

THE APPLICATION FORM

Name of Group Applying	Friends of Haytor View PTFA
Contact Details for this Application	
Name	Rosemary Guppy
Position in the Group	Secretary
Contact Address (Including Post Code)	Newton Abbot, Devon,
Telephone	
Email	
Are you a registered charity?	Not yet but we have a bank account and use the Parentkind constitution for a PTFA.
If so, please provide your charity number	
It is not essential to be a registered charity to get a grant under this scheme	
Tell us about your group, what does it do?	
Friends of Haytor View Primary PTFA is a newly formed volunteer-led organisation established in September 2026 to support children and families connected with Haytor View Primary School and the wider Buckland community in Newton Abbot. Our aim is to create opportunities, experiences and community events that enrich children's lives, strengthen relationships between families and help reduce barriers caused by financial hardship. We organise fundraising activities, family events and community-based projects, with money raised used to support enrichment opportunities, activities and resources for children. We also seek grants, sponsorship and donations so that access to experiences is not dependent solely on what individual families can afford. Although we are linked to Haytor View Primary School, we want many of our larger events to have a wider community focus. Where appropriate, we aim to involve local families beyond the school, including neighbouring education settings, early-years groups and other residents of the Buckland area. A key part of our work is creating positive opportunities for local children and families to come together. We want to strengthen connections between children who may attend different schools or settings but live in the same community, will grow up alongside one another and may later attend secondary school together. As a newly established PTFA, we are building a sustainable programme of events and fundraising activities that can both provide immediate benefits to local families and generate income to support future opportunities for children.	

Does your project/organisation have a social media/website presence?

(Please provide details).

Yes. As Friends of Haytor View Primary PTFA only formally constituted and elected its committee roles on 15 September 2026, our online presence is still in its very early stages.

We have established a Facebook page:
<https://www.facebook.com/profile.php?id=61594586813924>

Our website, friendsofhaytorview.com, is currently under construction by our Treasurer and her husband.

As the organisation develops, we intend to use both platforms to share information about events, fundraising, volunteering opportunities, community activities and the impact of funds raised, as well as providing a clear point of contact for local families and supporters.

How will you publicise the Newton Abbot Town Council grant?

(Please note it is mandatory as part of the grant award conditions, to supply all press releases concerning the grant to Newton Abbot Town Council for us to share on our social media platforms).

We will publicise Newton Abbot Town Council's support across our own developing communications channels and through the wider community networks we are building.

This will include our Friends of Haytor View Primary PTFA Facebook page and website, the Buckland Estate Facebook page, communications shared through the Buckland Hub and the relationships we are developing with local community groups, as well as printed flyers and posters displayed locally.

We will also acknowledge the grant through school-to-parent communications connected with the funded events and activities, helping ensure that families are aware of the Town Council's contribution.

Where appropriate, Newton Abbot Town Council's support will be acknowledged on event publicity, posters and other promotional materials. We will also provide the Town Council with copies of any press releases concerning the grant so these can be shared through its own social media platforms in line with the grant conditions.

How will you spend the funds? How will it benefit the people of Newton Abbot?

(Please see the useful questions page for suggestions about information to include).

We are seeking funding towards a 12-month programme of inclusive family and community events based at Haytor View Primary and serving families across the Buckland area of Newton Abbot.

The funding would help us meet the direct costs of creating accessible, engaging events, including professional entertainment, activity provision, food and refreshments, materials, equipment, publicity and other event delivery costs. Alongside the grant-funded elements, the PTFA will also run fundraising activities such as games, stalls, refreshments and pocket-money activities so that events can generate income as well as provide enjoyable experiences for local families.

Our aim is to create events that are welcoming to the wider community, not solely to families currently attending Haytor View. Where appropriate, we intend to invite families connected with the Buckland Hub, local early-years groups, neighbouring education settings including Glendinning Academy, former Haytor View families and other residents from the surrounding area.

