



**TO: ALL MEMBERS
OF THE COUNCIL**

Ref: PAR/LM/C&HCtee

Date: 3rd June 2026

Dear Councillor,

In accordance with the provisions of the Local Government Act 1972 you are summoned to attend a meeting of the **COMMUNITY & HERITAGE COMMITTEE** to be held at Newton's Place, Wolborough Street, Newton Abbot on **WEDNESDAY 10th JUNE 2026 at 7:00 p.m.**

This is a meeting in public, not a public meeting. Members of the public and press are welcome to attend the meeting but if you wish to ask a question, please email info@newtonabbot-tc.gov.uk no later than 48 hours before the day of the meeting. The Council will make additional reasonable adaptations to facilitate attendance at its meetings upon request.

Attendees should be aware that the proceedings of this meeting may be recorded, filmed or photographed, by entering the Council Chamber attendees are consenting to being recorded.

Yours sincerely

Town Clerk

AGENDA

PART A – GENERAL COMMITTEE BUSINESS

1. ELECTION OF CHAIRPERSON OF THE COMMUNITY & HERITAGE COMMITTEE 2026/27

To receive nominations for the election of the Chairperson of the Community & Heritage Committee for the year 2026/27.

2. APOLOGIES FOR ABSENCE

To receive apologies and approve reasons for absence.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

Town Clerk: P.A. Rowe

Newton's Place, Wolborough Street, Newton Abbot, Devon TQ12 1JQ
Tel: 01626 201 120 info@newtonabbot-tc.gov.uk www.newtonabbot-tc.gov.uk

3. **APPOINTMENT OF VICE CHAIRPERSON OF THE COMMUNITY & HERITAGE COMMITTEE 2026/27**

To receive nominations for the appointment of the Vice Chairperson of the Community & Heritage Committee for the year 2026/27

4. **INTERESTS**

In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests including the nature and extent of such interests they may have in items to be considered at this meeting.

5. **MINUTES**

To agree as a correct record the minutes of the meetings of the Community and Heritage Committee held on 25th March 2026. **APPENDIX A**

6. **PUBLIC PARTICIPATION** (7.00 – 7.15 pm)

The Committee sets aside, a short period at the commencement of the meeting when the public can ask questions or make statements in accordance with the rules of public participation as contained at the end of this agenda.

7. **COMMITTEE TERMS OF REFERENCE**

To review the Committee Terms of Reference for the Community and Heritage Committee. **APPENDIX B**

PART B – ITEMS FOR DECISION

8. **BIODIVERSITY POLICY**

a) To receive an update on progress against the actions identified within the Biodiversity Policy. **APPENDIX C**

b) To consider recommendations from the Biodiversity Working Group to incorporate the following additional actions into the Biodiversity Policy:

- Produce an annual biodiversity monitoring report measuring habitat creation, species records, volunteer engagement and biodiversity improvements.
- Install biodiversity enhancement features at Council-managed sites, including bee hotels, bat boxes, swift boxes, ponds, deadwood habitats and pollinator planting.
- Increase native tree and hedge planting across Council-managed land.
- Investigate opportunities for rain gardens, wildlife ponds and sustainable drainage planting.
- Install interpretation signage at biodiversity project sites.
- Investigate the development of a Newton Abbot Green Trail.

9. **GREEN SPACES UPDATE**

To receive a report from the Administrative Officer for Green Spaces.

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10. **SUB-COMMITTEES/WORKING PARTIES/FORUMS**

To receive the minutes of the following Sub-Committee: -

Minutes/Committee	Date	Chairperson/Vice Chairperson	
a) Community Engagement Group	15/04/26	R Buscombe	APPENDIX D
b) Allotment Group	22/04/26	M Ryan	APPENDIX E
c) Biodiversity Working Group	20/05/26	G Jennings	APPENDIX F
d) Events Sub Committee	20/05/26	Hall/Bailey	APPENDIX G

11. **ACCOUNTS/INCOME & EXPENDITURE**

To receive an overview of income and expenditure for period 1st April 2026 – 31st May 2026 for the following:

Community and Heritage Committee	APPENDIX H
Newton In Bloom	APPENDIX I
Museum	APPENDIX J

PART C – ITEMS FOR INFORMATION ONLY

12. **LATE CORRESPONDENCE (IF ANY)**

Details will be circulated and will be for information only.

13. **DATE OF NEXT MEETING**

Wednesday 14th October 2026

14. **EXCLUSION OF PUBLIC AND PRESS**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

15. **TRANSFER OF COMPETENCE**

To discuss and consider a potential transfer of responsibilities from Teignbridge District Council to Newton Abbot Town Council.

DISTRIBUTION

All Members of the Council, Representatives of the local press and public noticeboards.

Honorary Freeman Mr Mike Hocking

Honorary Freewoman Mrs Carol Bunday

RULES FOR PUBLIC PARTICIPATION AT MEETINGS OF NEWTON ABBOT TOWN COUNCIL AND ITS COMMITTEES/SUB-COMMITTEES

The Council will set aside a short period at the commencement of each meeting when members of the public can ask questions or make statements.

Should an individual or representative of a group or body wish to address Members of the Council the following rules are to be followed: -

1. General

Members of the public may ask questions or make statements at ordinary meetings of the Council and its Committees and Sub-Committees. If an informal group have a common interest, one of their number is to be identified to speak on behalf of the whole.

2. Order

Questions/statements will be asked in the order notice of them was received, except that the Chairman may group together similar questions.

3. Notice

A question or statement may only be taken if notice has been given by delivering it in writing or by electronic mail to the Clerk no later than 48 hours before the day of the meeting.

4. Number

At any one meeting no person may submit more than one question/statement.

5. Scope

The Clerk may reject a question/statement if it:

- is not about a matter for which the local authority has a responsibility or which affects the Town of Newton Abbot;
- is defamatory, frivolous or offensive; • is substantially the same as a question which has been put at a meeting of the Council in the past six months; or • requires the disclosure of confidential information.

6. Speaking at the meeting

The Chairman will invite the individual to put the question/statement to the Meeting. If a questioner who has submitted a written question is unable to be present, they may ask the Chairman or Clerk to put the question on their behalf.

7. Supplemental question

A questioner who has put a question in person may also put one supplementary question without notice. A supplementary question must arise directly out of the original question or the reply. The Chairman may reject a supplementary question on any of the grounds in Rule 5 above.