

THE APPLICATION FORM

Name of Group Applying	NEWTON ABBOT TWINNING ASSOCIATION NATA										
Are you a registered charity? If so, please give your number	NO.										
Please give estimated dates for											
Project start?	SATURDAY 15 TH MAY 2027										
Project end?	WEDNESDAY 19 TH MAY 2027										
How much will the project cost?	£ 1,360 - (SEE BELOW) *										
How much is your grant request?	£ 1,000 -										
How will you raise the rest?	£ 360, FROM OUR FUND AND FUND RAISING EVENTS.										
Will the project receive match funding - please provide details	NO - JUST FROM OUR SAVINGS										
What other grants have been given or refused for the same project?	NONE - NOT APPLIED YET										
EXPENDITURE COSTS FOR MAY 27 VISIT. <table> <tr> <td>VENUE COSTS x 2 VENUES</td> <td>140</td> </tr> <tr> <td>WELCOME EVENT - FOOD/TEA 120 x 4</td> <td>480</td> </tr> <tr> <td>NEWTON ABBOT MUSIC DIRECTOR</td> <td>100</td> </tr> <tr> <td>CHURCH EVENT - FOOD 60 x 4</td> <td>240</td> </tr> <tr> <td>COACH ROAD EVENT - COST OF VENUE</td> <td>160</td> </tr> </table> * QUOTES AVAILABLE IF REQUIRED.		VENUE COSTS x 2 VENUES	140	WELCOME EVENT - FOOD/TEA 120 x 4	480	NEWTON ABBOT MUSIC DIRECTOR	100	CHURCH EVENT - FOOD 60 x 4	240	COACH ROAD EVENT - COST OF VENUE	160
VENUE COSTS x 2 VENUES	140										
WELCOME EVENT - FOOD/TEA 120 x 4	480										
NEWTON ABBOT MUSIC DIRECTOR	100										
CHURCH EVENT - FOOD 60 x 4	240										
COACH ROAD EVENT - COST OF VENUE	160										

COACH ROAD
+ COURT PARK - FOOD 60 x 4 240

£ 1,360

Tell us about your group, what does it do?

WE ARE NEWTON ABBOT TWINNING ASSOCIATION (NATA) AND SUPPORT TWINNING EVENTS BETWEEN OURSELVES AND AY, WHICH IS IN FRANCE AND BESIGHEIM IN GERMANY. SO FAR, THIS SEASON A NEW COMMITTEE HAS TAKEN OVER THE RUNNING OF NATA, AND TRYING TO HOLD MANY TWINNING EVENTS.

Does your project/organisation have a social media/website presence?

(Please provide details). YES.

WE TRY TO PROMOTE OUR EVENTS VIA

FACEBOOK
NEWSLETTERS
TWITTER (X)
WEBSITE
NEWSPAPERS.

How will you publicise the Newton Abbot Town Council grant?

(Please note it is mandatory as part of the grant award conditions, to supply all press releases concerning the grant to Newton Abbot Town Council for us to share on our social media platforms).

JUST LIKE OUR EVENTS ALREADY COMPLETED THIS SEASON, FACEBOOK, MID-DEVON ADVERTISER AND HERALD EXPRESS HAVE BEEN TERRIFIC SUPPORT.

How will the funds be spent? How will it benefit the people of Newton Abbot?

WE HAVE A TWINNING EVENT WITH BESIGHEIM IN MAY 27. THE CHOIR OF BESIGHEIM, WILL BE TEAMING UP WITH OURSELVES AND NEWTON ABBOT CHOIR FOR FIVE DAYS.

WE HAVE PLANNED TO HAVE TWO CONCERTS, ONE AT ABBOTSBURY CHURCH, AND IF POSSIBLE AT THE BANDSTAND IN COURTNEY PARK. IN ADDITION TO THOSE PUBLIC EVENTS WE HOPE TO HOLD A FAMILY DAY AT COACH ROAD, WHICH WILL INCORPORATE SPORT, SINGING AND ENTERTAINING THE PUBLIC. THERE IS ALSO A WELCOMING EVENT AT KINGSTEIGNON COMMUNITY HALL, EVERYONE WELCOME TO ATTEND, INCLUDING COUNCILLOR MIKE RYAN, WHO HAS BEEN A GREAT SUPPORTER.

