



**TO: ALL MEMBERS
OF THE COUNCIL**

My Ref: PAR\CW\LM\COUNCIL

Date: 23rd September 2026

Dear Councillor,

You are hereby summoned under the Local Government Act 1972, Schedule 12, Section 10, to attend a Meeting of the **TOWN COUNCIL** to be held at Newton's Place, Wolborough Street, Newton Abbot on **WEDNESDAY 30th SEPTEMBER 2026 at 7:00pm** to transact the business specified in the Agenda as set out below.

This is a meeting in public, not a public meeting. Members of the public and press are welcome to attend the meeting. If you wish to ask a question, please email info@newtonabbot-tc.gov.uk no later than 48 hours before the day of the meeting. The Council will make additional reasonable adaptations to facilitate attendance at its meetings upon request.

Attendees should be aware that the proceedings of this meeting may be recorded, filmed or photographed, by entering the Council Chamber attendees are consenting to being recorded.

Yours sincerely

Town Clerk

N.B. Prior to the commencement of the meeting, there will be a short address on the launch of the review of the **NEWTON ABBOT NEIGHBOURHOOD DEVELOPMENT PLAN**.

PRAYERS: Anna Chaplain, Kim Martin to lead the Council in prayers.

A G E N D A

PART A – GENERAL COUNCIL BUSINESS

1. **WELCOME FROM THE MAYOR**
2. **APOLOGIES FOR ABSENCE**

To receive apologies and approve reasons for absence.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

3. **INTERESTS TO BE DECLARED**

In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

4. **MINUTES**

To approve the minutes of the Council meeting held on the 15th July 2026

APPENDIX A

5. **PUBLIC PARTICIPATION** (7.10 – 7.25 p.m. approx.)

The Committee sets aside, a short period at the commencement of the meeting when the public can ask questions or make statements in accordance with the rules of public participation as contained at the end of this agenda.

6. **PRESENTATION – WHITE PAPER ON POLICING**

To receive a presentation regarding the White Paper on Policing from MP Martin Wrigley.

7. **REPORTS OF COUNTY AND DISTRICT COUNCIL REPRESENTATIVES**

To receive reports from Councillors on activities in their roles as County and/or District Councillors.

8. **MAYORAL ANNOUNCEMENTS**

(a) Mayoral activities since the 15th July 2026 **APPENDIX B**

(b) Other appropriate items including Mayoral activities in the course of preparation.

PART B – MINUTES OF MEETINGS OF COMMITTEES AND ITEMS FOR DECISION

9. **COMMUNITY INFRASTRUCTURE LEVY (CIL)**

To consider an application for CIL funding from Highweek Primary School.

APPENDIX C

10. **NEWTON ABBOT WAR MEMORIAL**

To consider a proposal for the inclusion of additional names on the First World War Memorial at Newton Abbot War Memorial.

APPENDIX D

11. **QUEEN STREET, NEWTON ABBOT – GREENING AND SEATING**

To consider entering into a Transfer Agreement and Section 115 Licence with Devon County Council arising from the Queen Street Pedestrianisation Scheme.

12. **NEWTON ABBOT TOWN CENTRE MASTERPLAN**

To receive an update on the Newton Abbot Town Centre Masterplan.

13. **PROJECTS & STRATEGY OFFICER – UPDATE**

To receive updates from the Projects & Strategy Officer.

14. **TOWN CLERK TITLE**

At its meeting held on the 12th November 2025, the Council resolved (Minute No. 25/11(286)) that the title of Town Clerk be changed to Chief Executive Officer (CEO) during the recruitment process.

Councillors are asked to reconsider the previous decision and determine whether the established and respected title of Town Clerk should be retained for the post.

15. **PROCEEDINGS OF COMMITTEES**

To receive and in so far as may be necessary to approve reports, minutes and recommendations of the under mentioned Committees as presented by the respective Committee Chairperson: -

Minutes/Committee	Date	Chairperson/Vice-Chairperson
A. Planning	14/07/2026	Yabsley/Jennings APPENDIX E
B. Planning	04/08/2026	Yabsley/Jennings APPENDIX F
C. Staffing	05/08/2026	Buscombe/Joyce APPENDIX G
D. Planning	25/08/2026	Yabsley/Jennings APPENDIX H
E. Planning	15/09/2026	Yabsley/Jennings APPENDIX I
F. Policy & Resources	16/09/2026	C Parker/Wood APPENDIX J

PART C – ITEMS FOR INFORMATION ONLY

16. **LATE CORRESPONDENCE** (if any)

For information.

17. **DATE OF NEXT MEETING**

Wednesday 25th November 2026

18. **EXCLUSION OF PUBLIC AND PRESS**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

19. **STRATEGIC MATTERS – UPDATE FROM THE TOWN CLERK**

To receive an update from the Town Clerk on the following strategic matters and to consider granting delegated authority to the Town Clerk to progress actions arising from:

- a) To consider a recommendation from the Strategic Planning Forum, minute number 26/07(SPF12), that no further action in respect to the premises in Wolborough Street should be undertaken, unless the required works have been completed by the owner.
- b) To receive an update on the asset opportunity in the Town Centre.
- c) To receive an update on Old Forde House.
- d) Asset Transfer Updates.

Distribution:

All Members of Newton Abbot Town Council
District Councillors Jackie Hook, Liam Mullone, Rob Hayes.
County Councillors Jacqueline Fry, Mick Cockerham
Jo Rice Senior Case Officer MP Martin Wrigley
Communications Advisor Nigel Canham
Hon. Freeman Mr M Hocking
Hon. Freewoman Mrs C Bunday
Anna Chaplain Kim Martin
Inspector Ryan Northmore

RULES FOR PUBLIC PARTICIPATION AT MEETINGS OF NEWTON ABBOT TOWN COUNCIL AND ITS COMMITTEES/SUB-COMMITTEES

The Council will set aside a short period at the commencement of each meeting when members of the public can ask questions or make statements.

Should an individual or representative of a group or body wish to address Members of the Council the following rules are to be followed: -

1. General

Members of the public may ask questions or make statements at ordinary meetings of the Council and its Committees and Sub-Committees. If an informal group have a common interest, one of their number is to be identified to speak on behalf of the whole.

2. Order

Questions/statements will be asked in the order notice of them was received, except that the Chairman may group together similar questions.

3. Notice

A question or statement may only be taken if notice has been given by delivering it in writing or by electronic mail to the Clerk no later than 48 hours before the day of the meeting.

4. Number

At any one meeting no person may submit more than one question/statement.

5. Scope

The Clerk may reject a question/statement if it:

- is not about a matter for which the local authority has a responsibility or which affects the Town of Newton Abbot;
- is defamatory, frivolous or offensive;
- is substantially the same as a question which has been put at a meeting of the Council in the past six months; or
- requires the disclosure of confidential information.

6. Speaking at the meeting

The Chairman will invite the individual to put the question/statement to the Meeting. If a questioner who has submitted a written question is unable to be present, they may ask the Chairman or Clerk to put the question on their behalf.

7. Supplemental question

A questioner who has put a question in person may also put one supplementary question without notice. A supplementary question must arise directly out of the original question or the reply. The Chairman may reject a supplementary question on any of the grounds in Rule 5 above.