892)	
CIC :- Indirect Expenditure	<u>18,892</u>	<u>0</u>	<u>(18,892)</u>	<u>0</u>	<u>(18,892)</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<b><u>(12,426)</u></b>					
<u>Museum</u>						
Museum Friends Subscriptions	1,212	0	(1,212)			
Museum Sales	365	0	(365)			
Museum Donations	149	0	(149)			
Miscellaneous Income	97	0	(97)			
Museum :- Income	<u>1,824</u>	<u>0</u>	<u>(1,824)</u>			<u>0</u>
Staff Travel	22	0	(22)		(22)	
Subscriptions	82	0	(82)		(82)	
Stationery	67	0	(67)		(67)	
IT Support	16	0	(16)		(16)	
Repairs - Equipment	179	0	(179)		(179)	
Appliances	9	0	(9)		(9)	
Advertising	1,255	5,000	3,745		3,745	
Volunteers' Expenses	377	0	(377)		(377)	
Friends Expenses	305	0	(305)		(305)	

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Exhibits	23	0	(23)		(23)	
General archive items	60	0	(60)		(60)	
Exhibition Costs	1,056	27,800	26,744		26,744	
Newton's Place Expenditure	287	0	(287)		(287)	
Conservation Of Exhibits	557	0	(557)		(557)	
Miscellaneous Expenses	451	0	(451)		(451)	
<b>Museum :- Indirect Expenditure</b>	<b>4,744</b>	<b>32,800</b>	<b>28,056</b>	<b>0</b>	<b>28,056</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(2,921)</b>					
<u>Events</u>						
Victorian Evening Receipts	270	0	(270)			
Town Crier Competition Income	220	0	(220)			
Autumn Fayre Income	481	0	(481)			
Carnival Income	1,297	0	(1,297)			
Lantern Parade Income	1,984	0	(1,984)			
Band Sponsorship	250	0	(250)			
Miscellaneous Income	1,528	0	(1,528)			
<b>Events :- Income</b>	<b>6,031</b>	<b>0</b>	<b>(6,031)</b>			<b>0</b>
Advertising	37	500	463		463	
Band Concerts	250	1,000	750		750	
Autumn Fayre	1,415	1,500	85		85	
Victorian Evening	1,216	1,500	284		284	
Town Crier's Competition	492	500	8		8	
Christmas Events	2,768	2,000	(768)		(768)	
Remembrance Sunday	704	1,000	296		296	
Carnival	2,476	1,750	(726)		(726)	
Easter events	939	0	(939)		(939)	
Lantern Parade Expenditure	6,812	6,000	(812)		(812)	
Licensing Fees	443	0	(443)		(443)	
Miscellaneous Expenses	3,399	250	(3,149)		(3,149)	
<b>Events :- Indirect Expenditure</b>	<b>20,950</b>	<b>16,000</b>	<b>(4,950)</b>	<b>0</b>	<b>(4,950)</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(14,920)</b>					
<u>Newton In Bloom</u>						
NinB Sponsorship Receipts	1,583	0	(1,583)			
NinB Watering Receipts	70	0	(70)			
<b>Newton In Bloom :- Income</b>	<b>1,653</b>	<b>0</b>	<b>(1,653)</b>			<b>0</b>
NinB Competition Expenses	485	500	15		15	

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NinB Contractor Floral Display	20,161	10,000	(10,161)		(10,161)	
NinB Contractor Watering	0	3,500	3,500		3,500	
Eco Grants	0	1,000	1,000		1,000	
NinB Equipment	62	1,000	938		938	
NinB Sponsorship Costs	12	0	(12)		(12)	
Miscellaneous Expenses	4	0	(4)		(4)	
WWI Roundel Costs	0	5,000	5,000		5,000	
<b>Newton In Bloom :- Indirect Expenditure</b>	<b>20,725</b>	<b>21,000</b>	<b>275</b>	<b>0</b>	<b>275</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(19,072)</b>					
<u>Allotments</u>						
Allotment Rents	979	1,000	21			
Vicary's Field Rent	102	0	(102)			
Miscellaneous Income	2,155	0	(2,155)			
<b>Allotments :- Income</b>	<b>3,236</b>	<b>1,000</b>	<b>(2,236)</b>			<b>0</b>
Allotment Maintenance	3,684	2,500	(1,184)		(1,184)	
Allotment Rent Payments	850	0	(850)		(850)	
Miscellaneous Expenses	3,517	0	(3,517)		(3,517)	
<b>Allotments :- Indirect Expenditure</b>	<b>8,050</b>	<b>2,500</b>	<b>(5,550)</b>	<b>0</b>	<b>(5,550)</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(4,815)</b>					
<u>Footpaths</u>						
P3 Grant Income	1,000	0	(1,000)			
<b>Footpaths :- Income</b>	<b>1,000</b>	<b>0</b>	<b>(1,000)</b>			<b>0</b>
Footpath Maintenance	762	1,500	739		739	
<b>Footpaths :- Indirect Expenditure</b>	<b>762</b>	<b>1,500</b>	<b>739</b>	<b>0</b>	<b>739</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>238</b>					
<u>Bradley Leat</u>						
Bradley Leat Cleaning	528	0	(528)		(528)	
Bradley Leat Maintenance	1,040	2,000	960		960	
<b>Bradley Leat :- Indirect Expenditure</b>	<b>1,568</b>	<b>2,000</b>	<b>432</b>	<b>0</b>	<b>432</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(1,568)</b>					
<u>Town Quay</u>						
Electricity	260	0	(260)		(260)	
Water	20	100	80		80	