(You can continue on an extra sheet if you wish to)

Sustainability Plan

Tell us how the project will continue once the grant has been spent.

FOR THE LAST FEW YEARS, NATA WITH AN AGEING COMMITTEE HAS STRUGGLED. OUR NEW COMMITTEE HAS HELD SEVERAL EVENTS AND THIS HAS ATTRACTED YOUNGER MEMBERS TO NATA. WE HOPE AWARENESS AND OUR EVENTS IN MAY 27 WILL ATTRACT MORE.

Safeguarding

Where appropriate please provide us with a copy of the project/organisation's safeguarding policy with reference to children and vulnerable adults.

NOT APPLICABLE

THIS IS A WHOLE-FAMILY AND WHOLE-GROUP CULTURAL EXCHANGE. GUESTS ARE HOSTED WITH NEWTON ABBOT BASED FAMILIES AS WHOLE FAMILIES. FULL RISK-ASSESSMENT WILL BE CONDUCTED FOR EACH EXCURSION AND EVENT.

Contact name

Contact address

Contact telephone and email address

Bank Account Details

Account Name

NEWTON ABBOT TWINNING ASSOCIATION

Sort code

Account Number

Bank Address

LOYDS
NEWTON ABBOT

If you do not have a Bank Account for your group, the Council will arrange to hold any grant awarded for you for up to 12 months and will reimburse against receipts.

Does your group meet all legal requirements for this project (e.g., Public Liability, insurance, protection of children and vulnerable adults etc.)	Answer YES or NO YES - COPIES OF INSURANCE AVAILABLE UPON REQUEST It is YOUR responsibility to check
	Signed  Print Name PAUL MORRISON Date 30/9/26
Declaration. I confirm that to the best of my knowledge and belief, the information in this application form is true and correct. I understand that a request may be made for additional information at any stage of the application process. By completing this form, the signatories hereto agree to this information being retained in accordance with the provisions of the Data Protection Act and for that information to be printed in official council publications and forwarded to other agencies as necessary to facilitate this application for grant aid but for no other purpose. Signed  Date 30/9/26.	

Please include your constitution and most recent set of accounts if you have these, but it is not essential to receive a grant.

If you need any help in completing this form, please telephone the
Deputy Town Clerk on 01626 201120

Please send your completed application form to:

Deputy Town Clerk & RFO
Newton Abbot Town Council
Newton's Place
43 Wolborough Street
Newton Abbot
TQ12 1JQ

Or via email: sam.scott@newtonabbot-tc.gov.uk

DON'T FORGET TO KEEP A COPY OF WHAT YOU SEND TO US!

What happens next?

You will receive an acknowledgement that your application has been received, which will include information about the date of the meeting at which a decision will be made.

Can we speak at the meeting?

Yes. It is not compulsory, but it is encouraged.

The acknowledgement of your application will include more information about this.

Who do I contact if I have any further questions?

You can speak to the Deputy Town Clerk by email:

sam.scott@newtonabbot-tc.gov.uk or calling by: 01626 201120

Applications are considered once per year, October. The deadline for receipt of applications is as follows:

Friday 2nd October 2026.

To be considered on 28th October at the Finance & Audit Committee meeting.

Newton Abbot Town Council is open: 8:30am – 4:30pm Monday to Friday

www.newtonabbot-tc.gov.uk

NOTE

I BELIEVE THIS IS THE FIRST TIME WE HAVE ASKED NAT COUNCIL FOR A GRANT – WE HOPE BY HAVING YOUR SUPPORT, WE CAN HELP IMPROVE OUR LINKS BETWEEN NEWTON ABBOT AND FRANCE (AY) AND GERMANY (BESIGHEIM)

GRANT FEEDBACK FORM

If your grant application is successful Newton Abbot Town Council requires the following questionnaire to be completed and returned at the end of your project or within 12 months of the grant issue date if that is sooner.

