



**TO: ALL MEMBERS
OF THE COUNCIL**

Ref: NH/LM/ESUB

Date: 16th September 2026

Dear Councillor,

In accordance with the provisions of the Local Government Act 1972 you are summoned to attend a meeting of the **EVENTS SUB-COMMITTEE** to be held at Newton's Place, Wolborough Street, Newton Abbot on **WEDNESDAY 23rd SEPTEMBER 2026** at 7.00 p.m.

Yours sincerely

Natalie Hicks

for
Philip Rowe, Town Clerk.

AGENDA

PART A – GENERAL SUB-COMMITTEE BUSINESS

1. APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

2. INTERESTS TO BE DECLARED

In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

3. MINUTES

To agree as a correct record the minutes of the meeting of the Events Sub-Committee held on 20th May 2026.

APPENDIX A

4. **PUBLIC PARTICIPATION** (7:00 – 7:15 p.m.)

The Committee sets aside, a short period at the commencement of the meeting when the public can ask questions or make statements in accordance with the rules of public participation as contained at the end of this agenda.

PART B – ITEMS FOR DECISION

5. **EVENTS UPDATE**

- a) To hear an update on behalf of Newton Abbot Rotary on the summer Party in the Park event and their vision for the event in 2027;
- b) The Events Co-ordinator to give an update on the Summer events including band concerts, Party in the Park, Town Criers and the Classic Car Shows;
- c) The Events Co-ordinator to give an update on the Winter events including Remembrance Sunday and the Christmas events.

6. **PRIDE REPORT**

To give consideration to the report written by the Events Co-ordinator.

APPENDIX B

7. **EVENTS 2027**

To consider and agree the Town Council 2027 events schedule.

APPENDIX C

8. **INCOME & EXPENDITURE**

- a) Events Sub-Committee Income and Expenditure Report for the period 1st April 2026 to 31st August 2026.

APPENDIX D

- b) To give consideration to the Event Sub-Committee's budget requirements for 2027/28 and consider any guidance from the Strategic Planning Forum.

PART C – ITEMS FOR INFORMATION ONLY

9. **LATE CORRESPONDENCE (IF ANY)**

Details will be tabled and will be for information only.

10. **DATE OF NEXT MEETING**

Wednesday 27th January 2027

DISTRIBUTION

All Members of the Council

Representatives of the local press and Public Noticeboards

Nigel Canham, Communications Advisor

Jane Camp and Nick Richards – Newton Abbot Rotary Club

RULES FOR PUBLIC PARTICIPATION AT MEETINGS OF NEWTON ABBOT TOWN COUNCIL AND ITS COMMITTEES/SUB-COMMITTEES

The Council will set aside a short period at the commencement of each meeting when members of the public can ask questions or make statements.

Should an individual or representative of a group or body wish to address Members of the Council the following rules are to be followed: -

1. General

Members of the public may ask questions or make statements at ordinary meetings of the Council and its Committees and Sub-Committees. If an informal group have a common interest, one of their number is to be identified to speak on behalf of the whole.

2. Order

Questions/statements will be asked in the order notice of them was received, except that the Chairman may group together similar questions.

3. Notice

A question or statement may only be taken if notice has been given by delivering it in writing or by electronic mail to the Clerk no later than 48 hours before the day of the meeting.

4. Number

At any one meeting no person may submit more than one question/statement.

5. Scope

The Clerk may reject a question/statement if it:

- is not about a matter for which the local authority has a responsibility or which affects the Town of Newton Abbot;
- is defamatory, frivolous or offensive; • is substantially the same as a question which has been put at a meeting of the Council in the past six months; or • requires the disclosure of confidential information.

6. Speaking at the meeting

The Chairman will invite the individual to put the question/statement to the Meeting. If a questioner who has submitted a written question is unable to be present, they may ask the Chairman or Clerk to put the question on their behalf.

7. Supplemental question

A questioner who has put a question in person may also put one supplementary question without notice. A supplementary question must arise directly out of the original question or the reply. The Chairman may reject a supplementary question on any of the grounds in Rule 5 above.