



**TO: ALL MEMBERS  
OF THE COUNCIL**

My Ref: PAR\CWLM\COUNCIL

Date: 11<sup>th</sup> March 2026

Dear Councillor,

You are hereby summoned under the Local Government Act 1972, Schedule 12, Section 10, to attend a Meeting of the **TOWN COUNCIL** to be held at Newton's Place, Wolborough Street, Newton Abbot on **WEDNESDAY 18<sup>th</sup> MARCH 2026 at 7:00pm** to transact the business specified in the Agenda as set out below.

This is a meeting in public, not a public meeting. Members of the public and press are welcome to attend the meeting. If you wish to ask a question, please email [info@newtonabbot-tc.gov.uk](mailto:info@newtonabbot-tc.gov.uk) no later than 48 hours before the day of the meeting. The Council will make additional reasonable adaptations to facilitate attendance at its meetings upon request.

Attendees should be aware that the proceedings of this meeting may be recorded, filmed or photographed, by entering the Council Chamber attendees are consenting to being recorded.

Yours sincerely

Town Clerk

**PRAYERS:** The Reverend Gill Daniel to lead the Council in prayers.

## **A G E N D A**

### **PART A – GENERAL COUNCIL BUSINESS**

1. **WELCOME FROM THE MAYOR**
2. **APOLOGIES FOR ABSENCE**

a) To receive apologies and approve reasons for absence.

*Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.*

b) Further to Minute 25/11(275b), where Councillor Tom Corney-Walker was granted a further leave of absence of up to three months, with the situation to be reviewed at the

end of that period. Members are asked to consider and review the current position following the expiration of the 3-month period on the 12<sup>th</sup> February 2026.

3. **INTERESTS TO BE DECLARED**

In accordance with the Code of Conduct, Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting.

4. **MINUTES**

To Approve the minutes of the Council meeting held on the 12<sup>th</sup> November 2025.

**APPENDIX A**

5. **PUBLIC PARTICIPATION** (7.10 – 7.25 p.m. approx.)

The Committee sets aside, a short period at the commencement of the meeting when the public can ask questions or make statements in accordance with the rules of public participation as contained at the end of this agenda.

6. **PRESENTATION – DISCOVER NEWTON ABBOT (10mins + 10mins Q&A)**

To receive a presentation from a representative of the Discover Newton Abbot website.

7. **REPORTS OF COUNTY AND DISTRICT COUNCIL REPRESENTATIVES**

To receive reports from Councillors on activities in their roles as County and/or District Councillors.

8. **MAYORAL ANNOUNCEMENTS**

(a) Mayoral activities since the 21<sup>st</sup> January 2026 **APPENDIX B**

(b) Other appropriate items including Mayoral activities in the course of preparation.

**PART B – MINUTES OF MEETINGS OF COMMITTEES AND ITEMS FOR DECISION**

9. **POLICIES**

To consider and adopt the following policies:

- Committee Membership Policy **APPENDIX C**  
*Recommendation from P&R Committee*
- Artificial Intelligence Policy **APPENDIX D**  
*Recommendation from P&R Committee*
- Capability Procedure **APPENDIX E**  
*Recommendation from P&R Committee*

- Deductions from Pay Procedure  
*Recommendation from P&R Committee*

**APPENDIX F**

- Town Crier Recruitment, Conduct & Review Procedure  
*Recommendation from P&R Committee*

**APPENDIX G**

**10. LOCAL GOVERNMENT REORGANISATION**

To receive an update from the Local Government Reorganisation Working Group and to consider the following recommendations:

- To discuss and consider a draft response to the Local Government Reorganisation consultation.  
**APPENDIX H to be tabled at the meeting**
- To consider the recommendation of the Local Government Reorganisation Working Group to establish an Asset Transfer Project Board to progress discussions on the potential transfer of assets and services.
- To consider the recommendation of the Local Government Reorganisation Working Group regarding the proposed membership of the Asset Transfer Project Board.

**11. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)**

To hear a report on the Annual Governance and Accountability Return for the year 2024/25.

**12. PROCEEDINGS OF COMMITTEES**

To receive and in so far as may be necessary to approve reports, minutes and recommendations of the under mentioned Committees as presented by the respective Committee Chairperson: -

<b>Minutes/Committee</b>	<b>Date</b>	<b>Chairperson/Vice-Chairperson</b>
A. Planning	27/01/2026	Yabsley/Jennings <b>APPENDIX I</b>
B. Community & Heritage	04/02/2026	Cooke/Ineson <b>APPENDIX J</b>
C. Policy & Resources	11/02/2026	Wood/Ryan <b>APPENDIX K</b>
D. Planning	17/02/2026	Yabsley/Jennings <b>APPENDIX L</b>
E. Planning	10/03/2026	Yabsley/Jennings <b>APPENDIX M</b>

## **PART C – ITEMS FOR INFORMATION ONLY**

### **13. LATE CORRESPONDENCE (if any)**

For information.

### **14. DATE OF NEXT MEETING**

Wednesday 13<sup>th</sup> May 2026 (Annual Council Meeting)

### **15. EXCLUSION OF PUBLIC AND PRESS**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

### **16. STRATEGIC MATTERS – UPDATE FROM THE TOWN CLERK**

To receive an update from the Town Clerk on the following strategic matters and to consider granting delegated authority to the Town Clerk to progress actions arising from:

- a) Asset Opportunity
- b) Old Forde House
- c) Asset Transfer Opportunities

#### **Distribution:**

All Members of Newton Abbot Town Council  
District Councillors Jackie Hook, Liam Mullone, Rob Hayes.  
County Councillors Jacqueline Fry, Mick Cockerham  
Jo Rice Senior Case Officer MP Martin Wrigley  
Communications Advisor Nigel Canham  
Hon. Freeman Mr M Hocking  
Hon. Freewoman Mrs C Bunday  
Rev Gill Daniel  
Inspector S Roper

## **RULES FOR PUBLIC PARTICIPATION AT MEETINGS OF NEWTON ABBOT TOWN COUNCIL AND ITS COMMITTEES/SUB-COMMITTEES**

The Council will set aside a short period at the commencement of each meeting when members of the public can ask questions or make statements.

Should an individual or representative of a group or body wish to address Members of the Council the following rules are to be followed: -

### **1. General**

Members of the public may ask questions or make statements at ordinary meetings of the Council and its Committees and Sub-Committees. If an informal group have a common interest, one of their number is to be identified to speak on behalf of the whole.

### **2. Order**

Questions/statements will be asked in the order notice of them was received, except that the Chairman may group together similar questions.

### **3. Notice**

A question or statement may only be taken if notice has been given by delivering it in writing or by electronic mail to the Clerk no later than 48 hours before the day of the meeting.

### **4. Number**

At any one meeting no person may submit more than one question/statement.

### **5. Scope**

The Clerk may reject a question/statement if it:

- is not about a matter for which the local authority has a responsibility or which affects the Town of Newton Abbot;
- is defamatory, frivolous or offensive;
- is substantially the same as a question which has been put at a meeting of the Council in the past six months; or
- requires the disclosure of confidential information.

### **6. Speaking at the meeting**

The Chairman will invite the individual to put the question/statement to the Meeting. If a questioner who has submitted a written question is unable to be present, they may ask the Chairman or Clerk to put the question on their behalf.

### **7. Supplemental question**

A questioner who has put a question in person may also put one supplementary question without notice. A supplementary question must arise directly out of the original question or the reply. The Chairman may reject a supplementary question on any of the grounds in Rule 5 above.