9 | Page

THANK YOU FOR CONSIDERING OUR APPLICATION
Paul McEwen PAUL MORRISON

CONSTITUTION OF **THE NEWTON ABBOT TWINNING ASSOCIATION.**

1. NAME

The NAME of the Association shall be the NEWTON ABBOT TWINNING ASSOCIATION, (hereinafter called "the Association")

2. OBJECTS

The objects of the Association shall in general be:-

- a) To promote the benefit of the inhabitants of NEWTON ABBOT and district in the county of Devon, England (hereinafter called "the area of benefit") without distinction of sex, political, religious, or other opinions by associating local Authorities, voluntary organisations, companies, and individuals in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation.
- b) Within paragraph 2(a) above, to promote and foster friendship and understanding between all peoples and in particular those within the area of benefit, and in the towns of Ay (and district), France, and Besigheim (and District), Germany, or any other town with which the Association may foster educational or recreational links from time to time.
- c) Within paragraph 2(a) above, to encourage and organise educational and recreational exchanges by any members of the community within the area of benefit, and residents of the towns and districts of Ay and Besigheim, or any other towns with which the Association may foster educational or recreational links from time to time.
- d) The executive committee can deem a particular event as a fund raising event for a charity provided it was clearly advertised in advance that this is its only purpose and the charity is specified.

3. MEMBERSHIP

Membership of the Association shall be of six categories:-

- i) LIFE PRESIDENT
- ii) VICE PRESIDENTS
- iii) PATRONS
- iv) CORPORATE
- v) FAMILY
- vi) INDIVIDUAL

4. The annual subscription for above categories shall be

Patrons	£25
Corporate	£10
Family	£5
Individual	£3

Or such other sums as shall be fixed at the Annual General Meeting.

5. LIFE PRESIDENT

A member of the executive committee can be made life president, if in the opinion of the members, that person has given exceptional service to the Association.

6 VICE PRESIDENTS

Honorary non-executive vice presidents can be elected for life by the association from those persons acknowledged to have rendered meritorious service to the association and there is no maximum on the numbers of these that the association can have at any one time.

7. PATRONS

NATA CONSTITUTION AS AT AGM 2011

Shall be invited from schools, local and district authorities, and on appointment shall have the right to appoint one of their serving members to be a member of the Executive Committee of the Association.

8. CORPORATE MEMBERS

Any company, Organisation, firm, or partnership may join the Association, and nominate one individual to attend and vote at the Annual General Meeting of the Association.

9. FAMILY MEMBERSHIP

Husband, Wife (married or common law) and any children under the age of 18 years may collectively join the Association, and exercise voting rights in respect of any two members thereof at the Annual General meeting. Any child on attaining the age of 18 before the 1st April must join as an individual member.

10. INDIVIDUAL MEMBERSHIP

Any individual may join the Association, and exercise one vote at the Annual General meeting.

11. TERMINATION OF MEMBERSHIP

All categories of membership shall cease automatically if the subscription payment period, as determined by the executive committee, has expired without renewal. The Executive Committee shall also have the right for good and sufficient reason to terminate membership provided the member (or his agent) shall have had an opportunity to be heard by the Executive Committee before the decision to terminate membership is made final.

12. EXECUTIVE COMMITTEE

The affairs of the Association shall be conducted by the Executive committee consisting of:-

- i) A Chairman, (Appointed at the Annual General Meeting) elected for a maximum term of three years, then not available for re-election to this position for one year.
- ii) A Vice-Chairman, (Appointed at the Annual General Meeting) elected for a maximum term of three years, then not available for re-election to this position for one year
- iii) A Secretary, (Appointed at the Annual General Meeting)
- iv) A Treasurer, (Appointed at the Annual General Meeting)
- v) The representatives of the Patrons
- vi) The representative of Newton Abbot Town Council
- vii) Maximum 15 further members, (Appointed at the Annual General Meeting)
- viii) Members may be co-opted from time to time, at the discretion of the Executive Committee, providing the number does not exceed the existing Executive committee serving, and who may then exercise one vote at the appropriate Executive Committee Meeting.