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Town Quay Cleaning	1,263	400	(863)		(863)	
Town Quay Maintenance	58	1,000	942		942	
Town Quay Refurb Project	577	0	(577)		(577)	
<b>Town Quay :- Indirect Expenditure</b>	<b>2,179</b>	<b>1,500</b>	<b>(679)</b>	<b>0</b>	<b>(679)</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(2,179)</b>					
<u>Other Amenities</u>						
Olive Trees Town Centre - INC	7,035	0	(7,035)			
Street Warden Scheme income	2,500	0	(2,500)			
Miscellaneous Income	4,393	0	(4,393)			
<b>Other Amenities :- Income</b>	<b>13,928</b>	<b>0</b>	<b>(13,928)</b>			<b>0</b>
Bus Shelters	4,393	250	(4,143)		(4,143)	
Newfoundland Way Toilets	10,263	8,540	(1,723)		(1,723)	
Buckland Skate Park	381	0	(381)		(381)	
Noticeboards and Street Furn.	861	1,500	639		639	
Benches/Seats	1,041	250	(791)		(791)	
Information Kiosks	440	500	60		60	
Grass verge cutting	10,352	6,000	(4,352)		(4,352)	
Signage	3,450	0	(3,450)		(3,450)	
Olive Trees Town Centre EXP	4,916	0	(4,916)		(4,916)	
Street Warden Scheme exp'ture	1,185	0	(1,185)		(1,185)	
Miscellaneous Expenses	240	960	720		720	
<b>Other Amenities :- Indirect Expenditure</b>	<b>37,522</b>	<b>18,000</b>	<b>(19,522)</b>	<b>0</b>	<b>(19,522)</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(23,595)</b>					
<u>Newton's Place</u>						
Grant income	50,532	0	(50,532)			
Miscellaneous Income	800	0	(800)			
St Leo's Church Income	20,700	21,000	300			
<b>Newton's Place :- Income</b>	<b>72,032</b>	<b>21,000</b>	<b>(51,032)</b>			<b>0</b>
Stationery	17	0	(17)		(17)	
IT Support	1	0	(1)		(1)	
Electricity	293	0	(293)		(293)	
Public Relations	268	0	(268)		(268)	
St Leo's Church refurb project	210,991	56,900	(154,091)		(154,091)	
Miscellaneous Expenses	33	0	(33)		(33)	
<b>Newton's Place :- Indirect Expenditure</b>	<b>211,601</b>	<b>56,900</b>	<b>(154,701)</b>	<b>0</b>	<b>(154,701)</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(139,570)</b>					



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<u>EMR - Election</u>						
EMR Election	0	6,000	6,000		6,000	
EMR - Election :- Indirect Expenditure	<u>0</u>	<u>6,000</u>	<u>6,000</u>	<u>0</u>	<u>6,000</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<u>0</u>					
<u>EMR</u>						
EMR (asset opportunity)	0	3,000	3,000		3,000	
EMR :- Indirect Expenditure	<u>0</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>	<u>3,000</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<u>0</u>					
<hr/>						
Grand Totals:- Income	913,099	803,073	(110,026)			
Expenditure	890,537	666,756	(223,781)	0	(223,781)	
<b>Net Income over Expenditure</b>	<u>22,561</u>	<u>136,317</u>	<u>113,756</u>			
<b>Movement to/(from) Gen Reserve</b>	<u>22,561</u>					