This is particularly important to us because children living within the same neighbourhood may attend different schools or settings, but they grow up alongside one another, will often attend secondary school together and eventually navigate the wider community as peers. We want our events to provide positive opportunities for those children and their families to meet, build relationships and develop a stronger sense of connection to the area in which they live.

Haytor View serves a community where many families experience financial pressure, and paid family entertainment can be difficult to access. We therefore want the core experiences at our events to be free or heavily subsidised wherever possible, so that a child's ability to take part is not determined by the amount of disposable income available within their household.

We also intend the programme to grow gradually across the year. As our volunteer base and experience develop, we hope to increase the size and ambition of the events we are able to offer, allowing more residents to participate while ensuring that growth remains safe and manageable.

The grant would therefore provide both immediate benefit through a programme of accessible community events and an opportunity to establish stronger relationships between local families, community organisations and volunteers across Buckland.

(You can continue on a separate sheet if needed)

Sustainability Plan

Tell us how the project will continue once the grant has been spent.

The grant would help us establish the programme in our first year, while each event builds our fundraising income, volunteer base and community following.

Income raised through stalls, games, raffles and refreshments will be reinvested into future events, helping us build a dedicated events fund.

Our aim is that by the following year we will have enough funds, volunteers, experience and local support to maintain the momentum with less reliance on grant funding, while gradually increasing the size and ambition of the events we are able to deliver.

Safeguarding

Where appropriate please provide us with a copy of the project/organisation's safeguarding policy with reference to children and vulnerable adults.

Please give estimated dates for

Project start?

Start 10th Dec 2026

Project end?

End Harvest - October 2027

How much will the project cost?

£
Total estimated project cost: £3,200

How much is your grant request?

£
Grant request: £2,500

How will you raise the rest?

As a newly constituted PTFA, we are starting in September 2026 with an empty fundraising pot and no historic reserves to draw upon. We therefore intend to raise the remaining approximately £700 through our own fundraising activity at events, including raffles, games, refreshments, stalls and other low-cost activities, alongside seeking donations and support from local businesses where appropriate.

Will the project receive match funding – please provide details

We do not currently have confirmed match funding for this project.

What other grants have been given or refused for the same project?

We have not received or been refused any other grants for this same programme of events. We have made a separate application to the One Stop Community Partnership for support towards craft activities, but this is a distinct, ring-fenced element and is not relied upon within this project budget.

Please provide projected income and expenditure with a breakdown of the costs involved in your project.

Projected Income and Expenditure

Friends of Haytor View Primary PTFA was constituted in September 2026 and is beginning its first year with no historic reserves or existing fundraising pot. Our aim is to use the Town Council grant to give the programme the initial financial breathing space it needs, while developing income-generating activities that can become self-sufficient and help fund future events.

Projected Expenditure – Grant-Supported Costs

Harvest Community Festival – approx. £1,200

Family entertainment and activity provision

Meet the Farmer experience

Wildlife/animal education visit

KIP/music provision

Crafts and activity materials

Lighting for darker autumn evenings

Decorations and signage

Christmas Community Event – approx. £1,200

Santa's Grotto and subsidised children's presents

Two reusable Christmas trees

Reusable tree, school and outdoor decorations

Outdoor/event lighting

Christmas crafts and activities

A particular priority will be subsidising the Santa experience. We want families on lower incomes to be able to access an affordable Christmas experience locally, even where larger commercial experiences are financially out of reach.

Easter Community Event – approx. £1,050

Easter eggs for children

Hunt eggs and prizes

Family entertainment such as bubbles, inflatables or character entertainment

Potential small-animal/petting visit

Crafts and activities

Subsidised vegan, dairy-free and allergy-friendly alternatives

We do not want children with dietary requirements to face a higher cost simply to receive an equivalent treat or experience.

