

MINUTES OF THE MEETING OF THE **COMMUNITY & HERITAGE COMMITTEE** HELD ON **WEDNESDAY 16th OCTOBER 2019** AT 7.00 P.M. AT THE TOWN HALL, 9 DEVON SQUARE, NEWTON ABBOT

PRESENT Councillors Mrs Ann Jones (Vice Chairman) Presiding

Councillors	P Bullivant	M Hocking
	Mrs C Bunday	D Howe
	D Corney-Walker	C Jenks
	Mrs K Crout	R Jenks (Mayor)
	R Hall	M Joyce (Dep Mayor)
	B Hayes	C N Parker
	R Hayes	M Ryan

Representative of Press: Ross Bryant - Mid Devon Advertiser

Officers in attendance: Samantha Scott – Deputy Town Clerk
Sally Henley – Town Development Manager
Alexandra Robinson – Committee Administrator

241. **APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors Colin Davieson, Mike Pilkington and Mrs Lesley Sheffield (Chairman).

242. **MINUTES**

The minutes of the meeting of the Community and Heritage Committee held on 19th June 2019 were received and signed as a correct record.

243. **INTERESTS**

None declared.

244. **PUBLIC PARTICIPATION**

None.

245. **SUB-COMMITTEES/WORKING PARTIES/FORUMS**

(i). EVENTS SUB-COMMITTEE – 2nd OCTOBER 2019

Arising from the consideration of the report of the meeting it was

RESOLVED that the minutes of the Events Sub-Committee meeting held on 2nd October 2019 be hereby approved and adopted subject to Minute 19/10(E27) b being amended and considered further under Minute 248 below.

(ii). COMMUNITY ENGAGEMENT GROUP – 9th OCTOBER 2019

Arising from the consideration of the report of the meeting it was

RESOLVED that the minutes of the Community Engagement Group meeting held on 9th October 2019 be hereby approved and adopted.

246. **NEWTON'S PLACE PROJECT - UPDATE**

The Chairman invited Councillor Mike Ryan, Chairman of the Newton's Place Project Board to update Members on the project. Councillor Ryan noted that Members were regularly informed of progress on the project but that since the previous update he raised the following points:

- ❖ Increased number of trades persons on site since last Monday;
- ❖ Additional foreman on site to assist the site manager;
- ❖ Partition walls have been installed to the offices;
- ❖ The staircase to the first floor and the mezzanine above had been installed;
- ❖ The lift car was in manufacture;
- ❖ Overall there had been good progress on the site and
- ❖ There would be a site meeting on Thursday 17th October to review progress.

The Chairman thanked Councillor Ryan for the update. Councillor Carol Bunday reported that the neighbours in St. Leonard's Road had commented on how considerate the site trades people had been towards the neighbours and they expressed their appreciation.

Councillor Phillip Bullivant reported that he had arranged storage for the newly manufactured exhibition cabinets, and they were due to be delivered the following week. Members extended their thanks to Councillor Bullivant for his assistance. Following a discussion among Members accordingly, it was;

RESOLVED that the verbal update from Councillor Mike Ryan, Chairman of the Newton's Place Project Board be noted.

247. **WAR MEMORIAL - UPDATE**

The Chairman invited the Deputy Town Clerk to update Members on the refurbishment of the War Memorial. Mrs Scott referred to the report, tabled at the meeting, on the work undertaken to date and raised the following key points:

- ❖ The works are now complete;
- ❖ The project was within the original tender price;
- ❖ The works were slightly delayed due to the elements taken off site for repair and refurbishment;
- ❖ The stone and granite has been thoroughly cleaned, brass plaques cleaned and replaced with anti-theft fixings, the pillars repaired and finials cleaned and treated;
- ❖ The railings and base of the railings have been repaired, cleaned and treated;
- ❖ A new removable system to hold the wreaths have been devised and installed;
- ❖ A turf contractor has laid new turf but the heras fencing has been left in situ as late as possible to give the grass every chance of establishing;
- ❖ Ideverde will plant the borders and urns and to complete the soft landscaping;
- ❖ The Soldier silhouette will be re-installed and the plaque for the memorial bench replaced; and
- ❖ The Town Council's Handyman will be fitting two bollards on the roadside to protect the two pillars adjacent to the road from possible damage.

The Chairman thanked the Deputy Town Clerk for her informative update to the refurbishment of the War Memorial.

248. **INCOME AND EXPENDITURE**

A. The Committee considered the proposed budgets for the following Sub-Committees and Working Groups. Following discussion the Committee received and noted the proposed budgets for the following Sub-Committees and Working Groups for the period 2020//21:

- a) Community Engagement Group – Newton In Bloom budget of **£21,500**;
- b) Community Engagement Group – Museum budget of **£32,800**, and
- c) Events Sub-Committee budget of **£22,000**.

Arising from the discussion it was:

RESOLVED that the proposed 2020/21 budgets listed as a) to c) above be hereby approved and adopted and it being noted that any underspend from the 2019/20 budget for the Museum be transferred to the Newton’s Place Project.

B. The Committee received and noted the Income and Expenditure statement for the Community and Heritage Committee, (for the period 1st April – 30th September 2019) and considered the proposed budget for 2020/21.

Following consideration, accordingly it was:

RESOLVED that a) the Income and Expenditure Statement for the period 1st April – 30th September 2019 for the Community and Heritage Committee be hereby approved and adopted and b) that the proposed budget for Community and Heritage Committee be hereby approved and adopted as a budget of **£27,000** for 2020/21.

249. **ST LEONARD’S CHURCH – ARCHAEOLOGICAL REPORT**

Members received and noted the report on the archaeological find at the former St. Leonard’s Church (Newton’s Place).

250. **LATE CORRESPONDENCE**

None.

251. **DATE OF NEXT MEETING**

The next meeting of the Community and Heritage Committee would be held on Wednesday 5th February 2019.



Chairman