13. PROCEEDINGS OF THE EXECUTIVE COMMITTEE

- i) A quorum shall be six
- ii) Any Sub committees deemed necessary to further the Objects of the Association may be set up, and may have such terms of reference as the Executive Committee shall authorise. Sub-Committees may also co-opt members.
- iii) A Minute book of all proceedings shall be kept, and be open to inspection at the Annual General Meeting.
- iv) One third (if the number is not divisible by 3, the nearest lower number will apply) of the members of the Executive Committee, shall retire annually by rotation, but may offer themselves for re-election.
- v) The Executive Committee shall have the power to fill casual vacancies in the Offices if such vacancies occur between the Annual General Meetings.

14. ANNUAL GENERAL MEETINGS

Once in every year, the Executive Committee shall convene an Annual General Meeting **giving notice to all members individually**, at which a maximum of two (2) representatives from each Family attending and all Individual members as attend shall be entitled to vote, and at which such Patrons, and Corporations, as send their duly appointed representatives, shall be entitled to vote. The Executive Committee shall present its annual report to the Association and submit accounts for approval. The officers and one third of the executive shall be appointed at this meeting. The Chairman of the meeting shall have the casting vote.

15. SPECIAL GENERAL MEETINGS

Such meetings may be called at any time by the Chairman or Secretary or upon the requisition of not less than **twenty** members of the Association, having been delivered to the secretary, and detailing the subject matter for the proposed meeting. The Secretary shall thereupon call a Special General Meeting giving **not less than fourteen days notice to all members individually** setting out the Agenda. The Special General Meeting so called shall have all the powers of an Annual General Meeting.

16. FINANCE

- i) The Treasurer, shall keep proper accounts, open all such Bank Accounts as he shall deem appropriate, subject to the approval of the Executive Committee
- ii) All monies received by or on behalf of the Association shall be paid into the Association's Bank Accounts only.
- iii) The Executive Committee may inspect the accounts of the Treasurer at any time.
- iv) All cheques issued for or on behalf of the Association will require to be signed by two out of the following officers, the Treasurer, the Chairman and the Secretary or such other persons as the Executive Committee shall appoint.
- v) The treasurer shall prepare a set of accounts, once a year, for presentation to the Annual General Meeting.

17. AMENDMENTS TO THE CONSTITUTION

Amendments to the Constitution shall only be made at the Annual General Meeting or duly constituted Special General Meetings, **where not less than fourteen days notice** of the proposed changes has been **given to all members individually** and at least two thirds of the members present and voting are in favour of the proposed alterations.

18. DISSOLUTION

Dissolution of the Association shall only take place at an Annual General Meeting, or duly constituted Special General Meeting of the Association, **where not less than fourteen days notice** of the proposed dissolution has been **given by to all members individually**, setting out details of the proposals. If such decision is confirmed by a simple majority of those present and voting at such meeting, the Executive Committee shall have the power to dispose of any assets held by or in the name of the Association. Any assets remaining after the satisfaction of any proper debts and liabilities shall be applied towards charitable purposes as the members in General Meeting shall decide.

NEWTON ABBOT TWINNING ASSOCIATION (NATA)

Financial Report as at Oct 26

Twinned with Ay (France) and Besigheim (Germany)

Please note that this is a Interim Financial Report, covering the period from February 2026 to October 2026

The previous Committee did not have any accounts documented.

The present Committee took over in February 2026.

Balance at 01/01/2026	£3791.95
<u>INCOME</u>	
Interest	£0.00
Donations & Grants Received	£0.00
Subscriptions	£255
Social & Fundraising Events	£328.19
Deposits Rec'd for AY Trip - 2027	£1,700
TOTAL	£2,283.19
<u>EXPENDITURE</u>	
Presents & Gifts (60 th Anniversary Event for Ay & Besigheim)	£141.70
Travel Expenses	£244.19
Bank Charges & Misc	£97.99
Social & Fundraising Events Costs	£278.38
Visit to Ay & Besigheim 2027 (Coach Hire Deposits Paid)	£600
Visit from Besigheim Choir 2027 (Venue Hire Charge0	£120
TOTAL	£1,482.26
CURRENT ACCOUNT BALANCE	£4,592.88
MONEY AVAILABLE AS OF 01/10/2026	£2,892.88

