

APPENDIX D

THE APPLICATION FORM

Name of Group Applying	The Cwtch Hub CIC
Contact Details for this Application Name Position in the Group Contact Address (Including Post Code) Telephone Email	Kris Hanson Founder XXXXXXXXXX Newton Abbot XXXXXX XXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXX
Are you a registered charity? If so, please give your number It is not essential to be a registered charity to get a grant under this scheme	No we are a CIC.
Tell us about your group, what does it do? <p>The Cwtch Hub CIC is a vibrant, community-driven space in Newton Abbot dedicated to tackling social isolation, reducing poverty and creating opportunities for people to thrive. We do this by combining practical support with creativity, learning and connection. We also provide a safe, inclusive space for people to meet, learn and share skills. From cookery classes and repair cafés to arts sessions, wellbeing activities and pop-up events that showcase local talent and the diverse community we are part of. For those facing homelessness or hardship, we offer practical support, hygiene facilities and signposting to vital services.</p> <p>Everything we do is built on the belief that small acts of kindness and shared creativity can transform lives.</p> <p>At its heart, The Cwtch Hub is about Food, Art and Community and is based at the community café on Union Street. We provide work experience and volunteer opportunities to people that may not</p>	

get the chance otherwise. This includes young people with additional needs, refugees and people in the mental health system. We run a **pay-what-you-feel meal** serving nutritious meals made from surplus food, a **community supermarket** helping families stretch their budgets and a **community fridge** to help distribute surplus fruit & veg. Customers are able to purchase **Pay it Forward gift cards** that we distribute to other organisations who can then hand them out to their clients enabling them to come in and get a drink or meal. We work closely with THAT Foodbank and can support people in the town centre with **referrals and collections of food parcels** alongside being able to provide **emergency food support**.

We organise **The Sunday Market** twice a month and the **Newton Abbot Business & Community Awards**. Both of which are a focus on building and working within the community to celebrate the awesome organisations and businesses that work within it. We have launched **ReCwtched** which is a way for us to repurpose peoples unwanted items and will feed into our upcoming **Repair Café** launch.

Does your project/organisation have a social media/website presence?

Facebook – <https://www.facebook.com/thecwtchhub>

Website – <https://www.thecwtchhub.co.uk>

How will you publicise the Newton Abbot Town Council grant?

We will make social media posts and we will add a vinyl sticker to our window saying supported by Newton Abbot Town Council

How will you spend the funds? How will it benefit the people of Newton Abbot?

We want technology to make a difference so we'd like to purchase some computers, tablets and creative equipment for use by people that come to the hub. The equipment will be freely available for community use helping people access vital online services that many take for granted.

This includes **job recruitment websites, Devon Home Choice and NHS and healthcare portals**, ensuring that those without personal access to devices or reliable internet aren't left behind. We'll provide friendly guidance and one-to-one support for anyone who needs help setting up accounts, writing CVs and documents, completing forms, or learning how to navigate these platforms safely and confidently.

They'll also be used during various creative workshops and digital art sessions.

By doing this, The Cwtch Hub will not only bridge the **digital divide** but also open up new opportunities for **employment, housing, and wellbeing**.

Sustainability Plan

We are committed to ensuring that the impact of this digital inclusion and creative technology programme continues well beyond the life of the grant. The Digital projects will begin to generate its own income through photography editing, podcasting and digital design workshops. This will allow us to expand access to the equipment and training opportunities.

We are reaching out to **local agencies and support organisations** such as job centres, housing teams and community outreach services to raise awareness of the digital help available through The Cwtch Hub. Expanding our existing network of services we work with and those already supporting people who face barriers to digital access, we can ensure that the programme reaches those who will benefit most.

By embedding this programme within **The Cwtch Hub's wider community structure** and diversifying income through creative enterprise, partnerships, and education, we are building a model that is **resilient, inclusive, and financially sustainable** in the long term.

Safeguarding

Where appropriate please provide us with a copy of the project/organisation's safeguarding policy with reference to children and vulnerable adults.

Please give estimated dates for

Project start?

Start November 2025

Project end?

End Ongoing support available

How much will the project cost?	£8,000
How much is your grant request?	£5000
How will you raise the rest?	Self-funded from community café sales
Will the project receive match funding – please provide details	No
What other grants have been given or refused for the same project?	None

Please provide projected income and expenditure with a breakdown of the costs involved in your project.

Technology

Laptop & Tablet - £5000

Monitors for accessibility - £500

Broadband year access £300

Domain & Software subscriptions (Canva Pro, Microsoft 365, Adobe, Gmail) £200

Total £8000

Marketing & Outreach

Printed flyers/posters £250

Social media advertising (targeted local ads) £250

Total £500

Utility Bills

£1500

Total Projected Cost: £8,000

<p>Please provide the following information from your latest accounts</p>	<p>This is YTD</p>
<p>Total income</p>	<p>£39394.92</p>
<p>Total expenditure</p>	<p>£38665.87</p>
<p>Annual profit or loss</p>	<p>£+729.05</p>
<p>Total unrestricted funds in your bank <i>(This is money that is not earmarked for a special purpose, and which you are free to spend as you choose).</i></p>	<p>£500</p>

YOU MUST SEND US A COPY OF YOUR LAST ACCOUNTS AND YOUR CONSTITUTION

Bank Account Details

Account Name -

the cwtch hub cic

Sort Code –

510113

Account Number


872161310

Bank Name

Natwest

Bank Address

How many signatories are required to authorise payments? **2**

<p>Does your group meet all legal requirements for this project (e.g., Public Liability, insurance, Protection of Children and Vulnerable Adults etc.)</p>	<p>YES</p> <p><i>It is YOUR responsibility to check</i></p>
<p>Second Contact for this Application</p> <p>Name Amanda Richards</p> <p>Position in the Group Director</p> <p>Contact Address (Including Post Code) 17 Union Street Newton Abbot TQ12 2JX</p> <p>Telephone - 07702681125</p> <p>Email – amanda@thatfoodbank.com</p>	<p><i>This is someone in your organisation who we can contact if we want to check the information given</i></p>
<p>Declaration.</p> <p>I confirm that to the best of my knowledge and belief, the information in this application form is true and correct. I understand that a request may be made for additional information at any stage of the application process. By completing this form, the signatories hereto agree to this information being retained in accordance with the provisions of the Data Protection Act and for that information to be printed in official council publications and forwarded to other agencies as necessary to facilitate this application for grant aid but for no other purpose.</p> <p>Signed  Date 20/10/25</p>	

If you need any help in completing this form, please telephone the Deputy Town Clerk & RFO on 01626 201120