

MINUTES OF THE **MEETING OF THE POLICY & RESOURCES COMMITTEE HELD ON WEDNESDAY 17<sup>th</sup> JUNE 2026** AT 7.00 P.M. AT NEWTON'S PLACE, WOLBOROUGH STREET, NEWTON ABBOT

**PRESENT:** Councillor C Parker (Chairperson) Presiding  
L Wood (Vice Chairperson)

Councillors	B Bailey	A Gibbs
	P Bullivant	A Hall
	L Cooke (Mayor)	M Joyce
	D Corney-Walker	M Ryan
	C Davieson	

In attendance: Sam Scott - Deputy Town Clerk & RFO  
Linda McGuirk - Principal Administrator

58. **ELECTION OF CHAIRPERSON OF THE POLICY & RESOURCES COMMITTEE 2026/27**

Nominations were received for the election of the Chairperson of the Policy & Resources Committee for the year 2026/2027.

Accordingly, it was:

**RESOLVED** that Councillor Colin Parker be elected Chairperson of the Policy & Resources Committee for the year 2026/2027.

*Cllr P Bullivant abstained from voting.*

59. **APOLOGIES FOR ABSENCE**

The Principal Administrator advised that a non-valid reason for absence had been received from Councillor A Ineson. The Chairperson invited Members to consider whether the absence should be accepted.

Following a discussion, it was:

**RESOLVED** that Councillor A Ineson's absence is not accepted and that the absence be recorded as not approved.

*Councillors B Bailey and C Parker abstained from voting.*

Councillor D Corney-Walker requested that his support for accepting the reason for absence be recorded.

Apologies were also received on behalf of Phil Rowe – Town Clerk.

Chair initials.....

60. **APPOINTMENT OF VICE CHAIRPERSON OF THE POLICY & RESOURCES COMMITTEE 2026/27**

Nominations were received for the appointment of the Vice Chairperson of the Policy & Resources Committee for the year 2026/2027.

Accordingly, it was:

**RESOLVED** that Councillor Laura Wood be appointed Vice Chairperson of the Policy & Resources Committee for the year 2026/2027.

61. **INTERESTS**

Councillor C Parker declared a non-pecuniary interest in Agenda Item 9, CCTV Policy, as he is a Director of Newton Abbot Security Trust (NAST).

Councillor M Joyce declared a non-pecuniary interest in Agenda Item 9, CCTV Policy, as he is a Director of Newton Abbot Security Trust (NAST).

Councillor B Bailey declared a non-pecuniary interest in Agenda Item 9, Town Centre Managed Sites Policy, as he is a business trader within the town.

Councillor P Bullivant declared a non-pecuniary interest in relation to any discussions concerning asset transfers and advised that he would not participate in any discussion or vote on such matters.

62. **MINUTES**

The Minutes of the Meeting of the Policy and Resources Committee held on 11<sup>th</sup> February 2026 were received and signed as a correct record.

63. **PUBLIC PARTICIPATION**

None.

64. **COMMITTEE TERMS OF REFERENCE**

- a) The Committee gave due consideration to the Terms of Reference for the Policy & Resources Committee, as circulated prior to the meeting.

A minor amendment was made to Section 5, relating to Sub-Committees and Working Groups, to include the Infrastructure Plan Working Group and the Asset Transfer Working Group.

Accordingly, it was:

**RESOLVED** that subject to a minor amendment to section 5, the Terms of Reference for the Policy & Resources Committee be hereby, approved and adopted.

Chair initials.....

- b) The Committee gave due consideration to the Terms of Reference for the Local Government Reorganisation Working Group.

Accordingly, it was:

**RESOLVED** that the Terms of Reference for the Local Government Reorganisation Working Group be hereby, approved and adopted.

65. **REPRESENTATIVES ON OUTSIDE BODIES**

The Chairperson invited Members who served as representatives on outside bodies to provide updates on meetings they had attended.

Councillor L Wood reported on the Teignbridge Cycle and Walking Forum meeting held on the 26<sup>th</sup> May. Discussions included road safety, cycle routes and the Ogwell Strategic Cycle and Walking Link.

Councillor M Ryan commented on the need for existing cycle routes to be maintained.

Councillor C Parker had attended a meeting of Newton Abbot Security Trust (NAST). Discussions included the potential expansion of CCTV provision to other towns. It was noted that NAST had been unsuccessful in securing the contract for the Hotspot Patrol scheme due to a lack of accreditation. Matters relating to membership, finances and partnership working with the Town Council were also discussed.

