

MINUTES OF THE **MEETING OF THE COUNCIL** HELD ON **WEDNESDAY 11TH NOVEMBER 2015** AT 7.00 P.M. AT THE TOWN HALL, 9 DEVON SQUARE, NEWTON ABBOT

PRESENT Councillors M E Ryan (Mayor) Presiding
Ms L Roberts (Deputy Mayor)

Councillors

D Corney-Walker	Mrs J A Jones
C Coyle-Moore	Mrs S Kingdom
Mrs J Grainger	C Parker
R Grainger	M J Pilkington
D Howe	K L Purchase
R D Jenks	T Ward

By Invitation: Mrs Val Harrison, Friend of the Museum
Mr H L J Cole, Honorary Freeman
Councillor P Bullivant, Teignbridge District Council

Representative of the Press: None

In attendance: Mr Philip Rowe – Town Clerk
Ms Samantha Scott – Deputy Town Clerk
Mrs F Cole – Museum Curator

Prior to the commencement of the meeting, the Honorary Freeman, Mr Henry Cole, delivered prayers.

260. APOLOGIES

Apologies for absence were submitted on behalf of Councillor Mrs C Bunday, Mrs J Cleave, M Hocking, Mrs L Sheffield, County and District Councillor G Hook, District Councillor Mrs J Brodie and Honorary Freeman, Mrs D. Nicholls.

261. INTERESTS

None declared.

262. MINUTES

The minutes of the Council Meeting held on 23rd September 2015 were received and signed as a correct record.

263. HERITAGE ASSETS NEWTON ABBOT

The Chairman introduced Mrs Val Harrison to the meeting who had been invited, together with the Museum Curator, Mrs Felicity Cole, to report on progress made to date on creating a Heritage Assets List for Newton Abbot.

Mrs Harrison's presentation made reference to the following:

- ❖ As a result of preparing the Neighbourhood Development Plan for Newton Abbot, a need had been identified for a local heritage list for Newton Abbot.
- ❖ There were two types of heritage asset – designated, for example, a listed building and non-designated, (historical assets that contributed to the character or economic value of a settlement, but had no protected status, legally).
- ❖ Key stakeholders included Newton Abbot Town and Teignbridge District Councils, the Newton Abbot Museum and the Devon Historic Environment Records team, together with the wider community, including local heritage groups.
- ❖ The Devon Historic Environment Record (HER) listed all the designated and non-designated historical assets. It provided information pertaining to archaeological sites, historic buildings and landscapes in Devon.
- ❖ The HER was a public document, for the benefit of the entire community.
- ❖ The aim of the HER for Newton Abbot project was to increase the amount of available information pertaining to Newton Abbot. It was to be a digital database that was to be held by Newton Abbot Town Council, (via Historic England), the aim of which was to engage with the wider community to increase the number of assets on the HER.
- ❖ To date a Newton Abbot Local Heritage Asset project list had begun and a public event was to be planned to inform the community of the aims of the HER.
- ❖ Regular updates were to be provided throughout the duration of the process.

At the conclusion of the presentation members asked questions.

The Town Clerk thanked Mrs Harrison for the work completed to date – and emphasised the importance of the identification of those assets that were not currently protected. The scheme would raise awareness and encourage more engagement with the local community.

The Chairman thanked Mrs Harrison and Mrs Cole for their informative presentation, whereupon they left the meeting.

264. **PUBLIC PARTICIPATION**

Grant awards were presented to the following organisations during this period:

- ❖ Newton Abbot & District Society of Arts;
- ❖ Teignbridge Citizens Advice Bureau;
- ❖ HITS Foodbank;
- ❖ 1322 ATC Squadron;
- ❖ THAT Foodbank;
- ❖ Dyrans Talking Journal;
- ❖ Newton Abbot Community Transport Association.

265. **REPORTS OF COUNTY AND DISTRICT COUNCIL REPRESENTATIVES**

A. District Councillor Bullivant reported on the following issues in which he had direct involvement:

- ✚ The recent open day and board meeting of Stover Canal Trust;
- ✚ The Homeless Review;
- ✚ The planning requirements for Newton Abbot, in particular those required for the NA2 Whitehills development;
- ✚ The A382 development;
- ✚ Teignbridge Parking Review Committee.

