



**TO: ALL MEMBERS  
OF THE COUNCIL**

Ref: NH/LM/ESUB

Date: 13<sup>th</sup> May 2026

Dear Councillor,

In accordance with the provisions of the Local Government Act 1972 you are summoned to attend a meeting of the **EVENTS SUB-COMMITTEE** to be held at Newton's Place, Wolborough Street, Newton Abbot on **WEDNESDAY 20<sup>th</sup> MAY 2026** at 7.00 p.m.

Yours sincerely

*Natalie Hicks*

*for*

Philip Rowe, Town Clerk.

## **AGENDA**

### **PART A – GENERAL SUB-COMMITTEE BUSINESS**

#### **1. ELECTION OF CHAIRPERSON OF THE EVENTS SUB COMMITTEE 2026/27**

To receive nominations for the election of the Chairperson of the Events Sub Committee for the year 2026/27.

#### **2. APOLOGIES FOR ABSENCE**

To receive apologies and approve reasons for absence.

*Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.*

#### **3. APPOINTMENT OF VICE - CHAIRPERSON OF THE EVENTS SUB-COMMITTEE 2026/27**

To receive nominations for the appointment of the Vice - Chairperson of the Events Sub-Committee for the year 2026/27.

**Town Clerk: P.A. Rowe**

Newton's Place, Wolborough Street, Newton Abbot, Devon TQ12 1JQ  
Tel: 01626 201 120 [info@newtonabbot-tc.gov.uk](mailto:info@newtonabbot-tc.gov.uk) [www.newtonabbot-tc.gov.uk](http://www.newtonabbot-tc.gov.uk)

4. **INTERESTS TO BE DECLARED**

In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

5. **MINUTES**

To agree as a correct record the minutes of the meeting of the Events Sub-Committee held on 28<sup>th</sup> January 2026. **APPENDIX A**

6. **COMMITTEE TERMS OF REFERENCE**

To review the Committee Terms of Reference for the Events Sub-Committee.  
**APPENDIX B**

7. **PRESENTATION – LITTLE BIG TOWN FESTIVAL COMPANY**

To receive a verbal presentation from a representative of Little Big Town Festival Company (previously known as Born Hectic) regarding market stalls for Newton Abbot Christmas 2026.

8. **PUBLIC PARTICIPATION** (7:00 – 7:15 p.m.)

The Committee sets aside, a short period at the commencement of the meeting when the public can ask questions or make statements in accordance with the rules of public participation as contained at the end of this agenda.

**PART B – ITEMS FOR DECISION**

9. **VICTORIAN EVENING**

Further to minute 2026/01(E17) to consider a summary report to change the name of the Victorian Evening. **APPENDIX C**

10. **BAND CONCERTS 2026**

To note the finalised table of bands booked for the current year, sponsorship and refreshments. **APPENDIX D**

11. **EVENTS UPDATE**

To receive an update on events planned for summer 2026 including the Classic Car show, Music in the Museum, Party in the Park, Barham Cup and the Town Criers Competition.

12. **INCOME & EXPENDITURE**

a) Events Sub-Committee Income and Expenditure Report for the period 1<sup>st</sup> April 2025 to 30<sup>th</sup> April 2026. **APPENDIX E**

## **PART C – ITEMS FOR INFORMATION ONLY**

### **13. LATE CORRESPONDENCE (IF ANY)**

Details will be tabled and will be for information only.

### **14. DATE OF NEXT MEETING**

Wednesday 23<sup>rd</sup> September 2026

### **DISTRIBUTION**

All Members of the Council

Representatives of the local press and Public Noticeboards

Nigel Canham, Communications Advisor

Shelly Worthy – Little Big Town Festival

**Town Clerk: P.A. Rowe**

Newton's Place, Wolborough Street, Newton Abbot, Devon TQ12 1JQ

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# **RULES FOR PUBLIC PARTICIPATION AT MEETINGS OF NEWTON ABBOT TOWN COUNCIL AND ITS COMMITTEES/SUB-COMMITTEES**

The Council will set aside a short period at the commencement of each meeting when members of the public can ask questions or make statements.

Should an individual or representative of a group or body wish to address Members of the Council the following rules are to be followed: -

## **1. General**

Members of the public may ask questions or make statements at ordinary meetings of the Council and its Committees and Sub-Committees. If an informal group have a common interest, one of their number is to be identified to speak on behalf of the whole.

## **2. Order**

Questions/statements will be asked in the order notice of them was received, except that the Chairman may group together similar questions.

## **3. Notice**

A question or statement may only be taken if notice has been given by delivering it in writing or by electronic mail to the Clerk no later than 48 hours before the day of the meeting.

## **4. Number**

At any one meeting no person may submit more than one question/statement.

## **5. Scope**

The Clerk may reject a question/statement if it:

- is not about a matter for which the local authority has a responsibility or which affects the Town of Newton Abbot;
- is defamatory, frivolous or offensive; • is substantially the same as a question which has been put at a meeting of the Council in the past six months; or • requires the disclosure of confidential information.

## **6. Speaking at the meeting**

The Chairman will invite the individual to put the question/statement to the Meeting. If a questioner who has submitted a written question is unable to be present, they may ask the Chairman or Clerk to put the question on their behalf.

## **7. Supplemental question**

A questioner who has put a question in person may also put one supplementary question without notice. A supplementary question must arise directly out of the original question or the reply. The Chairman may reject a supplementary question on any of the grounds in Rule 5 above.

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