Councillor Parker also reported on a meeting of the Citizens Advice Teignbridge, advising that the Chief Executive had retired and that a part-time replacement had been appointed. It was further reported that discussions regarding a possible merger of Citizens Advice services were ongoing and were currently at the consultation stage.

Councillor P Bullivant reported on a recent Chamber of Commerce meeting, at which he had provided information in relation to the recent presentation to the Town Council from Devon County Council on the Workplace Skills Project. He had also attended a meeting of the Highweek Charities, where it was reported that Teignbridge District Council had offered funding to assist with the provision of toilet facilities at Highweek allotments. Councillor Bullivant further reported on matters relating to the Parish Lands Charity meeting that he had recently attended.

Councillor M Joyce advised Members that Inspector Sean Roper had left the area and that Inspector Ryan Northmore had been appointed as his replacement and would be based in Newton Abbot. Councillor Joyce indicated that he would be meeting with the new Inspector.

66. **POLICIES**

The Chairperson introduced the policy documents, which had been previously circulated to Members.

The policies under consideration were as follows:

Chair initials.....

- CCTV Policy (New)
- Data Retention and Disposal Policy (New)
- Freedom of Information Request Policy (New)
- Ethical Fund-Raising & Partnerships Policy
- Town Centre Managed Sites Policy (New)
- Member Officer Protocol
- Model Publication Scheme

Following a review and discussion of the documents, it was:

**RESOLVED** that the following policies be approved and adopted:

- a) CCTV Policy (recommendation to Full Council)
- b) Data Retention and Disposal Policy (recommendation to Full Council)
- c) Freedom of Information Request Policy (recommendation to Full Council)
- d) Ethical Fund-Raising & Partnerships Policy
- e) Town Centre Managed Sites Policy (recommendation to Full Council)
- f) Member Officer Protocol
- g) Model Publication Scheme

**67. NEWTON ABBOT INFRASTRUCTURE PLAN**

The Chairperson invited Councillor P Bullivant to provide an update on the Newton Abbot Infrastructure Plan Working Group and also referred Members to the notes of the working Group, as circulated prior to the meeting.

Councillor Bullivant reported that two meetings had been held to discuss the principles underpinning the policy and the importance of establishing a clear long-term vision for the Council. A Senior Planning Officer from Teignbridge District Council had attended the most recent meeting and contributed to discussions.

He expressed his appreciation for the contributions made by members of the Working Group.

**68. NEWTON ABBOT TOWN CENTRE MASTERPLAN**

The Chairperson, Councillor C Parker, provided an update on the Town Centre Masterplan project. It was reported that discussions had taken place regarding membership of the Board and consultation on the future of key landmark areas within the town. Detailed feasibility studies were being undertaken in relation to the Multi-Storey Car Park and Sherborne House to inform future options for these assets. Discussions remained ongoing and no decisions had been made.

Councillors asked how the proposed work would be funded and raised questions regarding the suitability of the Multi-Storey Car Park for electric vehicles and whether Sherborne House would be suitable for conversion into residential accommodation.

Chair initials.....

69. **MINUTES OF PROJECT BOARDS AND WORKING GROUPS**

- a) The Minutes of the Meeting of the Local Government Reorganisation held on 16<sup>th</sup> March 2026, as presented by the Chairperson, Councillor M Joyce were noted.
- b) The Minutes of the Meeting of the Infrastructure Plan Working Group held on 13<sup>th</sup> April 2026, as presented by the Chairperson, Councillor P Bullivant were noted.
- c) The Minutes of the Meeting of the What's In Store Project Board held on 16<sup>th</sup> December 2025, as presented by the Chairperson, Councillor M Ryan were noted.
- d) The confidential Minutes of the Meeting of the Asset Transfer Project Board held on 19<sup>th</sup> May 2026, as presented by the Chairperson, Councillor L Cooke were noted. *The Chairperson reminded members these minutes were confidential.*
- e) The Minutes of the Meeting of the Infrastructure Plan Working Group held on 9<sup>th</sup> June 2026, as presented by the Chairperson, Councillor P Bullivant were noted.

70. **ACCOUNTS INCOME & EXPENDITURE**

The Committee received the overview of Income and Expenditure statement for the Policy and Resources Committee for the Period 1<sup>st</sup> April 2026 to 31<sup>st</sup> May 2026.

Accordingly, it was:

**RESOLVED** that the Income and Expenditure statement for the Period 1<sup>st</sup> April 2026 to 31<sup>st</sup> May 2026 be hereby approved.

71. **LATE CORRESPONDENCE**

None.

72. **DATE OF NEXT MEETING**

The next meeting would be held on Wednesday 16<sup>th</sup> September 2026.

Meeting closed at 19:42

Chairperson..... Date.....

Chair initials.....