B. Town and District Councillor Parker reported on the following issues in which he had direct involvement:

- ⊕ Ongoing traffic congestion in Newton Abbot, in particular, the recent disruptions at the Penn Inn Roundabout.

C. Town and District Councillor Pilkington reported on the following issues in which he had direct involvement:

- Teign Estuary Committee – there had been appreciation expressed in relation to the Town Quay redevelopment. The Committee was to contact Network Rail to request for the bridge to be painted.

In accordance with Standing Order number 38, Members were invited to put questions to the representative or make appropriate statements.

266. MAYORAL ANNOUNCEMENTS

A. The Council received the list of engagements (previously circulated) which the Mayor and Deputy Mayor had carried out since 23rd September 2015.

The Mayor drew particular attention to the following activities enjoyed during that period:-

- Tour of Tuckers Maltings;
- The Mayor's Civic Service;
- The coffee morning held in aid of the Refugee Crisis;
- Newton Abbot College Remembrance Day;
- The Teignbridge and Torbay Civic Services.

B. Members' attention was drawn to the Mayor's Christmas event, which was to be held on Wednesday 16th December, at 8pm.

267. PROCEEDINGS OF COMMITTEES

A. The Minutes of the Meeting of the **Planning Committee** held on 13th October 2015 as presented by the Chairman, Councillor D Howe, were received and approved;

B. The Minutes of the Meeting of the **Amenities Committee** held on 21st October 2015 as presented by the Town Clerk, were received and approved;

C. The Minutes of the Meeting of the **Finance & Resources Committee** held on 28th October 2015 as presented by the Chairman, Councillor C Parker, were received and approved;

- D. The draft Minutes of the Meeting of the **Planning Committee** held on 3rd November 2015 as presented by the Chairman, Councillor D Howe, were received and approved.

268. **WAR MEMORIAL - COMMEMORATION**

Members noted the Newton Abbot Town Council – War Memorial Commemoration report, (previously circulated), together with a Roll of Honour list of the names of those who lost their lives during the First World War, but are not included on the Newton Abbot War Memorial.

The criterion that had been adopted by the Newton Abbot Town Council was as follows:

The named person has to:-

- a) Have been serving at the time of death in the armed forces;
- b) Have been killed in a recognised field of conflict or serving with the UN peace keeping forces; or
- c) Have been killed in a peace keeping roll in a field of conflict up to six months after the conflict is over.

And

- d) They were born and brought up in the town or that they were living in the town for the majority of their life and have not been included on another memorial i.e. at the town of their birth.

Those killed whilst serving in the armed forces but not in a field of conflict cannot be added to a war memorial.

The Town Council had received a previous approach (in 2007) for a name to be added to the war memorial, which had not been received from a family member – it was imperative that names should not be added without prior approach from the family. All requests were to be dealt with in a sensitive and thorough manner.

Arising from consideration of the report it was unanimously

RESOLVED that the Council's criterion for including commemoration on the Newton Abbot War Memorial remain unchanged.

269. **PENSIONS – AUTOMATIC ENROLMENT**

The Town Clerk referred to the NALC& SLCC Auto-enrolment (Pensions) document, (previously circulated) and explained the following:

- ❖ The current pension scheme allowed staff to 'opt-in';
- ❖ From the 1st April 2016, staff earning above the stated threshold were automatically enrolled into the scheme, unless they chose to 'opt-out';

- ❖ All members that were members of the current pension scheme made contributions that were greater than the minimum contribution required.

There was no action required presently, however, members noted the documents and items raised by the Town Clerk.

270. LATE CORRESPONDENCE

The Town Clerk referred to the following documents, (circulated during the meeting):

- ❖ Devo Local – (A white paper for empowering and strengthening local democracy, written by NALC);
- ❖ Heart of the South West – Statement of Intent devised by 20 local authorities, including Teignbridge District and Devon County Councils.

The Town Clerk drew members' attentions to the following points:

- ❖ Focus was being placed on gaining new powers that were currently unavailable to local authorities and would deliver universal benefits;
- ❖ A greater decentralisation of power was being sought from Whitehall, which the Town Council was to be mindful of.

Members were requested to peruse the documents, to be debated at a future meeting.

271. DATE OF NEXT MEETING

The next meeting of the Council was to be held on Wednesday 27th January 2016.

The meeting closed at 20:30 hours.

Chairman