

THE APPLICATION FORM

Name of Group Applying	Teignbridge Archaeological Society
Contact Details for this Application Name	Gary Mills
Position in the Group	Chair
Contact Address (Including Post Code)	1, Buckfastleigh, "
Telephone	
Email	
Are you a registered charity?	No – charitable registration/CIO development is in progress.
If so, please provide your charity number	N/A
Tell us about your group, what does it do?	

Teignbridge Archaeological Society (TAS) is a community archaeology organisation established to make archaeology, heritage and practical archaeological skills accessible to people from all backgrounds.

The Society provides opportunities for members of the local community to take an active role in archaeology. Activities include archaeological excavation and recording, practical training, community test-pitting, educational outreach, talks, guided walks, experimental archaeology, digital archaeology and the recording and interpretation of local heritage.

One of our principal current projects is The Garden Project, a community archaeology initiative investigating the development of Newton Abbot through archaeological test pits in private gardens. Local residents and Society members participate directly in excavation and learn skills including stratigraphic recording, archaeological drawing, surveying and finds identification.

TAS also works with schools, museums and other community and heritage organisations. The Society is developing digital archaeology capabilities alongside traditional methods, including 3D recording, surveying, photogrammetry and digital interpretation.

Does your project/organisation have a social media/website presence? (Please provide details).

Website: www.teignarch.co.uk

Social media: @teignarch

TAS maintains an active online presence to promote local archaeology, advertise events and opportunities, share project results and make archaeological information accessible to the wider community. Digital platforms will also form an important part of this project by enabling 3D models and digital heritage content to be shared with the public.

How will you publicise the Newton Abbot Town Council grant?

Teignbridge Archaeological Society will acknowledge the support of Newton Abbot Town Council throughout the project. The grant will be publicised through the Society's website and social media channels, together with appropriate press releases and publicity relating to the launch and progress of the project.

Newton Abbot Town Council will also be acknowledged in public-facing material produced through the project, including where appropriate digital 3D displays, online collections, exhibitions, talks and educational material. TAS will provide the Council with copies of relevant press releases in accordance with the grant conditions.

How will you spend the funds? How will it benefit the people of Newton Abbot? (Continued on this and the following page as needed.)

Teignbridge Archaeological Society is seeking funding to establish a new Digital Applications Team, centred around the acquisition of a high-resolution, full-colour 3D scanning system and the equipment required to operate it.

The principal equipment proposed is the Revopoint MIRACO Plus 3D scanner. It has been selected to create highly detailed three-dimensional records while also recording dimensions and colour/texture of suitable objects. A major part of the project will be undertaken with Newton Abbot Museum, where selected archaeological and historical objects will be digitally recorded to begin creating a growing collection of 3D heritage records relating to Newton Abbot and the surrounding area.

The resulting models will allow the public to rotate, enlarge and examine objects digitally, including objects that may otherwise remain in storage or have limited opportunities for physical display. Models may be used through websites, exhibitions, talks, educational activities and QR-linked interpretation.

The equipment will also directly support TAS's ongoing Garden Project. Suitable archaeological finds and features encountered through community test pits in Newton Abbot can be digitally recorded alongside conventional archaeological records, creating a permanent 3D record of local discoveries.

A key outcome is skills development. TAS will establish a Digital Applications Team made up of Society members and volunteers trained in 3D scanning, digital archaeological recording, model processing, data management, archiving and digital interpretation. This will provide transferable digital heritage skills while enabling volunteers to contribute directly to the recording of their local history.

TAS is also in discussions with St Nicholas Priory in Exeter regarding potential recording of architectural fragments. This provides a future opportunity for members to apply the skills developed through the Newton Abbot project.

Once the team has sufficient experience, TAS intends to offer digital recording services to other museums, heritage organisations and, where appropriate, members of the public. A reasonable fee may be charged for some external scanning work, with income reinvested into maintaining the equipment and supporting the continuation of the Society's digital archaeology activities.

The project is therefore intended to create more than a collection of equipment: it will establish a long-term community digital heritage capability within Newton Abbot, recording local archaeology and museum collections, making heritage more accessible and providing practical training opportunities.

Sustainability Plan – Tell us how the project will continue once the grant has been spent.

The purchase of the 3D scanning equipment represents a long-term investment in digital heritage skills and infrastructure rather than a short-term activity.

During the first 12 months, TAS will establish and train a dedicated Digital Applications Team whose members will learn to operate the equipment, process 3D data and create suitable digital records of archaeological and historical objects. The team will work with Newton Abbot Museum to digitise a representative selection of objects from its collections, establishing the foundations of a growing digital archive.

The equipment will also be incorporated into The Garden Project, allowing suitable finds and archaeological features discovered through community test pits in Newton Abbot to be digitally recorded where appropriate.