Summer Community Event – approx. £850

Headline family entertainment, potentially including inflatables, bubbles or circus skills

Additional activity provision

Games and reusable activity equipment

Event decorations and signage

Community demonstrations where available, including approaches to St John Ambulance, Riviera Events and local emergency services

Reusable programme equipment – approx. £1,950

Heavy-duty gazebos

Appropriate gazebo weights

Reusable tables, stall equipment and signage

Lighting/electrical accessories and practical event equipment

Printing and publicity

Accessibility/inclusion provision

Contingency

As a start-up PTFA we currently own very little event infrastructure. Purchasing reusable gazebos, weights, lighting and equipment will support Harvest, Christmas, Easter, Summer and future events, reducing the need for repeated hire costs.

A parent has kindly offered the use of commercial catering equipment while their child remains at the school. We are extremely grateful for this, but recognise that long-term sustainability cannot depend on individual families remaining connected to the school. We therefore intend to gradually build our own equipment base.

Self-Financing Event Activity

Catering, BBQs, pocket-money toy/gift stalls, games and raffles will operate differently. These will be designed to become self-financing, with takings from one event replenishing stock and helping meet the costs of the next.

We estimate approximately £1,530 of first-year trading/event costs across these activities. Rather than relying on grant funding for these indefinitely, our aim is for sales and fundraising income to cover their ongoing costs and begin creating unrestricted PTFA reserves.

Overall Projection

Estimated

Grant-supported programme costs □ £6,250

Self-financing catering/stall/fundraising costs □ £1,530

Total projected programme expenditure □ £7,780

The first year is deliberately structured so that grant support can meet the costs that are hardest to recover through sales — particularly subsidised children's experiences, entertainment and reusable infrastructure — while income-generating elements begin paying for themselves.

This will allow us to keep more of the money generated during the year within the PTFA, giving us the opportunity to build reserves for 2027/28. Our goal is that future events can increasingly be funded from the income and community following created during this first programme, reducing our reliance on grant support year-on-year.

Please provide the following information from your latest accounts	
Total income	Friends of Haytor View Primary PTFA was formally constituted on 15 September 2026 and has therefore not yet completed its first financial year or produced annual accounts. £
Total expenditure	As at the date of this application: **Total income:** £0 £ **Total expenditure:** £0 **Annual profit / loss:** £0 **Total unrestricted funds in bank:** £0
Annual profit or loss	The PTFA is starting from an empty fundraising pot with no historic reserves. £
Total unrestricted funds in your bank <i>(This is money that is not earmarked for a special purpose, and which you are free to spend as you choose).</i>	As annual accounts are not yet available, we will provide a short opening financial statement confirming the above position, together with a copy of our adopted constitution. Our first full accounts will be prepared at the end of our initial accounting period. £
YOU MUST SEND US A COPY OF YOUR LAST ACCOUNTS AND YOUR CONSTITUTION	
Bank Account Details	
Account Name	Account Name: Friends of Haytor View Primary PTFA
Sort Code	Sort Code:
Account Number	Account Number:
Bank Name	Bank Name: Lloyds Bank
Bank Address	Bank Address: 41 Courtenay Street, Newton Abbot, Devon, TQ12 2QW
	Signatories required: 2
How many signatories are required to authorise payments?	1 / 2 / 3/ MORE?

Does your group meet all legal requirements for this project (e.g., Public Liability, insurance, Protection of Children and Vulnerable Adults etc.)	Answer YES or NO Yes <i>It is YOUR responsibility to check</i>
Second Contact for this Application Name Position in the Group Contact Address (Including Post Code) Telephone Email	<i>This is someone in your organisation who we can contact if we want to check the information given</i> Gemma Pastewski Chair
Declaration. I confirm that to the best of my knowledge and belief, the information in this application form is true and correct. I understand that a request may be made for additional information at any stage of the application process. By completing this form, the signatories hereto agree to this information being retained in accordance with the provisions of the Data Protection Act and for that information to be printed in official council publications and forwarded to other agencies as necessary to facilitate this application for grant aid but for no other purpose. Signed  Date 23.09.26	

If you need any help in completing this form, please telephone the
Deputy Town Clerk & RFO on 01626 201120
or via email: sam.scott@newtonabbot-tc.gov.uk