By the end of the first 12 months, TAS expects to have an established and trained Digital Applications Team, a functioning digital recording workflow, a collection of completed 3D records from Newton Abbot Museum and/or local archaeological projects, and examples of these records made available for public engagement and interpretation.

The programme will continue beyond the grant-funded period. Trained members will be able to pass their knowledge to others, while external scanning work may generate income that can be reinvested into maintenance and future digital archaeology activities.

Safeguarding	Policy to be supplied separately.
Project start	1 November 2026 (subject to receipt of grant funding)
Project end	31 October 2027
How much will the project cost?	£2,216.00
How much is your grant request?	£2,216.00
How will you raise the rest?	Not applicable – full project cost requested. TAS will contribute volunteer time, project management, existing IT/equipment and digital infrastructure in kind.
Will the project receive match funding – please provide details	No direct financial match funding. Significant volunteer and existing-resource contributions will be provided in kind.
What other grants have been given or refused for the same project?	None. No other grant funding has been awarded or refused for this project.

Projected Income and Expenditure

Please provide projected income and expenditure with a breakdown of the costs involved in your project.

Projected Income	Amount	Projected Expenditure	Amount
Newton Abbot Town Council Larger Grant	£2,216.00	Revopoint MIRACO Plus complete kit	£2,110.00
TAS contribution: volunteer time, administration, existing IT/equipment and project management	In kind	Revopoint Dual-Axis Turntable	£106.00
Total cash income	£2,216.00	Total expenditure	£2,216.00

Latest Accounts and Bank Details

The figures below are reconstructed from the financial records currently available. TAS is a recently established organisation and is improving its formal financial recording procedures.

Total income	Approx. £1,285.00
Total expenditure	Approx. £1,285.00 – substantially all identifiable income has been reinvested in Society activities and operating costs; figure reconstructed from available records.
Annual profit or loss	Approx. break-even / nil surplus (reconstructed)
Total unrestricted funds in your bank	£0.08

Financial note: Identifiable income comprises approximately £785 membership income, £400 GoFundMe fundraising and £100 from teas/coffee. In addition, approximately £8,500 of equipment and establishment costs have been personally funded or provided by members. These personal/in-kind contributions have not all passed through the Society's accounts and are therefore shown separately from cash income.

A separate financial statement can be supplied with the application.

Account Name: Teignbridge Archaeological Society

Sort Code: 04-14-50

Account Number: 61464863

Bank Name: SumUp

Bank Address: The Forge, 2nd Floor, 105 Summer Street,
London, SE1 9HZ

How many signatories are required to authorise payments? 1

Legal Requirements, Second Contact and Declaration

Does your group meet all legal requirements for this project (e.g., Public Liability, insurance, Protection of Children and Vulnerable Adults etc.)

YES – relevant insurance and safeguarding documentation can be supplied separately.

Second Contact for this Application

Name: Dr Sarah Pickering

Position in the Group: Education Lead

Contact Address (Including Post Code):
Kingsteignton,

Telephone: (

Email:

Declaration

I confirm that to the best of my knowledge and belief, the information in this application form is true and correct. I understand that a request may be made for additional information at any stage of the application process. By completing this form, the signatories hereto agree to this information being retained in accordance with the provisions of the Data Protection Act and for that information to be printed in official council publications and forwarded to other agencies as necessary to facilitate this application for grant aid but for no other purpose.

Signed: Gary Mills

Date: 01/10/2026

If you need any help in completing this form, please telephone the Deputy Town Clerk & RFO on 01626 201120 or via email: sam.scott@newtonabbot-tc.gov.uk

Supporting Financial Statement

Teignbridge Archaeological Society

prepared October 2026

Teignbridge Archaeological Society is a recently established community organisation. During its establishment period, a significant proportion of equipment and operating costs have been met personally by members rather than from Society funds. This statement records identifiable income and expenditure based on the financial records currently available.

Identifiable income	Amount
Membership subscriptions recorded	£785.00
GoFundMe fundraising	£400.00
Teas and coffee	Approx. £100.00
Total identifiable income	Approx. £1,285.00

Society expenditure: substantially all identifiable cash income has been reinvested into activities, equipment and operating costs. Because the Society's historic record-keeping was informal during its establishment period, the expenditure and resulting surplus/deficit are presented as reconstructed/approximate rather than audited figures.

Current unrestricted bank funds reported: £0.08.

In addition to the cash income above, approximately £8,500 of equipment and establishment costs have been personally funded or provided by members. These contributions have not all passed through the Society's accounts and are therefore not included as cash income in this statement.

TAS is introducing improved financial recording procedures as the organisation develops.

